

# Notice of Change of Address; Change of Circumstances; Notice of Death

The purpose of these documents is to provide the Court and other interested parties with notice of a change of address of the incapacitated person, guardian, attorney or other interested party, or in the incapacitated person's finances or physical condition including death.

**All forms must be filed within 30 days of a change of address, change of circumstances or death.**

## Talk to a lawyer if you can

These instructions have been developed by the King County Superior Court Family Law Information Center. They are not intended to be a substitute for legal advice. They provide only legal *information*. It's a good idea to talk to a lawyer before you file any forms. If you cannot afford a lawyer, you can:

- Find a lawyer to help you with the *most difficult* parts of your case, such as reviewing your forms, explaining how to get ready for court and confirming this is the best legal action for your case. You can contact the King County Bar Association to ask for a referral.
- Ask the Family Law Facilitator's office for a list of low-cost and free legal resources.

King County Superior Court  
516 3<sup>rd</sup> Ave, Room W-382  
Seattle, WA 98104

Maleng Regional Justice Center  
401 4<sup>th</sup> Ave North, Room 3D  
Kent, WA 98032

## Step 1: Fill out the applicable form

### Download form at:

<http://kingcounty.gov/courts/superior-court/ex-parte-probate/minor-settlement-forms.aspx>

Form name	Form Number	Completed
<a href="#">Notice of Change of Address</a>	29	<input type="checkbox"/>
<a href="#">Notice of Change in Circumstance</a>	30	<input type="checkbox"/>
<a href="#">Notice of Death</a>	23	<input type="checkbox"/>

## Step 2: Make Copies and take your original forms to the Clerk's Office

Make at least one copy of all forms for your records.

Additional copies will be needed for each person who has filed a Request for Special Notice of Proceedings.

File the originals of all forms with the Clerk (room 2C in Kent and room E609 in Seattle).

**Deliver copies of all forms to each person who has filed a Request for Special Notice of Proceedings**