

Job Analysis Form

Alternate Format Available



King County

SHORT FORM FOR PRE-EMPLOYMENT PHYSICALS

PATIENT NAME: _____

JOB TITLE: Licensed Practical Nurse (TB Clinic)

DEPARTMENT: Public Health

WORK SCHEDULE: 40/week

JOB DESCRIPTION: Practical nursing care as part of a health care team.

WORK ENVIRONMENT: Office

ESSENTIAL FUNCTIONS: Obtain, verify and record health history of patients, establishing and maintaining medical records. Gather pertinent health data through physical assessments and biological samples. Administer Transcribe medical, dental and psychiatric orders. Respond to medical emergencies. Collect specimens for laboratory analysis for specific tests. Carry out and monitor appropriate nursing care procedures. Assist other health care professionals with minor surgical and medical procedures. Respond to questions on patient care and pass information to health care professionals. Order and inventory supplies and materials. Operate and maintain equipment. Provide basic health information. Coordinate transportation of patients and appointment schedules. Assist other health care professionals in providing education to staff clients and students. Participate in the development of quality assurance activities to demonstrate standards, laws, regulations, policies and procedures. Help develop and evaluate policies, procedures, service and health services programs, the community health planning process and safety and security measures.

Exposures:

- Outside weather
- Non-weather related temp below 55°
- Non-weather related temp above 75°
- Humidity/dampness
- Moving mechanical parts
- Exposed high places
- Vibration
- Toxic or caustic chemicals
- Confined spaces
- Wet Gasses
- Fumes Odors
- Dusts Mists
- Radiation Explosives
- Noise Level _____
- Other _____

I have reviewed the following Job Analysis for the above-named candidate.

Physician's Signature

Date

Special Requirements:

- CDL Respirator use