

MWPAAC RWSP Policy Review Task Force
Discussion/Proposed Amendments
Reporting Policies
WORKING DRAFT

Existing Reporting Policies K.C.C 28.86.165 or RWSP comprehensive review and update	Task Force Proposed Amendments as of August 12, 2015, Approved by MWPAAC on Oct. 28, 2015	Task Force Comments/Discussion	Sub-committee/Full MWPAAC Comments
The executive shall review the implementation of the RWSP on a regular basis and submit the following reports to council and the RWQC:	The executive shall review the implementation of the RWSP on a regular basis and submit the following reports to council and the RWQC:	<i>August 12, 2015 discussion:</i> Because significant reporting requirements have been imbedded into other portions of the policies, the Task Force noted there is no longer a need for a separate section on reporting policies. The Task Force noted they are not recommending deleting reporting requirements, they are covered in other places. For example: <ul style="list-style-type: none">• incorporating any RWSP program updates into the RWSP is included in the Wastewater Planning Policies• the timing of updating treatment plant capacity needs is included in the Treatment Plant policies• the timing of RWSP comprehensive updates are located in the Wastewater Planning Policies• the timing of CSI program updates is included in the Conveyance Policies• the timing of CSO program updates is included in the CSO control policies• the timing of Asset Management program updates is included in the asset management policies• the timing of ongoing reviews and updates of the reclaimed water program is included in the Sustainability and Innovation Reclaimed Water policies.• the implementation section of the RWSP policies also includes language that any major changes to specific RWSP programs will continue to be documented in programmatic plan updates, incorporated into the RWSP and corresponding policies as applicable, and included in future RWSP reviews and updates.	<i>There were no comments or changes suggested during the joint Engineering and Planning and Rates and Finance subcommittees meeting on September 3, 2015.</i>
A. Regional wastewater services plan annual report. The executive shall submit a written report to the council and RWQC in September each year until the facilities identified in the RWSP are operational. This report, covering the previous year's implementation, will provide the following: 1. A summary of activities for each major component of the RWSP, including treatment, conveyance, infiltration and inflow, combined sewer overflows, water reuse, biosolids and highlights of research and development projects underway and proposed for the coming year; 2. Details on each active RWSP project in the capital budget, including a project summary, project highlights, project issues, upcoming activities, schedules, an expenditures summary including staff labor and miscellaneous services, a description of adjustments to costs and schedule and a status of the projects	((A. Regional wastewater services plan annual report. The executive shall submit a written report to the council and RWQC in September each year until the facilities identified in the RWSP are operational. This report, covering the previous year's implementation, will provide the following: –1. A summary of activities for each major component of the RWSP, including treatment, conveyance, infiltration and inflow, combined sewer overflows, water reuse, biosolids and highlights of research and development projects underway and proposed for the coming year; –2. Details on each active RWSP project in the capital budget, including a project summary, project highlights, project issues, upcoming	<i>May 29, 2015 discussion:</i> There was general agreement that the annual reports provide information that is stale by the time the report is completed and there isn't a need for these any longer.	

