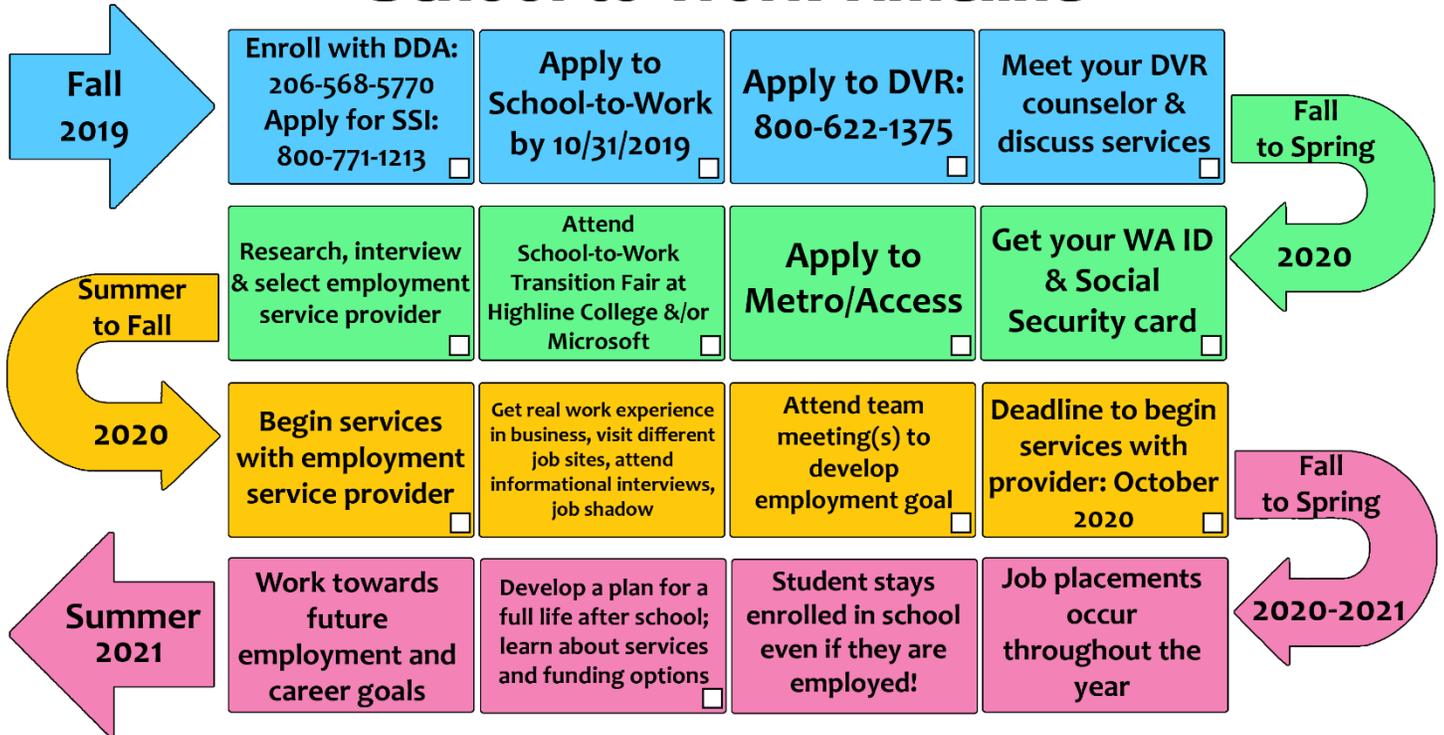


Checklist for Accessing King County School-to-Work

School-to-Work Timeline



My School-to-Work Checklist

- Confirm Enrollment with Development Disabilities Administration (DDA) Call Now: [206-568-5700](tel:206-568-5700)
- Apply for Supplemental Security Income (SSI) At Age 18 Call to make an appointment: [1-800-772-1213](tel:1-800-772-1213)
- Complete and **Submit Your School-to-Work Application by October 31th, 2019**
- Apply for DVR Services (Fall 2019)
- Discuss available DVR services, including benefits planning, with your DVR Counselor
- Obtain Washington State ID
 - Remember you must have a WA ID and Social Security Card before you can start working!**
 - Pre-Apply: <http://www.dol.wa.gov/driverslicense/gettingidcard.html>
 - Go to: <https://fortress.wa.gov/dol/dolprod/dsdoffices/>
- Apply to Metro/ACCESS Call: [206-263-3113](tel:206-263-3113) or [1-866-205-5001](tel:1-866-205-5001)
Go To: <http://metro.kingcounty.gov/tops/accessible/paratransit.html>
- Attend One or Both Annual Transition Fairs
 - Microsoft at The Commons: Thursday, February 27, 2020
 - Highline College Student Union Building: Saturday, March 14, 2020
- Obtain an Employment Service Provider (March through June 2020)
- Begin working with employment specialists as early as July 1, 2020**
Develop your employment plan in cooperation with DVR, School Personnel, DDA Case Management, and Employment Service Provider.
- Begin working with employment specialists no later than October 2020**
- Attend Team Meetings - Regular meetings to review progress towards employment
- Develop Plan for Life After School - Learn long term supports and funding options

Employment System Agencies & Resources

Access to supported employment services is based on eligibility and availability of funding. No single system will be able to cover all employment related costs, and not all funding sources will be available for each individual. To have access to the greatest variety of funding, know these sources and how to apply.

The Social Security Administration (SSA) offers cash benefits, medical resources, and work incentive programs for people with disabilities. Transition age students commonly apply for Supplemental Security Income (SSI) and SSI eligibility automatically qualifies a person to receive Medicaid. You can apply for SSI anytime, though parents' income and resources are considered prior to the age of 18. Most people apply the month of their 18th birthday.

Contact The Social Security Administration at: [1-800-772-1213](tel:1-800-772-1213) or <http://www.ssa.gov/>

Washington State Developmental Disabilities Administration (DDA) authorizes state funding for people to seek and keep employment who need long-term supported employment services and who are age 21 and graduated from high school. There is no guarantee of state DDA funding to support every DDA client and not everyone necessarily requires these services. Apply as early as possible. For King County, contact State DDA at [206-568-5700](tel:206-568-5700) or [1-800-314-3296](tel:1-800-314-3296) <http://www.dshs.wa.gov/ddd/services.shtml>

