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| King County Immigrant and Refugee CommissionApplication Form |

***PLEASE NOTE: Information provided on this form will be a public record subject to free and open examination by any person under the Washington State Public Records Act (RCW 42.56.250). However, while we will disclose the applicant’s name, the applicant’s address, phone number and email address will be redacted.***

Thank you for your interest in serving on the King County Immigrant and Refugee Commission. Individuals interested in serving on a King County board or commission will be required to also complete a King County Ethics Program Financial Disclosure Form within two weeks of being nominated to serve on a King County board or commission.

## Board or Commission

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| **Immigrant and Refugee Commission** |

## Applicant’s Name

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## Preferred Contact Information

|  |  |
| --- | --- |
| Mailing Address |  |
| City, State, Zip Code |  |
| Home Phone |  |
| Work Phone |  |
| Cell Phone |  |
| Email Address |  |

## Physical Home Address (REQUIRED if different from preferred mailing address)

|  |  |
| --- | --- |
| Home Address |  |
| City, State, Zip Code |  |

## Are you a resident of King County?

YesNo

## King County Council District *(Please type an “X” in the box to the right of your district*)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 |  | 2 |  | 3 |  | 4 |  | 5 |  | 6 |  | 7 |  | 8 |  | 9 |  | Don’t Know |  |

## Do you live in unincorporated King County?

YesNoDon’t Know

The Commission will be made up of 13 King County residents reflecting the diversity of ethnicities, professional backgrounds, socioeconomic status, and geographic areas that make up the fabric of our communities:

* Five members of the commission will represent and are nominated by an immigrant-led organization serving immigrant communities
  + Of these representatives at least three members shall represent and be nominated by a small grass-roots community-based organization that has an annual budget of less than two-hundred fifty thousand dollars, that supports the needs of distinct immigrant and refugee communities and is composed predominantly of members of those communities.

**If you are applying for one of the 5 organizational commission positions, you must submit a letter from the leadership of organizations nominating you and submit this letter along with your application.**

Are you applying for one of the 5 organizational seats? YesNo

Are you applying for the seats representing small grass-roots community-based organizations that have an annual budget of less than two-hundred fifty thousand dollars?

YesNo

## Please tell us the name of the organization interested in nominating you:

|  |  |
| --- | --- |
| Organization: |  |
| Annual budget of this organization: |  |

## If you are applying for an organizational seat, please tell us the location of this organization in King County, which communities and languages they reach, and which King County Council Districts they serve in King County:

|  |  |
| --- | --- |
| Location Address |  |
| City, State, Zip Code |  |
| Communities and Languages they reach: |  |
| King County Council Districts reached through the services of this organization: |  |

## Applicants to the Commission must demonstrate active and engaged civic participation in one or more immigrant and refugee communities. Please explain your active participation and contribution to these communities in King County below:

|  |
| --- |
|  |

## Personal Statement: explain why you are a qualified candidate for this appointment (attach additional paper if needed). Consider including previous or current memberships on any city and/or county boards, commissions, or committees, your skills and expertise areas; and the voices and communities that you are connected with and represent:

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## PERSONAL INFORMATION (OPTIONAL) *(Please type an “X” in the boxes that apply to you)*

The King County is committed to equity and social justice and outreach to all county residents. To reach this goal, we strive for our boards and commissions to be reflective of the communities we serve. Providing information in the section below is voluntary but will assist in achieving this goal.

**Race/Ethnicity**

|  |  |
| --- | --- |
| Race/Ethnicity: |  |
| Gender: |  |
| Sexual Orientation: |  |

**Do you have a disability as defined by the Americans with Disabilities Act?**

YesNo

**Generation Range:**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 25 or younger |  | 26-30 |  | 31-41 |  | 42-52 |  | 53-63 |  | 64-74 |  |

|  |  |
| --- | --- |
| 75 or older |  |

## Signature:

|  |  |
| --- | --- |
| Name |  |
| Date |  |

## Attachments Needed To Complete This Application:

1. If you are applying for one of the 5 organizational positions, you must submit a letter from the leadership of the organization nominating you at the same time that you submit your application.
2. Candidates seeking appointment must submit ten endorsement signatures from persons who are immigrants or refugees. These individuals must not be related to you. Endorsement template is attached.
3. Candidates seeking appointment must submit three letters of recommendation: two letters from members of an immigrant and/or refugee community, and one letter of recommendation from a nonprofit organization serving immigrant and refugee communities to support your candidacy (please note that if you are applying for one of the five organizational seats, your letter from the leadership of the organization can count towards one of the 3 letters of recommendation).

## Please list the names of the three people who are submitting letters of recommendation for you. Please submit these letters along with your application:

|  |  |
| --- | --- |
| 1. |  |
| 2. |  |
| 3. |  |

**QUESTIONS:** Please contact **Hannelore Ferber Makhani** with any questions at [hannelore.makhani@kingcounty.gov](mailto:hannelore.makhani@kingcounty.gov)

## Please return completed form by email to [hannelore.makhani@kingcounty.gov](mailto:hannelore.makhani@kingcounty.gov) or by mail to:

Hannelore Ferber Makhani

Language Equity and Community Engagement Manager

Office of Equity and Social Justice

King County Executive Office

401 5th Ave, Seattle, WA 98104

P | 206-477-7525

**This material is available in alternate formats for persons with disabilities.**

**Please contact** [**hannelore.makhani@kingcounty.gov**](mailto:hannelore.makhani@kingcounty.gov)