

RECONVENE REQUEST FILING INSTRUCTIONS TO THE KING COUNTY BOARD OF APPEALS AND EQUALIZATION

For eAppeals:

1. Open, download and complete the reconvene form
2. Save the form onto your computer
3. Upload the saved form in *Step 9: Additional Information, Late Filing Requirement*. To upload your saved form, click the *Upload Form* button
4. Evidence to support your request may also be uploaded to *Step 7: Supporting Documentation* as additional information

For Paper Appeals:

1. Download and open the reconvene form
2. Print the form
3. Complete the form if not completed before printing
4. Submit the form with the appropriate appeal form and supporting documentation/evidence

EVIDENCE/DOCUMENTATION REQUIREMENT

Evidence that supports the reason is necessary and must be submitted with the form. Approval of the specific requests to be heard by the Board is based solely on your submission of the form and supporting evidence.

Examples

Assessor Unaware requests state that you believe the assessor is unaware of facts about your property that, if known at the time of assessment, would have resulted in a lower valuation. If you do not make those facts known with your submission now, it is unlikely that your request will be approved.

Waiver of Filing Deadline requests may be granted for “Good Cause” as long as there is proof/support of, or for, the reason for filing after the deadline.

REQUEST FOR ASSESSOR'S AFFIDAVIT TO RECONVENE THE KING COUNTY BOARD OF APPEALS AND EQUALIZATION

WAC 458-14-127(1)(b); DOR Reconvene Code 02

File 2 sets with attachments. Due April 30
to the King County Board of Appeals and Equalization
500 Fourth Avenue, Room 510, Seattle, WA 98104-2306

For office use only

Account/ Parcel Number: _____

Owner: _____

Mailing Address for All Correspondence Relating to Appeal:

Street Address: _____

City, State, Zip: _____ **Daytime Phone:** _____

May we contact you by email? Yes No **Email address:** _____

Assessment Year 2019, for Taxes Payable in 2020

Assessed Value

Land \$ _____
Improvements \$ _____
TOTAL \$ _____

Your Estimate of Fair Market Value

Land \$ _____
Improvements \$ _____
TOTAL \$ _____

Please state the specific facts you believe the Assessor was unaware of and attach* evidence of your claim:

**Please note, failure to attach evidence to support your claim may result in the denial of your affidavit.*

To the King County Department of Assessments:

I hereby request that the Assessor submit an affidavit requesting that the Board of Appeals and Equalization reconvene to hear my appeal of the Assessor's determination of value for the property noted above.

This request is based on my belief that the Assessor was unaware of facts which were discoverable at the time of the appraisal, and that such lack of facts caused the valuation of the property to be materially affected. I request a review of the facts and evidence as described in the attached documents.

I am the:

Owner

Duly authorized agent
(Attach signed authorization)

Personal representative or guardian

Lessee

Signature of Requestor

Date

Print Name, Title

Company of Requestor (if Agent)