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King County **Public Rules**

Title

Establishing Veterans' Advisory Board

Document Code No

CPM 11-1 (PR)

Department/Issuing Agency

Human Services/Veterans' Program


Effective Date

October 9, 1991



King County
Public Rules and Regulations

Public Rules

Title Establishing Veterans' Advisory Board		Document Code No. CPM 11-1 (PR)
Department/Issuing Agency Human Services/Veterans' Program		Effective Date October 9, 1991
Approved  8/28/91		

1.0 SUBJECT TITLE: Establishing Veterans' Advisory Board

1.1 EFFECTIVE DATE: October 9, 1991

1.1.1 FILE DATE: September 10, 1991

1.2 TYPE OF ACTION: New.

1.3 KEY WORDS: Veteran; Advisory Board.

2.0 PURPOSE:

2.1 Since Washington State statute created a fund through taxation for the relief of honorably discharged indigent veterans and their dependents, it is necessary to create an advisory board.

2.2 This board will make recommendations for the proper disbursement of funds, make available to veterans a means of securing appellate relief, assist the King County Veterans' Program in its activities, and will work in conjunction with the Program.

3.0 ORGANIZATIONS AFFECTED: The King County Department of Human Services Community Services Division Veterans' Program.

4.0 REFERENCES: Washington State Laws pertaining to veterans: 73.08.010 through 73.08.080.

5.0 DEFINITIONS:

5.1 A "veteran" includes every person who has received an honorable discharge or received a discharge for physical reasons with an honorable record and: (1) has served in any branch of the armed forces of the United States between World War I and World War II or during any period of war; or (2) has served in any branch of the armed forces of the United States and has received the armed forces expeditionary medal, or Marine Corps and Navy expeditionary medal, for opposed action on foreign soil.

- 5.2 "Advisory Board" is an organized body that meets regularly to take action on issues involving their interests, in this case veterans' affairs.

6.0 POLICIES:

- 6.1 The Chair of the Advisory Board shall call an annual general meeting of representatives of the various veterans' organizations throughout King County which have been chartered by an act of the United States Congress.
- 6.2 Each veterans' organization may send up to three representatives.
- 6.3 Each representative must be an elected officer of the veterans' organization or another member of the organization who is certified in writing as an official representative and who is chosen by the elected officers or by the general membership.
- 6.4 The annual general meeting shall be held in February of each year at which time the Chair and Vice Chair shall be elected. At the meeting, the other members of the Veterans' Advisory Board shall also be elected. The Chair and Vice Chair shall serve until the next annual meeting.
- 6.5 Nominations for the Veterans' Advisory Board shall be comprised so that there will be seventeen members of the Advisory Board including the Chair and Vice Chair. Nominations shall be presented at the annual meeting in February. At this meeting the nominees shall be approved. In 1992, half of the Board shall be elected for one-year terms and half shall be elected for two-year terms. Thereafter, all Advisory Board members shall be elected for two-year terms.
- 6.6 The Veterans' Advisory Board shall review the activities and plans of the Veterans' Program and shall make recommendations to the Veterans' Program Coordinator.
- 6.7 The Veterans' Advisory Board shall act in an advisory capacity on behalf of veterans organizations in King County on any business which may arise throughout the year.
- 6.8 The Veterans' Advisory Board shall advise the County Government on matters of Advisory concern to the veterans in King County.
- 6.9 The Veterans' Advisory Board shall review guidelines concerning the allocation of benefits to eligible veterans and their dependents.
- 6.10 The Veterans' Advisory Board shall hear and rule on any grievances brought before them by veterans regarding the Veterans' Program.

6.11 The Veterans' Advisory Board may form subcommittees to advise the Board and the Veterans' Program on matters facing veterans in King County and on the operations of the Veterans' Program.

6.12 The King County Veterans' Program Coordinator and the Outgoing Advisory Board Chair shall report at the meeting concerning the Veterans' Program activities during the preceding year and planned activities and budget for the upcoming year.

6.13 The Veterans' Advisory Board shall meet at least monthly and at other times as may be determined by the Board or by the Veterans' Program Coordinator.

7.0 PROCEDURES:

Action By: Action:

Advisory 7.1 Calls an annual general meeting.
Board
Chair

Advisory 7.2 Appoints a nominating committee to propose
Board candidates.
Chair

8.0 RESPONSIBILITIES:

8.1 The Veterans' Advisory Board Chair is responsible for calling an annual general meeting of representatives from veterans' organizations from throughout King County. At that meeting, the Chair shall appoint a nominating committee to propose candidates.

8.2 The King County Veterans' Program Coordinator and the outgoing Advisory Board Chair are responsible for giving a report at the annual meeting on local veterans' affairs during the preceding year and planned activities and budget for the upcoming year.

8.3 The Veterans' Advisory Board is responsible for acting in an advisory capacity on behalf of veterans' organizations in King County on any issues which may arise throughout the year.

9.0 APPENDICES: None.