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<p>contracts;</p> <p>3. A status of the odor prevention program, including a listing and summary of odor complaints received and progress on implementing odor prevention policies and projects;</p> <p>4. A summary of the previous year's results for the comprehensive water quality monitoring program;</p> <p>5. A review of the plan elements, including water pollution abatement, water quality, water reclamation, Endangered Species Act compliance, biosolids management and variability of quality over time, wastewater public health problems, compliance with other agency regulations and agreements, to ensure it reflects current conditions; and</p> <p>6. An update of anticipated RWSP program costs through the year 2030</p>	<p>activities, schedules, an expenditures summary including staff labor and miscellaneous services, a description of adjustments to costs and schedule and a status of the projects contracts;</p> <p>3. A status of the odor prevention program, including a listing and summary of odor complaints received and progress on implementing odor prevention policies and projects;</p> <p>4. A summary of the previous year's results for the comprehensive water quality monitoring program;</p> <p>5. A review of the plan elements, including water pollution abatement, water quality, water reclamation, Endangered Species Act compliance, biosolids management and variability of quality over time, wastewater public health problems, compliance with other agency regulations and agreements, to ensure it reflects current conditions; and</p> <p>6. An update of anticipated RWSP program costs through the year 2030))</p>		
<p>B.1. Comprehensive regional wastewater services plan review. The executive shall submit a written report to council and RWQC that provides a comprehensive review of the RWSP. The report will review the following:</p> <p>a. assumptions on the rate and location of growth, the rate of septic conversions and the effectiveness of water conservation efforts;</p> <p>b. phasing and size of facilities;</p> <p>c. effectiveness of RWSP policies implementation, for infiltration and inflow reduction, water reuse, biosolids, CSO abatement, water quality protection, environmental mitigation and public involvement; and</p> <p>d. policy guidance for the construction fund and the emergency capital reserves.</p> <p>2. The next comprehensive regional wastewater services plan review is due in June 2014. Subsequent reports will be prepared every three to five years as established by the council and RWQC following their review of the current report. The specific due date will be based upon the availability of necessary information, the completion of key milestones, and the time needed to collect and analyze data. The executive may recommend policy changes based on the findings of the report and other information from changing regulations, new technologies or emerging or relevant factors.</p> <p>3. The comprehensive regional wastewater services plan review will include all elements of the RWSP annual report, replacing it for that year; and</p>	<p>B.1. Comprehensive regional wastewater services plan review. The executive shall submit a written report to council and RWQC that provides a comprehensive review of the RWSP. The report will review the following:</p> <p>a. assumptions on the rate and location of growth, the rate of septic conversions and the effectiveness of water conservation efforts;</p> <p>b. phasing and size of facilities;</p> <p>c. effectiveness of RWSP policies implementation, for infiltration and inflow reduction, water reuse, biosolids, CSO abatement, water quality protection, environmental mitigation and public involvement; and</p> <p>d. policy guidance for the construction fund and the emergency capital reserves.</p> <p>2. The next comprehensive regional wastewater services plan review is due in June 2014. Subsequent reports will be prepared every three to five years as established by the council and RWQC following their review of the current report. The specific due date will be based upon the availability of necessary information, the completion of key milestones, and the time needed to collect and analyze data. The executive may recommend policy changes based on the findings of the report and other information from changing regulations, new technologies or emerging or relevant factors.</p> <p>3. The comprehensive regional wastewater services plan review will include all elements of the RWSP annual report, replacing it for that year; and</p>	<p><i>July 29, 2015:</i></p> <p>Task Force members noted that information on the timing and content of RWSP comprehensive reviews/updates are incorporated into the updated Wastewater Planning Policies.</p> <p><i>July 10, 2015 discussion:</i></p> <p>There was initial discussion on the comprehensive update. Discussion included:</p> <ul style="list-style-type: none"> It would be helpful to know what the relevant plans are that would go into a comprehensive update to understand the sequencing. A flow chart to depict this could be helpful At a minimum, RWSP updates should occur following decennial flow monitoring and federal census and Puget Sound Regional Council's regional forecasts based on the federal census data. <p><i>May 29, 2015 discussion:</i></p> <p>Discussion on this will continue at the June 19 meeting. Elements to consider including are the RWSP components, identifying timing/need that might trigger a feasibility assessment of specific components.</p>	

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C. Operational master plan. The RWSP Operational Master Plan that was adopted by council in December 1999 shall be updated on a regular basis in conjunction with policy revisions to the RWSP.	C. Operational master plan. The RWSP Operational Master Plan that was adopted by council in December 1999 shall be updated on a regular basis in conjunction with policy revisions to the RWSP.	<i>May 29, 2015 discussion:</i> There was a question on the goal/purpose associated with updating the Operational Master Plan. Task Force members suggested looking back at the summary options that were developed a couple of years ago.	