

King County Superior Court

MARKING OF DEPOSITION DESIGNATIONS

Judge Michael R. Scott

Please follow the guidelines below when marking depositions to be presented to Judge Scott for use in a trial in his courtroom.

THE PARTIES MUST COOPERATE USING ONE SET OF DEPOSITIONS MARKED FOR THE JUDGE'S CONSIDERATION, as follows. Since the end result will be in PDF format, it is generally easier to start the process with a PDF.

- Moving Party marks with brackets or highlights their designations in a particular color (i.e. yellow highlighter)
- Opposing Party marks their objections in ink-pen (blue or black), on the page, next to the highlighted portion to which they are objecting and tabs the page with a post-it note. (Do not write objections on the tabs.)
- Opposing Party marks with brackets or highlights counter-designations in a different color from that used by the moving party (i.e. green highlighter)
- Moving Party marks their objections in a different color of ink-pen (black or blue), on the page, next to the highlighted portion of the counter-designation to which they are objecting and tabs the page with a post-it note. (Do not write objections on the tabs.)
- Provide the marked depositions **via email as PDFs** to the bailiff as close to the beginning of the trial as possible, and well in advance of intended use.