Special Needs Trusts are private funds set up by individuals and/or families that may be used to help offset the cost of employment supports as well as other supports and services throughout the beneficiary's life. This money can be sheltered from resource restrictions of SSI and other benefit programs. One option, for clients of Washington's DDA, is the Life Opportunities Trust managed by the Arc of Washington State.

Contact: [1-888-754-8798](tel:1-888-754-8798) or http://www.arcwa.org/endowment_trust.htm

ABLE Accounts are tax-advantaged savings accounts for individuals with disabilities and their families. The beneficiary of the account is the account owner, and the income earned by the accounts will not be taxed. Contributions to the account can be made by any person (the account beneficiary, family and friends) are made using post-taxed dollars. ABLE savings accounts will largely not impact the beneficiary's eligibility for SSI, Medicaid and other public benefits. To learn more about this savings and investment option visit the ABLE National Resource Center at www.ablenrc.org or www.ableforall.com to open an account.

Washington State Division of Vocational Rehabilitation (DVR) provides vocational guidance and counseling, and can help individuals develop an individual employment plan for obtaining competitive employment. DVR contracts with employment agencies; in School-to-Work DVR partners with KC DDECSD: <https://www.dshs.wa.gov/office-of-the-secretary/services-individuals-disabilities>

Seattle: [206-273-7100](tel:206-273-7100)
N. Seattle: [206-440-2230](tel:206-440-2230)

Kent: [253-372-5900](tel:253-372-5900)
SeaTac: [206-444-3800](tel:206-444-3800)

Bellevue: [425-590-3115](tel:425-590-3115)
Redmond: [425-861-3707](tel:425-861-3707)

King County Developmental Disabilities & Early Childhood Supports Division (KC DDECSD) manages contracts with employment agencies, disperses state funds as authorized by the state, and funds special programs such as School-to-Work as well as other services. You are eligible for services once you become a client of Washington State DDA. Contact 206-263-9061 or <http://www.kingcounty.gov/healthservices/DDD.aspx> <http://www.kingcounty.gov/healthservices/DDD/services/employment.aspx>

Employment Service Providers: There are over 20 Employment Service Providers contracted with King County with years of expertise in supporting individuals with disabilities to reach their employment goals. Most are also contracted with DVR. Employment Service Providers can also be referred to as Vendors, Employment Agencies, and CRPs (Community Rehabilitation Programs).