

**Community Agreement
White Center Homeless Family Shelter
Draft Including Work Group Comments**

Parties: This agreement is entered into between King County (“County”), represented by the Department of Community and Human Services, Mary’s Place, and the White Center Shelter Work Group.

Purpose: King County, Mary’s Place and the White Center Shelter Work Group are committed to helping families experiencing homelessness and promoting neighborhood health and safety. Accordingly, the parties shall form a White Center Shelter Work Group (“Work Group”) that will be led by King County for the purpose of ensuring successful operation of the shelter and integration into the White Center community. The Work Group will meet quarterly prior to the shelter opening and during the first year of operations, and every six months thereafter for the duration of service. King County estimates a three year operating period for the shelter.

Agreement: To support the opening of the White Center Homeless Family Shelter the parties agree to the following:

King County DCHS shall:

- Convene Work Group meetings. Meetings are tentatively scheduled for the second Thursday in 2017 for the months of March, June, September, and December. Following one year of operation, meetings will be held every six months and are tentatively scheduled for the second Thursday of March and September and will continue for the duration of the White Center Shelter program;
- In coordination with Mary’s Place, support successful shelter operations;
- Work with Mary’s Place to open the shelter with 30 residents initially to ensure a smooth transition the community. The maximum shelter capacity shall be 70 individuals;
- Provide upkeep for the building and grounds and coordinate with King County Parks;
- Coordinate with King County Roads Division to review any necessary safety improvements to roadways that will be impacted by the shelter. The review shall include the intersection of 108Th and 8th Ave S.W and may extend to the following area: SW 108th Street between 4th and 12th Avenues SW; SW 107th Street between 12th and 16th Avenues; 10th Avenue SW between 108th and 116th Streets SW; and 116th Street between 4th and 12th Avenues SW. Suggested improvements will be based on collision data and the expected impact of the shelter and will be consistent with engineering warrants and standards.
- By the March 2017 meeting, provide a general time table for updating and including the broader White Center community, tenants, and neighbors of the White Center Public Health building, in the planning process for the future use of the site;
- Engage the community through an interest list, website updates, and community based organizations such as North Highline Unincorporated Council and the White Center Community Development Association with an adequate amount of time prior to any substantive changes in shelter operations;
- Conduct ongoing landlord/tenant functions for the building’s onsite agencies: Mary’s Place, Southwest Youth and Family Services, and the White Center Food Bank;
- At the end of the expected three year term, assist Mary’s Place in identifying a subsequent site; and
- Where appropriate, King County will incorporate these bullets into the service contract with Mary’s Place.

Mary’s Place shall:

- Provide a 24 hour/seven day a week phone contact for the community and respond to requests or concerns within 48 hours;
- Participate in quarterly Work Group meetings;
- Communicate with the White Center sheriff deputy and fire district, as needed;

- Through the White Center Work Group, work with community based organizations to use structured volunteer resources, properly vetted to be safe around children, to support the operations of the shelter;
- In conjunction with King County Parks, monitor the shelter grounds and the adjoining park;
- Provide regular outreach and check-ins with adjacent neighbors, including tenants;
- Coordinate with Highline School District to provide priority access to the shelter through the Coordinated Entry system.; and
- Where appropriate, King County will incorporate these bullets into the service contract with Mary's Place.

White Center Community shall:

- In conjunction with Mary's Place, support volunteer efforts for the shelter and White Center community including such actions as meals, youth activities, homework help, application assistance and other volunteer efforts;
- Through the workgroup, actively participate in scheduled meetings tentatively scheduled for the second Thursday in 2017 for the months of March, June, September, and December, and beginning in 2018 for the second Thursday of March and September and continuing for the duration of the White Center Shelter program;
- In conjunction with Mary's Place participate in shelter events, including the Open House and holiday events on site; and
- Contact the 24 hour/seven day a week phone so staff can immediately address concerns and contact the sheriff through 911 regarding immediate safety issues.