

Job Analysis Form

Alternate Format Available



King County

SHORT FORM FOR PRE-EMPLOYMENT PHYSICALS

<http://www.kingcounty.gov/employees/HumanResources/SafetyClaims/JobAnalysis/analyses.aspx>

Physical Required: General physical, Diabetes, BP, and Vision.

PATIENT NAME: _____

JOB TITLE: Security Screener

DEPARTMENT: Executive Services, Facilities Maintenance

WORK SCHEDULE: 40/week

JOB DESCRIPTION: Provide security scanning and screening services to County buildings.

WORK ENVIRONMENT:

ESSENTIAL FUNCTIONS: Operates electronic walk-through metal detectors (magnetometer) and handheld screening devices to determine if persons entering public buildings are carrying or wearing weapons and other prohibited items. Operate x-ray machine to screen handbags, briefcases and other parcels for weapons, bombs, or other prohibited items. Performs hand searches of bags, briefcases and other carry-in items to identify illegal items, and refuse entry into public buildings if necessary. Uses human relation skills where possible, and directive behaviors when called for, to ensure the implementation of and clear communication of security screening procedures and the involvement of other security staff where appropriate. Calls for assistance by security staff and/or local police for intervention when needed. Uses pagers, telephones, radios or direct communication to call for assistance and to describe situations to security and police personnel. Identifies individuals who may be loitering or disturbing the peace or who have no lawful business to conduct in the building. Provides information, direction and assistance to the public at assigned facility. Prepares and maintains legible activity logs and incident reports. Interact with the general public, including people that can be confrontational and argumentative.

Exposures:

- Outside weather
- Non-weather related temp below 55°
- Non-weather related temp above 75°
- Humidity/dampness
- Moving mechanical parts
- Exposed high places
- Vibration
- Toxic or caustic chemicals
- Confined spaces
- Wet
- Gasses
- Fumes
- Odors
- Dusts
- Mists
- Radiation
- Explosives
- Noise Level 90 DBL
- