

Draft Meeting Minutes

Board members present: Co-Chair; Abigail Echo-Hawk; Janet Cady; Ben Danielson; Enrica Hampton; Katie Hong; Janet Levinger; Ed Marcuse; Terry Pottmeyer; Sarah Roseberry Lytle; Helena Stephens; Mary Jean Ryan; Brian Saelens; Margaret Spearmon; Nancy Woodland; Rochelle Clayton Strunk; Janis Avery.

Not present: Barbara Langdon, Nancy Backus; Debbie Carlsen; Leslie Dozono; Karen Hart; Catherine Lester; Hye-Kyung Kang; Laurie Lippold; Diane Lawry Oakes; Brenda McGhee; Zam Zam Mohamed; Trise Moore; Roxana Norouzi; Casey Osborn-Hinman; Mark Pursley; Jesse Salomon; Calvin Watts.

Guest(s): McKenzie Chase (Save the Children Action Network)

Staff: Sheila Capestany; Marcy Miller; Kerry Wade; Vitoria Lin; Megan McJennett; Julia Bobadilla-Melby, Hannah Johnson

6:00 p.m., Tuesday, March 14, 2017 – Bellevue City Hall

CALL TO ORDER: The meeting was called to order at 6:05 pm.

PUBLIC COMMENT: No public comment.

INTRODUCTIONS AND TEAM BUILDING: Co-Chair, Board, staff, and guest

BOARD BUSINESS

1. February Board Minutes M/S/P
2. Board Update Report – Members received a written update from County BSK staff titled: “CYAB Staff Update – March 2017.” A request was made that work group updates/reports be included in future board updates. BSK staff will send out work group updates for February/March.
3. Report Outs/Member Updates – Terry Smith resigned due to retirement. Helena Stephens will replace him, representing City of Bellevue.
4. Committee Updates – King County Council is invited to participate in all committees and work groups.

BYLAWS AND GUIDING PRINCIPLES DISCUSSION

1. Review and Adoption of the Bylaws: members received “Attachment B: Draft Bylaws.” Sheila Capestany led the discussion with a focus on the yellow highlighted areas.

Section 3 (Membership) - Staff suggested to determine the total number of the board in January. Members asked about quorum. Definition and verbiage in this section will be changed by staff and emailed to board.

There was a request that the bylaws reflect that 3 membership positions are for youth/young people under the age of 24.

Section 6 (Vacancies) - Clarification was made that the appointing authority for the CYAB is the county executive.

Section 9 (Operating Procedures) – A lengthy discussion took place around whether the CYAB should operate (in general) using a consensus decision-making model and if consensus is not reach employ Robert’s Rules of Order to call for a vote. Members submitted several suggestions (see below) and expressed some concerns about how and when Robert’s Rules of Order would

be used, the need for a better understanding/training on the consensus decision-making model and RROO especially due to future youth board member participation.

It was requested that the definition of a quorum for the CYAB would be changed to a simple majority of the number of seated members, versus the current membership. "Current membership"

"The Board will generally attempt to move toward consensus in its decision-making. It was suggested to take out "if needed," leave in, "the Board" and change "may" to will or "shall employ." Original continues to state: "make(ing) a decision by voting and shall employ Roberts Rules of Order" then it was suggested to put in "if requested" back to original: "when votes" then it was suggested to put it, "could say of current sitting membership." Back to original: ...when votes need to be taken." It was also suggested to put: "at the request of any board member, the board shall employ Robert Rules of Order."

Other Comments – The Open Public Meetings Act was/will be consulted when forming bylaws language. It was also recommended that the "Public Comment" section be moved under "Operating Procedures" section.

2. Review of Guiding Principles & Discussion: The CYAB held a brief discussion about the guiding principles. It was brought to members' attention that the Draft Guiding Principles in the Board Report had been revised and new copy was included in the back of their packet that included language from the Implementation Plan for the "Our Vision" section and some sensible changes recommended by Janet Levinger (removing repetitive "we will").

For the sake of time, the Bylaws and Guiding Principles discussion was tabled to be continued at a future CYAB meeting.

YOUTH PARTICIPATION ON BOARDS TRAINING BY ROSLYN KAGY

1. Training for adults on best practices in working with youth board members. Several handouts were given. Roslyn went over and asked for input of examples of the "Roger Hart's Ladder of participation" handout. Roslyn posed the question of what rung does the board want to have. Some board members said rung 6. Some board members want to ensure youth with real life experiences are brought on board, included and heard. Board broke out into groups of 2-3 people to answer what's really exciting and what's challenging of their assigned step of the eight steps in the handout titled: "so you want to put youth on your board." Groups reported back. Good discussion took place.

DISCUSSION AND WRAP UP

Discuss next steps for youth participation on CYAB: the committee for this age group will discuss Other follow up & action items: Board is to keep an eye out for emails on the RFP process and invitations as they come out.

ADJOURNMENT: This meeting adjourned at 8:30 pm

Next Meeting: Tuesday, April 4, 6-8:30 pm at Bellevue City Hall; Social ½ hour and refreshments begin at 5:30 p.m.