

2019 WaterWorks Competitive Grants

King County- Waterworks

Project Background

Project Name*

Name of Project.

Character Limit: 100

Project Summary

This summary is from your letter of intent and is here for reference only--it cannot be edited.

Character Limit: 800

Shortened Project Summary

Edited version for merging documents.

Character Limit: 500

Problem summary*

Briefly summarize the problem you propose to address. How has the problem been addressed previously and by whom? Why is your project important to do now?

Character Limit: 600

Water Quality Benefits

Benefits to Water Quality

This is your response from the letter of intent and is for reference only--it cannot be edited. Here is the original question.

Explain how this project creates a benefit to or improvement of water quality within King County Wastewater Treatment Division's (WTD) service area and a benefit to its ratepayers. Indicate any additional future or long-term benefits.

Character Limit: 2000

Sustaining the Project; Use as a Model

Please note that for green stormwater or other on-the-ground projects a maintenance plan must be summarized here.

How will this project be sustained and/or maintained past the initial funding? How could this project be a model for other organizations and adopted for similar projects? How will results and outcomes be shared?

Character Limit: 600

Relationship to WTD Responsibilities - categories*

Please select all areas of WTD responsibilities that your project addresses. For guidance, view Wastewater Treatment Division's (WTD) regional water quality responsibilities.

Choices

Wastewater conveyance and treatment; including source control and pollution prevention

Resource recovery: recycling resources from wastewater, such as biosolids, and recycled water.

Controlling combined sewer overflows

Education and stewardship on water systems, wastewater treatment, and sustainability.

Preparing for future challenges to wastewater treatment, such as population growth, climate change.

Protecting Puget Sound and enhancing streams, lakes and rivers.

Relationship to WTD Responsibilities*

Please comment on how the water quality benefits provided by your project are related to the Wastewater Treatment Division's (WTD) regional water quality responsibilities.

(Optional: Here are free resources related to wastewater and water cycle education and messaging: Don't flush trouble resources, Things you can do, Programs for school or community groups, and Educational resources. Please describe if you're planning to use these resources.)

Character Limit: 600

Implementation Strength and Certainty of Success

Organizational Capacity*

Describe your organization's capacity to implement the project, including skills, expertise, and resources, including cultural competency.

Character Limit: 800

Partners

This is your previous list of project partners. It can be updated in the next question.

Project partners are organizations that are actively involved in one or more stages of your project, such as planning, outreach, or implementation.

Character Limit: 350

Updated Partners

Please update your list of project partners. You must submit letters of commitment from partners. Size limit is 10 pages.

Character Limit: 400 | File Size Limit: 1 MB

Partner Capacity and Roles

Describe the skills, expertise, and resources contributed by your project partners and how the project benefits from their involvement. What are the clear roles and responsibilities of each partner?

Character Limit: 1000

Equity and Social Justice

Briefly describe how your organization addresses equity and social justice and/or racial justice within its mission, work plans, and workplace. How do you measure success?

Visit King County's Equity and Social Justice webpages for background on how King County approaches this work, and this short video King County is Leading with Racial Justice.

Character Limit: 800

Community Involvement and Support

Are you a Fiscal Sponsor for another organization?

Choices

Yes

No

Community Involvement

This is your response from the LOI, and is provided for reference--it is not possible to edit. It responds to this previous question:

Describe the strength and diversity of community involvement in your project. Please describe communities involved in terms of race/ethnicity, income level, and/or English language learners. This can include activities of partners or volunteers.

Character Limit: 1000

Waiver Request for Community Based Organizations

Check the box below if your organization is a community-based group that serves primarily people of color, low-income, or limited English proficiency and you are requesting a waiver from the 10% match requirement.

Choices

Yes

Community or Target Audience

Describe your history and relationship with this or similar communities or target audiences.

Do you offer technical assistance or incentives?

How are community members engaged in planning and decision-making processes?

Character Limit: 1000

Other Benefits

If applicable, please indicate any additional community or climate change benefits your project will provide in addition to water quality benefits.

Visit [The Determinants of Equity Report](#) or [King County's Strategic Climate Action Plan](#) for more information on these topics.

Character Limit: 1000

Scope of Work

Goals, Activities, Outcomes

This is the response from your LOI, and is for reference only. Please update below for future scope of work.

Character Limit: 2000

Proposed Scope of Work*

Attach scope of work form, using this SOW template (click bullet under the update box to download). Additional instructions on the form.

File Size Limit: 1 MB

Outcomes*

What would success look like for your project? What changes in the environment or community do you hope will take place as a result of this project?

Character Limit: 600

Permits/Permissions

Permits and Permissions

If your project require permits or authorizations (including right of access), please state name of permit issuer, recipient, purpose, and inclusive dates.

Character Limit: 1000

Budget

Total Amount Requested

This is the amount you requested in grant funds in your LOI--this field cannot be edited and is for reference.

This number does not include match.

Character Limit: 20

Adjusted Total Requested Amount

Optional: you may request a lower amount than what you requested in the LOI.

Character Limit: 20

Total Match*

This should include cash match and in-kind match and be the same as on your attached spreadsheet.

A minimum of 10% match is required, however, higher match will make your proposal more competitive.

Character Limit: 20

Overhead Method*

Please indicate which of these methods you are using:

- *billing rates or fully burdened rates where overhead is included in salary*
- *overhead as a separate line item; salary line reflects just estimated salaries and benefits*
- *no overhead included in grant request*

Choices

Billing rates or fully burdened rates for salaries

Overhead as a separate line item

No overhead

Proposed Budget*

*Attach budget detail file, using this template (**click the last bullet under the update box to download**).*

The budget must be detailed, appropriate, and reasonable, meeting state auditor guidelines. Include rate, unit, and quantity where possible

- *You can add rows as necessary.*
- ***Do not** enter information in the green shaded cells – they contain formulas.*

- **10 percent match is required** (either cash or in-kind). Community-based organizations that serve primarily low-income or under-represented groups can request a waiver in the Community Involvement section above.
- Volunteer labor used for in-kind match should be valued at \$20/hour for general volunteer labor (participating in work parties, planning, outreach, etc.) and customary rate up to \$100/hour for professional services (such as technical consulting; professionals donating services relevant to the project and proportional to needs). Individuals or organizations that are paid cannot also be volunteers.

File Size Limit: 1 MB

Partial Funding

Would you be able to work with partial funding of your project? Please describe how you could scale back your project and how that would affect scope.

Character Limit: 250

Attachments

Attachments

Optional: You may include attachments about your project such as maps, designs, or links to related reports, videos, etc. The size limit is four pages.

Character Limit: 200 | File Size Limit: 1 MB

Fiscal Sponsor

Who are you a Fiscal Sponsor for? Sponsee Organization Name

Please enter organization name that is carrying out the project, that you are fiscal sponsor for.

Character Limit: 200

Fiscal Sponsee Contact Name

Enter first and last name of main contact at organization your are sponsoring - usually the project lead.

Character Limit: 80

Fiscal Sponsee - Phone Number

Character Limit: 25

Fiscal Sponsee - Email

Character Limit: 254