

FREQUENTLY ASKED QUESTIONS

1. Does the application need to be completed in one setting?

This has been remedied. You can now save as you go. Additionally, a PDF of the questions is now downloadable.

2. Where are the outcomes/objectives located?

The outputs/outcomes/objectives are in the RFA in sections 1.2 Objectives and 1.4 Performance Indicators.

3. What is the definition of “independently owned and operated”?

A privately owned and operated movie theater or music venue, not part of a national corporation.

4. Are we reporting Gross or Net revenue?

The Arts & Culture application asks for a narrative of projected losses. It does not require that the applicant use Net or Gross revenue to respond to the question. It does state that King County will request documentation (tax returns and financial statements, etc.) to support the estimated loss, in whatever way the applicant chooses to articulate their losses. Please provide an accurate description of your methodology and be prepared to provide documentation that will support your request.

5. The King County W9 asks for a name (as it appears on invoice), can you clarify what that would be?

This would be the name registered with the State for a UBI #.

6. If you are only applying for COVID related expenses, not revenue loss, for questions #20, 21,22. Do we not respond to these questions and instead respond to question #23 (If you do not have revenue loss, are you applying for assistance to cover COVID-related business expenses)?

Please just mention you will not be requesting revenue loss assistance, just COVID- related business expenses and enter N/A or not applicable on the rest.

7. Given that one of the criteria (#3) is “applicant clearly demonstrates a revenue loss due to COVID-19 restrictions (documentation and clear estimate assumptions),” what does that mean for applicants who are not projecting a revenue loss, but have otherwise incurred or plan to incur COVID-19 related expenditures to prepare and carry out the season program? Would an applicant with no projected revenue loss not receive any points/receive a lower number of points for this criterion?

We will assure an applicant will be appropriately credited in criteria #3 if they are only applying for COVID-19 related expenses.

8. On page 13 indicates that the budget submittal is part of the evaluation criteria (10 points max). Is this addressing the budget form (and if so, is it due at time of application?) or is this addressing narrative questions 7-12?

You will be evaluated on the on the narrative. You will be required to submit documentation to support your methodology after notification of award.

9. Are there any word or character limits for responses to application questions?

There are not any character limits.

10. Can venues that received SVOG (Shuttered Venue Grant) Grant apply?

You can apply, but you can not combine COVID response funding. The SVOG award amount must be subtracted from your total need.

11. Does projected revenue include contributed and earned?

Projected revenue would include all revenue contributed, earned, and additional pandemic relief funding.

12. Since our fiscal year is Jan. 1 – Dec. 31, the last full pre-COVID season that we have tax forms for would be Jan. 1 - Dec. 31, 2019. Would this therefore be the

correct time period to compare to the July 1, 2021 – June 30, 2022 season to determine our loss?

Correct, you would use tax forms from year 2019 for your baseline of full pre-COVID season funding.

13. Although we do have a working budget for fiscal/calendar 2021, and can provide actual numbers through end of September, we will not have a working budget for 2022 until the beginning of December. I'm assuming it is understood that any numbers we provide for 2022 will be best estimates based on current pandemic assumptions?

It is understood you will be providing estimates. Contracts won't be finalized until the first of the year and actual award amounts will be based on your documents when they are available.

14. To be clear, if our calculated loss is -\$12,000,000 and we received a \$10,000,000 SVOG award, we could potentially request up to \$2 million? I know the pot isn't that big, just trying to make sure I understand the calculation process correctly.

Yes, you are correct. Please let us know your total need. The pot isn't that big, but we will need to understand the greatest need.

15. Did you receive, or have you applied for, any assistance or loans (e.g., federal/state/local grant, SVOG shuttered venue grant, subsidized loan, insurance policies of any type of coverage, any reimbursement or relief program, or Paycheck Protection Program "PPP")? Please explain and include:
- Date of application or receipt of funds;
 - Awarding organization, and;
 - Award amount.

Is this for any time period or just the July 1, 2021 – June 30, 2022 time period?

Yes, we can not duplicate funding. Any other funding you received for this time period would need to be subtracted from you need.

16. Our fiscal year/programming “season” runs from September 1, 2021 - August 31, 2022. May we provide budget and participation projections based on those dates in our application?

Yes, these dates would be sufficient.

17. If our 2021-2022 season runs from September 2021 through August 2022, may we be reimbursed for expenses within this specific date range?

Yes, please use your dates, our dates are an attempt to capture seasons, but we recognize many organizations have different season dates.

18. Are HVAC system replacements/upgrades to improve air quality considered an eligible expense? Are public restroom upgrades (e.g., touchless faucets, touchless paper towel dispensers) eligible costs?

This award is for revenue loss unless you are hoping to apply for reimbursement of COVID related expenses. One or the other. HVAC has been determined to be an allowable COVID expense. The allowability of capital improvements would be determined individually. If you are applying for reimbursement, list all your improvements and we will review them for allowability to assist us in determining your potential award.

19. Is the County interested in revenue and NOT overall operating gain/loss (that is, considering just changes in income but not expenses)?

Changes in expenses should be included.

20. How are we supposed to account for other federal funding (e.g., SVOG) when we demonstrate revenue loss?

You would subtract any other funding you received from your total need.