



King County

King County Board of Ethics

Risk Management Services

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Minutes of the July 29, 2019 Special Meeting of the King County Board of Ethics

The July 29, 2019 special meeting of the King County Board of Ethics was called to order by Chair Ladstein at 9:30 a.m.

Board members present:

Iva Clark
Bruce Davis
Gunbjorg Ladstein, Chair
Tom Miller

Board members absent:

Michael Blake

Others present:

Devon Shannon, Senior Deputy Prosecuting Attorney, King County Prosecuting Attorney's Office

Kelli Williams, Deputy Director, Office of Risk Management Services

1. *Welcome and introductions* - The Board's newest member, Bruce Davis, joined the Board today for his first meeting. The Board and staff introduced themselves and provided some background and history on the Board and their positions.
2. *Approval of the agenda* – Mr. Miller moved to approve the agenda, the board voted to unanimously approve the agenda.
3. *Public comment* – There were no members of the public at the meeting.
4. *Approval of meeting minutes of April 15, 2019* – Ms. Clark moved to approve the April 15, 2019 minutes. The board voted to unanimously approve the minutes.
5. *Staff Report* – Ms. Williams updated the Board on the Financial Disclosure Program. The annual program period officially closed on April 15th but Ethics Program staff continue to gather forms. The current completion rates are at 98.5% for employees and 96.2% for Board & Commission members. Ms. Williams updated the Board on calls and emails the Ethics Program is getting as well as requests and plans for ethics trainings for the remainder of the year. The Board asked about current investigations at the Office of

the Ombuds and how the Board might become involved if an appeal is filed. Ms. Shannon and Ms. Williams discussed how an appeal may be handled.

6. *Training – Public Records Act & Open Public Meetings Act* – Ms. Shannon provided an overview of the Open Public Meetings Act for the Board. Ms. Williams provided an overview of the Public Records Act for the Board. The Board reviewed the Ethics Code Summary.
7. *Discussion and planning for 2019-2020 Work Plan* – The Board discussed the next meeting date and agreed to either September 23rd or September 30th based on availability. The Board agreed to move work plan discussions to the next meeting. Mr. Miller moved to adjourn the meeting. The Board unanimously adopted the motion and the meeting was adjourned at 10:49 a.m.