King County Youth Action Plan
Task Force Meeting #4 / Community Conversation Facilitator Training

Date: Wednesday, October 1, 2014
Time: 4:00 – 6:00 pm
Location: Kamiakin Middle School - 14111 132nd Ave NE, Kirkland, WA 98034

<table>
<thead>
<tr>
<th>Attendance</th>
<th>Task Force Members Present</th>
<th>Task Force Members Absent</th>
<th>Staff &amp; Consultants Present</th>
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<tbody>
<tr>
<td></td>
<td>• Beratta Gomillion</td>
<td>• Adrienne Quinn</td>
<td>• Kristina Logsdon</td>
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<td>• Darryck Dwelle</td>
<td>• Calvin Lyons (delegate present)</td>
<td>• Elizabeth Gaines</td>
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<td>• Darryl Cook</td>
<td>• Justice Wesley Saint Claire</td>
<td>• Wendy Watanabe</td>
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<td>• Deanna Dawson</td>
<td>• Leesa Manion (delegate present)</td>
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<td>• Janis Avery</td>
<td>• Kelly Goodsell (delegate present)</td>
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<td>• Justice Bobbe Bridge</td>
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<td>• Katie Hong</td>
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<td>• Mark Putnam</td>
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<td>• Melinda Giovengo</td>
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<td>• Miguel Maestas</td>
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<td>• Mike Heinisch</td>
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<td>• Rochelle Clayton-Strunk</td>
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<td>• Sam Whiting</td>
<td>• Kristina Logsdon</td>
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<td>• Shomari Jones</td>
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<td>• Terry Pottmeyer</td>
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<td>• Terry Smith</td>
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<td>• Meg Pitman (delegate for Calvin Lyons)</td>
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<td>• Anica Stieve (delegate for Bobbe Bridge)</td>
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<td>• Carla Lee (delegate for Leesa Manion)</td>
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<td>• Kristina Logsdon (delegate for Rod Dembowski)</td>
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<td>• Jill Patnode (delegate for Kelly Goodsell)</td>
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<th>Public Participants Present</th>
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<tr>
<td>• Jennifer Hill (project/program manager with King County Dept of Community and Health Services)</td>
<td>• Amanda Zollner (Recreation Coordinator, City of Shoreline)</td>
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Agenda Item

I. Welcome & Introductions
   A. Reviewed meeting agenda

II. Youth Action Plan Background
   A. On January 21, 2014, the Metropolitan King County Council approved legislation calling for the development of a Youth Action Plan (YAP) that will guide and inform the County’s annual investment in services and programs serving infants through young adults (0-24 year olds)
   B. King County’s Youth Action Plan is being developed by an appointed Task Force comprised of representatives from a broad range of organizations and entities, with a diversity of views and experiences, including but not limited to geographic, racial, and ethnic diversity.
   C. Vision Statement:
      1. King County is a place where everyone has equitable opportunities to progress through childhood safe and healthy, building academic and life skills to be thriving members of their community.
   D. Task Force Work to Date:
      1. The following Strategy Teams formed this summer to collect information to inform their recommendations:
         • Child and Youth Outcomes
         • Programs, Services and Funding
         • Existing Partnerships
         • And Youth and Community Engagement
2. Since last YAP task force meeting
   - Progress report submitted to County Executive and Council
   - Children’s Levy included in the Executive Budget
   - Youth Survey launched

III. What is a Community Conversation?
   A. Contributing to the YAP
      1. These conversations will help inform two key questions from the ordinance:
         - What are the barriers within and outside of King County government that prevent children, youth and families from realizing their full potential? and how can we eliminate those barriers?
         - What are the children, youth and family programs, methodologies and service models that the county should prioritize to achieve outcomes and meet policy goals?
   B. Community Conversation Format
      1. Peruse King County data about children and youth and select indicator from those displayed from dashboard
      2. Welcome and Introductions
      3. Small group discussion to identify root causes of issues/needs; Identify local conditions related to root cause of issue
      4. Large group clustering root causes into common cause clusters
      5. Small group discussion of possible solutions for common causes
      6. Sharing Innovative Solutions with the full group
      7. Wrap up/Next Steps/ Staying Connected
   C. Expectations of Task Force Members
      1. Attend training/task force meeting on 10/1
      2. Each TF member is asked to participate in at least one community conversation
      3. Actively use networks to get folks to the conversation meetings

