



King County

Public Defense Advisory Board Meeting

**Thursday, January 8, 2015
9:35 am – noon**

**Chinook Conference Room 126
401 5th Avenue
Seattle, WA 98104**

MEETING MINUTES

Board Members Present: Matt Adams, Kim Ambrose, Sharon Armstrong, Marc Boman (Chair), Tom Hillier, Paul Holland, Sophia Byrd McSherry, Jeffery Robinson, and John Strait (Vice-Chair)

Board Members Attending by Phone: Leo Flor

Board Staff Present: Gwen Clemens

1. Call to order

- a. The Chair called the meeting to order at 9:35 a.m. and welcomed those present.

2. Executive Session

At about 9:35 a.m. the Board went into executive session. The executive session concluded at about 9:40.

3. Report of the Chair; Approval of Minutes; and

The Chair presented Dave Chapman with a Resolution of Appreciation for his leadership and distinguished service (Attachment A to this report). Dave was honored with a standing ovation by those present.

4. Approval of Minutes and Budget Work Group Update

- a. The minutes of the Board's December 18 meeting were approved as modified to reflect the December 18, 2014 meeting date.
- b. Judge Armstrong was joined by Dave Chapman, Gail Stone and Lisa Dugaard in a brief status update on the Budget Work Group, which is chaired by Dwight Dively and Dave Chapman. The work group members planned to request advice from Tom Kelley, Partner, K&L Gates LLP regarding conflicts, including imputed conflicts.

5. Board Annual Report

- a. Beginning at about 10:25 a.m. Board members Paul Holland, Leo Flor, and Kim Ambrose provided an update on behalf of the Board's Annual Report Committee and led a discussion of the draft content, the timing of the report, and the process for preparing it. Attachment B to these minutes served as a focus for the discussion.
- b. Several of those in attendance offered suggestions and comments concerning the subjects addressed in the report.
- c. The board members agreed to hold a meeting on February 5, 9:30 am – noon; the primary agenda item will be finalizing the Annual Report.

6. Adjournment

The meeting was adjourned at about noon.

Materials distributed at the meeting:

- A. Resolution of Appreciation
- B. PDAB Annual Report Draft 1.7