



## Home free guarantee

Don't worry about getting stuck—employees who commute to work by bus, train, carpool, vanpool, bike, or on foot are eligible to receive up to eight free taxi rides home per year in cases of unexpected need or emergency.

To arrange an emergency ride home, call the Employee Transportation Hotline at 206-263-4575 and then press 1.

Be prepared to answer these questions:

- How did you commute to work?
- What is your emergency?
- What is the address of your destination?
- Who is your employer? (Just say "King County.")

A cab will be dispatched to your workplace. You are responsible for tipping the cab driver. Be sure to get a receipt, and mail it to:

Home Free Guarantee Program  
KSC-TR-0326  
201 S. Jackson Street  
Seattle, WA 98104

## Resources

### Employee Transportation Program

[www.kingcounty.gov/ETP](http://www.kingcounty.gov/ETP)

### King County Metro Transit

[www.kingcounty.gov/metro](http://www.kingcounty.gov/metro)

206-553-3000 | 800-542-7876

### Sounder train & Link light rail

[www.soundtransit.org](http://www.soundtransit.org)

### Community Transit

[www.communitytransit.org](http://www.communitytransit.org) | 800-562-1375

### Vanpool and carpool

[www.rideshareonline.com](http://www.rideshareonline.com) | 1-800-427-8249

### Biking

[www.kingcounty.gov/metro/bike](http://www.kingcounty.gov/metro/bike)

### ID/ORCA cards (new or replacement)

206-296-0104

## Contact us

### King County Employee Transportation Program

[ETP@kingcounty.gov](mailto:ETP@kingcounty.gov) | 206-263-4575

[www.kingcounty.gov/ETP](http://www.kingcounty.gov/ETP)



 King County

# Employee Transportation Program

## Free commuting

If you're a King County employee eligible for commute benefits, you can commute for free on area transit services. Your employee ID/ORCA card pays your fare on bus services, Sounder commuter trains, Link light rail, the Seattle Streetcar, the King County Water Taxi, and the Kitsap Transit Foot Ferry, so you can use your commute time and commute dollars for something else.

And if you suddenly have to work late or an emergency arises while you're at work, King County provides a ride home by taxi.

Learn more inside and at [www.kingcounty.gov/ETP](http://www.kingcounty.gov/ETP).



Alternative Formats Available

206-263-6482 TTY Relay: 711



# Let us count the ways...

## Transit

**Leave your car at home.** Buses, light rail, Sounder trains, and the Seattle Streetcar provide reliable, consistent, and relaxing ways to get to work.

Your ID/ORCA card provides unlimited free rides on these regular services:

- Metro Transit, Community Transit, Pierce Transit, Kitsap Transit, Everett Transit, and Sound Transit Express bus service
- Link light rail
- Sounder commuter rail
- Seattle Streetcar



## Vanpool

**Direct, flexible, and cost-effective.** Transit agencies provide the van, gas, insurance, and maintenance. You choose the route and schedule, and provide drivers and riders (or join an existing group). Your ID/ORCA card covers up to \$45/month of your vanpool fare.

To learn more about area agencies' vanpool services and find fellow riders, visit [RideshareOnline.com](http://RideshareOnline.com) or call 206-625-4500 or 1-800-427-8249.



## Bike or walk

**Good for your carbon footprint and your waistline.** Employees who work outside downtown Seattle and commute primarily by bike or walking can earn a monthly incentive worth \$20.\*

## Bike + bus, light rail, and/or train



**Use your bike to connect to transit and get the best of both worlds.**

All local buses, plus Link light rail and Sounder trains, have bike racks or spaces. You can also have one added to a vanpool van.



## Carpool

**Flexibility and savings.** Employees who work outside of downtown Seattle and commute primarily by carpool can earn a monthly incentive worth \$20.\*

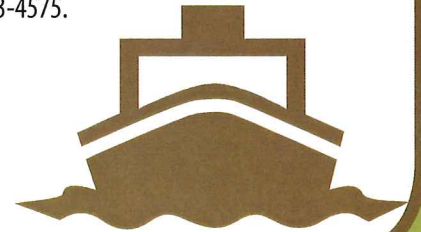
To find a carpool partner, visit [RideshareOnline.com](http://RideshareOnline.com) or call 206-625-4500 or 1-800-427-8249.

