## RECONVENE REQUEST FILING INSTRUCTIONS TO THE KING COUNTY BOARD OF APPEALS AND EQUALIZATION

## For eAppeals:

- 1. Open, download and complete the reconvene form
- 2. Save the form onto your computer
- 3. Upload the saved form in Step 9: Additional Information, Late Filing Requirement. To upload your saved form, click the Upload Form button
- 4. Evidence to support your request may also be uploaded to *Step 7: Supporting Documentation* as additional information

### For Paper Appeals:

- 1. Download and open the reconvene form
- 2. Print the form
- 3. Complete the form if not completed before printing
- 4. Submit the form with the appropriate appeal form and supporting documentation/evidence

#### **EVIDENCE/DOCUMENTATION REQUIREMENT**

Evidence that supports the reason is necessary and must be submitted with the form. Approval of the specific requests to be heard by the Board is based solely on your submission of the form and supporting evidence.

#### Examples

<u>Assessor Unaware</u> requests state that you believe the assessor is unaware of facts about your property that, if known at the time of assessment, would have resulted in a lower valuation. If you do not make those facts known with your submission now, it is unlikely that your request will be approved.

<u>Waiver of Filing Deadline</u> requests may be granted for "Good Cause" as long as there is proof/support of, or for, the reason for filing after the deadline.

# NEW PURCHASER'S REQUEST TO RECONVENE THE KING COUNTY BOARD OF APPEALS AND EQUALIZATION

WAC 458-14-127(1)(c); DOR Reconvene Code 03

File 2 sets with attachments. Due April 30 to the King County Board of Appeals and Equalization 500 Fourth Avenue, Room 510, Seattle, WA 98104-2306	For office use only
Account/ Parcel Number: -	
Owner:	
City, State, Zip:	Daytime Phone:
May we contact you by email? Yes No E	mail address:
Assessment Year for Tax Year	
Assessed Value	Your Fair Estimate Value
Land \$	Land \$
Improvements \$ TOTAL \$	Improvements \$ TOTAL \$
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Pursuant to WAC 458-14-127, the property must be <u>purchased between July 1 and December 31</u> of the assessment year and the sale price must be <u>less than 90%</u> of the assessed value.  \$	
(Purchase Price / TOTAL Assessed Value = %)	
The purchase price of your property alone may not be adequate to convince the Board or the Assessor a value reduction is warranted. Please include any additional evidence (such as comparable sales) you feel may further support your estimated value.	
An arms's length transaction is defined as, "a transaction between parties under no duress, not motivated by special purposes, and unaffected by personal or economic relationships between themselves, both seeking to maximize their positions from the transaction." In order to qualify for this reconvene, your transaction must be arm's length. WAC 458-14-005(2)	
Was a deed type other than a statutory warranty deed used to execute the transaction? yes no	
Are the parties in the transaction related? yes no	
If yes to either option above, please attach documentation proving the transaction was arm's length.	
To the King County Board of Appeals and Equalization:	
I hereby request a reconvening of the King County Board of Equalization to consider my for the above referenced parcel number and assessment year.	
I am the:  Owner  Owner  Owner  Owner  Owner  Ouly authorized agent (Attach signed authorization)	Personal representative or guardian Lessee
Signature of Requestor	Date
Print Name, Title	
Company of Requestor (if Agent)	<del></del>