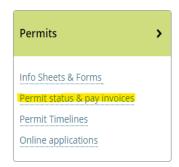


## Pay Permit Fees Online - King County Permitting Portal

**Note**: If you received an invoice through **MyBuildingPermit.com** please log into your **MyBuildingPermit.com** account to pay.

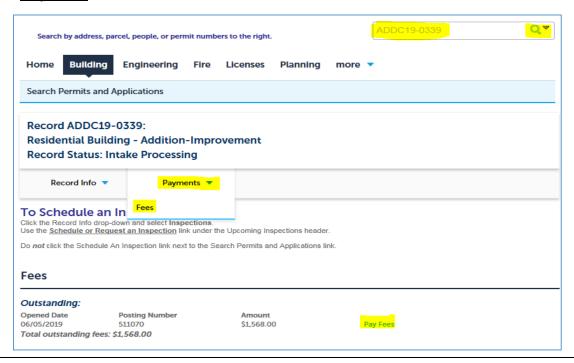


1) From the Permits main web page, Click Permit status and pay invoices.

2) Locate your permit record: Enter the parcel number or permit number in the search bar.

**If you don't see your permit in the display**, click on the permit category tab, example: Building, then enter the permit number in the Record Number field below.

- 3) Click the down arrow next to Payments and click Fees.
- 4) Click on Pay Fees.



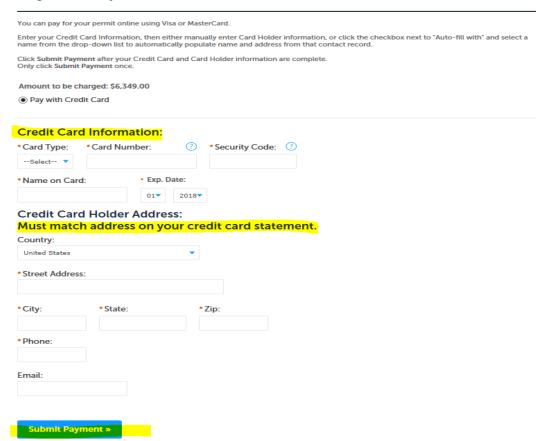
## Online Payment of Permit Invoices, continued

- 5) The outstanding fees will display. Click Continue.
- 6) Enter your Visa OR Mastercard credit OR debit card information.

## HelpfulTips:

- Do not use spaces when entering the credit card number.
- Only enter data in the required fields with red astericks.
- If using a card issued under a business name, enter the business name and address even
  if your name is on the card. (Don't enter your name)
- Enter the <u>address where the credit card statement is received</u> and <u>exactly as it appears on</u> <u>your statement</u>.
- Don't use commas, periods, dashes, or spaces.
- Enter only the five-digit zip code.
- Don't enter an email address. Leave it blank. (An auto e-mailed receipt is not available.)
- Click Submit Payment only ONE time.

## **Payment Options**



If you would like a separate receipt for your payment, please e-mail: PermitServices@kingcounty.gov