

Appendix J
Public Involvement and Notification Plan

Bow Lake Transfer/Recycling Station Renovation Project Public Involvement & Notification Plan

Background

The Bow Lake Transfer/Recycling Station was built in 1977 and replaced a smaller, outdated transfer facility. A landfill operated at the site from the early 1940s until 1961.

The 2001 Comprehensive Solid Waste Management Plan recommended updating the 1998 Bow Lake Facility Master Plan – a blueprint for replacing the existing facility with a new facility at the same location.

The Solid Waste Division and its city partners, the Solid Waste Advisory Committee, commercial haulers, and labor have worked together to prepare a waste export system plan that makes recommendations for the future of the county's solid waste transfer and disposal system. The updates proposed in this 2006 Bow Lake Facility Master Plan are consistent with this collaborative system-wide planning effort.

Goal

The goal of this public involvement plan is to inform cities in central and south King County whose residents and businesses use the Bow Lake facility, local community groups, facility customers, and other stakeholders about the renovation project so they understand the purpose of the renovation, the environmental impacts and benefits of this project, and have opportunities to provide input.

A follow up plan will be developed to inform these stakeholders of potential service impacts during the construction process.

Key Messages

The replacement of the Bow Lake facility will result in enhanced safety and operational efficiency, increased recycling opportunities, and improved environmental benefits (see "Project Benefits" below).

Project Need

In May 2005, Bow Lake's operating hours increased to 24 hours a day on weekdays as the facility began to play an enhanced role in the county's solid waste transfer system. It is King County's busiest transfer station based on total tonnage handled and the only facility providing continuous service. This service is essential to some commercial customers.

Replacement of the Bow Lake facility is necessary for several reasons:

- To meet current building and environmental standards
- To improve safety and operational efficiency

- To accommodate projected future growth in the region
- To incorporate efficiencies that will help keep disposal rates as low as possible when the County's remaining landfill reaches capacity and solid waste is exported to an out-of-county disposal site.

Project Benefits

Planned improvements include:

- An expanded recycling collection area where customers can bring materials for recycling and composting, including a separate yard waste area
- A larger transfer building that will have easier-to-use waste unloading areas, which will reduce customer wait times
- An enclosed transfer building that will protect customers and workers from weather conditions, as well as contain noise, dust and odors.
- A new site layout that will improve on-site traffic flow and add more on-site vehicle queuing space
- Two pre-load compactors to improve operational efficiency and decrease the number of transfer trailer truck trips required to and from the station
- Sustainable building design features that will improve energy efficiency and result in lower life cycle costs than conventional building design
- Environmental enhancements to the storm and waste water systems to protect public health

Project Schedule

Summer 2006	<ul style="list-style-type: none"> ● Draft a <i>Facility Master Plan (FMP)</i>, which is a blueprint for the site design and operational improvements to be made to the station.) Note: This is an update to the 1998 FMP. ● Begin public notification about the renovation project ● Develop a SEPA (State Environmental Protection Act) checklist that addresses the environmental impacts of the project
September 2006	Public meeting in Tukwila (To describe the project & receive input on the <i>Draft Facility Master Plan</i> & the SEPA Checklist) <i>Date, time and location to be determined.</i>
Fall 2006	<ul style="list-style-type: none"> ● Finalize the <i>Facility Master Plan</i> ● Make a SEPA determination on the environmental impacts of the project
Fall 2007	Complete facility design & permitting phase
Winter 2007	Bid & award construction contract
Spring 2008 – Fall 2010	Construction phase
Fall 2010	Facility opens

Public Notification

Target Audience	Notification Method	Date
<ul style="list-style-type: none"> Elected officials & staff in host cities (Tukwila & SeaTac) and in neighboring cities whose residents & businesses use Bow Lake (SeaTac, Kent, Federal Way, Des Moines, Burien, Normandy Park, & Auburn) 	<ul style="list-style-type: none"> In person meetings with host cities (Tukwila & SeaTac). Letter to mayors from Solid Waste Division Director with cc's to other elected officials and staff and King County Council members. Ask cities to post info on their Web sites, put in city newsletters, and distribute fliers at city halls. 	July 2006 & As needed
<ul style="list-style-type: none"> North Highline Unincorporated Area Council (UAC) West Hill Unincorporated Area Council (UAC) 	<ul style="list-style-type: none"> Letter to UAC Presidents with cc's to King County Community & Human Services Department Community Service Representatives and County Council members. Request that UAC's post info on their Web sites & put in their newsletters 	July 2006 & As needed
<ul style="list-style-type: none"> Local Community Groups 	<ul style="list-style-type: none"> Letter to Executive Directors. Request that they post info on their Web sites 	July 2006 & As needed
<ul style="list-style-type: none"> Commercial Haulers 	<ul style="list-style-type: none"> Letter from SWD Director, enclose copy of project brochure 	July 2006 & As needed
<ul style="list-style-type: none"> Facility Customers 	<ul style="list-style-type: none"> Distribute project brochures & updates at station 	August 2006 – end of project
<ul style="list-style-type: none"> Charge Customers 	<ul style="list-style-type: none"> Letter from SWD Director, enclose copy of project brochure 	August 2006 & As needed
<ul style="list-style-type: none"> Seattle-King County Public Health Washington Utilities and Transportation Commission Department of Ecology 	<ul style="list-style-type: none"> Letter from SWD Director, enclose copy of project brochure 	July 2006 & As needed
<ul style="list-style-type: none"> King County Solid Waste Advisory Committee (SWAC) 	<ul style="list-style-type: none"> Periodic project updates with copies of public notification materials 	August 2006 - Ongoing
<ul style="list-style-type: none"> Metropolitan Solid Waste Management Advisory Committee (MSWMAC) 	<ul style="list-style-type: none"> Periodic project updates with copies of public notification materials 	August 2006 - Ongoing
<ul style="list-style-type: none"> General Public 	<ul style="list-style-type: none"> SWD Web site 24-Hour recorded phone line information Project brochure in area King County libraries Newspaper ads & press releases as needed 	August 2006 – end of project