## Boats

**Walk-on, congestion-free commuting with a view.** The King County Water Taxi and Kitsap Transit Foot Ferry accept King County Employee ID/ORCA cards as fare payment. Learn more at [www.kingcounty.gov/watertaxi](http://www.kingcounty.gov/watertaxi) or [www.kitsaptransit.org/Footferry.html](http://www.kitsaptransit.org/Footferry.html).

## Washington State Ferries

**Use pre-tax income to buy walk-on monthly passes.** To sign up, contact your Employee Transportation Coordinator at 206-263-4575.



## \*Contact us

Learn more about your commute options and check out current promotions from the Employee Transportation Program:



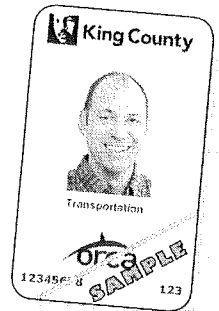
<http://www.kingcounty.gov/ETP>

206-263-4575  
ETP@kingcounty.gov



# About your Employee ID Access/ORCA card

Your employee ID Access/ORCA card is your key for both building entry and using local transit services. This flyer will help you understand how to use your card appropriately and how to take care of it.



The card is owned by King County and provided to you for your personal use only. Do not sell or transfer your assigned card to anyone else. If you violate this policy, the card may be blocked from further use.

## Taking care of your card

Your ID Access/ORCA card has two small antennas inside it that communicate with worksite and transit card readers. Cutting, scratching, bending, or punching holes in the card are likely to damage these antennas so the card no longer works. It is best to keep your card in a protective card sleeve.

## Replacing your card

Keep your assigned ID Access/ORCA card secure and in good condition. Immediately report lost, stolen, or damaged cards to ID and Access Control (Room 312 in the King County Administration Building, 500 4th Avenue, Seattle). Non-working cards will be replaced without charge. A \$25 fee will be charged to replace lost or stolen cards.



 King County

## Employee Transportation Program

[www.kingcounty.gov/ETP](http://www.kingcounty.gov/ETP)  
206-263-4575

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206-263-6482 TTY Relay: 711

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 King County

## Employee Transportation Program

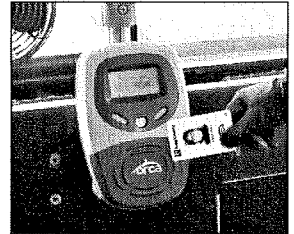
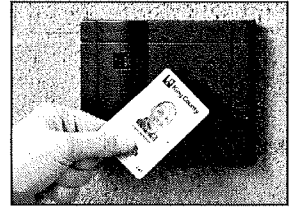
A complete list of the features of your ID Access/ORCA card is available online at [www.kingcounty.gov/ETP](http://www.kingcounty.gov/ETP).

## How to use your card

Your ID Access/ORCA card uses contact-free technology for both building access and paying transit fares.

To enter a King County building or office, just tap your ID Access/ORCA card on the black card reader at the door. You should hear a click and the lights will change, indicating that the door is unlocked.

To pay a transit fare, tap your ID Access/ORCA card on an ORCA card reader. The card reader will recognize your ORCA card for full fare payment on all regular transit services covered by the program (Washington State Ferry services are not included).



## Do I need to “tap on” and “tap off” when riding trains?

Yes. When using Sound Transit’s Sounder commuter train and Link light rail services, you must tap your card on the platform reader before you board and again when you exit the train. Tapping after you ride records the correct fare. **If you do not tap before you ride, you may be charged a \$124 fine.**

Show your Employee ID/ORCA card to the conductor or fare inspector when asked. He or she may use a mobile ORCA reader to confirm that you have tapped your card to pay for your trip.

## Where to use your card



**Bus** — All regular bus service on Community Transit, Everett Transit, King County Metro Transit, Kitsap Transit, Pierce Transit, and Sound Transit.



**Rail** — Sound Transit Sounder and Link trains, including the Rail Plus partnership with Amtrak Cascades, and the Seattle Streetcar.



**Ferry** — King County Water Taxi and Kitsap Transit Foot Ferry.

A complete list of all King County employee transportation benefits is available online at [www.kingcounty.gov/ETP](http://www.kingcounty.gov/ETP).