SUPERIOR COURT WASHINGTON, COUNTY OF KING

	CASE NO. **SEA**
vs.	**NOTICE OF COURT DATE** **FAMILY LAW COMISSIONERS- SEATTLE** (Clerk's Action Required) (NTMTDK)

My name is: _____. ☐ I do not have an attorney, OR

☐ I am counsel for _____, WSBA #_____.

The court can contact me at: _____, _____
(email address) *(phone)*

I am asking the court to have a hearing about: _____ *(Name of Motion)*

The date I have picked from **https://kingcounty.gov/courts/clerk/calendars.aspx**
is:_____

You must pick an available date that is at least fourteen (14) calendar days after you file this form with the clerk's office AND serve the other party. (Note: for Summary Judgment Motions, it is 28 days, not 14.) Once you have found an available date, fill out the table below.

Important: This court date is not guaranteed. If you choose a date with limited remaining hearings, someone may take the last slot before you can. Also, you must **file a Submission List**: or your hearing will not go forward. See the notice section on page 2.

To: _____ (Name of Other Party)

A court date has been scheduled on the above motion for:

Date: 08/28/2020

Where: 516 Third Avenue Seattle, WA 98104.
Important! Hearings are by phone or video until further notice. See notices below.

Time/Day of the Week: ☐ Family Law Motion **1:30 p.m.** (check one below)

☐ Attorney Calendar: Mon. Tues. or Thurs. *(if one or more parties have an attorney)*

☐ Self-Represented Calendar: Wed or Fri. *(if both parties are self-represented)*

☐ Motions without oral argument (by agreement only)

☐ PAO calendar **1:30 p.m**. Wednesday

Sign: _____ Date: _____

Self-represented parties only: I want to receive documents from the other party at:

☐ the email address above or ☐ this address: _____.

Fill out a box for each party who needs to be informed about this court date (including any Guardian Ad Litem, CASA, or Deputy Prosecuting Attorney, with Family Support Unit).
You must serve a copy of this form, with all motion documents, on all of these parties.

Name_____ WSBA# _____Attorney for:_____ Service Address:_____ City, State, Zip_____ Email Address: _____ Telephone #: _____	Name_____ WSBA# _____Attorney for:_____ Service Address:_____ City, State, Zip_____ Email Address: _____ Telephone #: _____
Name_____ WSBA# _____Attorney for:_____ Service Address:_____ City, State, Zip_____ Email Address: _____ Telephone #: _____	Name_____ WSBA# _____Attorney for:_____ Service Address:_____ City, State, Zip_____ Email Address: _____ Telephone #: _____

IMPORTANT NOTICES REGARDING FAMILY LAW CASES

PICKING A HEARING DATE: The family law motions calendar has a limited number of spaces available. Prior to filing this notice, you must visit **https://kingcounty.gov/courts/clerk/calendars.aspx** to find an available court date. If you attempt to schedule a motion on a date that is full you will be contacted and will be required to reschedule your hearing.

RESPONSE: If you do not agree with the motion, you must file a response. Your response **must be in writing** and must be delivered no later than 12:00 p.m. (noon), five (5) court days (not including court holidays) before the court date. Your response, and submission list (see below) must be delivered to:

1) The Superior Court Clerk via e-Filing or in-person at Room E609.
2) All parties or their attorney.

REPLY: the person who scheduled the court date can reply, in writing, to the response. The reply and submission list are due by noon three (3) court days prior to the hearing.

SUBMISSION LIST/CONFIRMATION: Each party must file a submission list. The Submission List form can be found at: **https://kingcounty.gov/courts/clerk/calendars.aspx**. The Submission List is a list of the documents you want the court to consider. The party filing the motion must submit the list 3 court days prior to the hearing (reply deadline). The responding party must submit the list 5 court days prior to the hearing (response deadline). **The person filing the motion must timely file this list or the hearing will not move forward (be confirmed).**

SWORN STATEMENTS NECESSARY: Any statements of a party or witness must be signed, dated and sworn to under penalty of perjury and must contain the state and city where signed.

VIRTUAL HEARINGS MAY BE REQUIRED: All family law motions hearings are being conducted by phone or video until further notice. Check the family law website for the latest information. You must include the phone number and email address you want the court to use on the Submission List. If you do

not turn in a Submission List, or the court cannot reach you, the hearing may be conducted without you or may be stricken.

WITHOUT ORAL ARGUMENT: If you are scheduling motion without oral argument, all parties must agree. You must submit proof of the agreement with your motion.

This is only a partial summary of the family law local rules. All parties are advised to consult with an attorney.