<table>
<thead>
<tr>
<th>Date &amp; Time</th>
<th>October 1, 2014, 6:00-8:30 p.m.</th>
<th>Date &amp; Time</th>
<th>October 4, 2014, 10:30-12:30 p.m.</th>
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<tbody>
<tr>
<td>Location</td>
<td>Kamiakin Middle School</td>
<td>Location</td>
<td>Fall City Library - 33415 SE 42nd Place</td>
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<td>14111 132nd Ave NE, Kirkland, WA 98034</td>
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<td>Fall City, WA 98024</td>
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<tr>
<td>Languages</td>
<td>Arabic, Cantonese, and Vietnamese</td>
<td>Languages</td>
<td>Spanish</td>
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<td>Type of Interpretation</td>
<td>Simultaneous (headsets)</td>
<td>Type of Interpretation</td>
<td>Simultaneous (headsets)</td>
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<tr>
<td>Site Lead(s) name</td>
<td>Terry Pottmeyer</td>
<td>Site Lead(s)</td>
<td>Rochelle Clayton Strunk</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:terr@friendsofyouth.org">terr@friendsofyouth.org</a></td>
<td>Email</td>
<td><a href="mailto:rochelle.claytonstrunk@encompassnw.org">rochelle.claytonstrunk@encompassnw.org</a></td>
</tr>
<tr>
<td>Phone</td>
<td>425.869.6490 ext. 313 (office)</td>
<td>Phone</td>
<td>425-802-8170 (cell) 425-888-2777 (office)</td>
</tr>
<tr>
<td>Introduction/Welcome</td>
<td>Rod Dembowski</td>
<td>Introduction/Welcome</td>
<td>Local KC Council representative – Kathy Lambert</td>
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IV. Preparing for Table Facilitation - Small Group Discussion

A. Learning Objectives
   1. Understand the purpose, connection and importance of the Community Conversations
   2. Be able to lead a table discussion on two topics:
      - Root causes of an indicator
      - Community ideas for solutions

B. Conversation #1
   1. Getting to root causes of indicators
   2. Understanding local conditions
   3. Asking people to drill down
      - Mock Exercise/"Fishbowl"
   4. Debrief on Example of Conversation #1
      - Do you understand your role as facilitator?
      - What questions do you have?
      - Any anticipated road blocks that concern you?
      - What will happen if there are 8 different indicators being discussed? Will the causes all be that different?
5. Clustering Common Root causes

C. Conversation #2
   1. Lead Facilitator (Wendy or Elizabeth) will post options for discussion from previous exercise
   2. Refer to worksheet/handout
   3. Use a different worksheet/handout for each common cause
D. Skills Required
   1. Listening
   2. Timekeeping
   3. Summarizing
   4. Engaging 'quiet' voices
   5. Finding common ground
   6. Keeping folks on topic
   7. Handling tricky topics

V. Logistics – Walk though Annotated Agenda
   A. Materials
      1. Table stanchion with data set name and age group,
      2. Data charts,
      3. Colored strips of paper,
      4. Markers,
      5. Blank Paper and
      6. Worksheets for solutions
   B. Finding a table
      1. Ask that each table facilitator to wait with me and see where people gravitate
      2. This will help us gauge communication power of an indicator
      3. Lead facilitator will ask you to join a table once enough participants have selected it
   C. Keep in Mind
      1. If your group gets stuck, remind them that there is no 'right' or 'single' answer
      2. If you have someone that is dominating the conversation, thank them for their input and be clear that you would like to hear from everyone at the table
      3. Feel free to ask questions if you are stumped—Elizabeth or Wendy can stop by your table
   D. How will this information be used?
      1. Will be consolidated with the other Community Conversation input and youth survey results
      2. Along with research and local data, the input will inform the recommendations for the King County Master Plan

VI. Wrap-Up
   A. Youth Survey Update
      1. Dual Focus:
         - What are the most pressing issues facing King County Youth?
         - How do youth want to be engaged in local government?
      2. Target Demographic: King County Youth ages 12-24
      3. Task Force support needed to recruit survey participants
   B. Q&A
      1. Q: How were these indicators selected? A: By the work of the Indicators and Outcomes strategy team. The indicators that had data to support them/back them up was also part of the criteria on why they were chosen.
      2. What if people want to talk about a different indicator? (e.g. drug use)

VII. Public Comment (none)

VIII. Adjourn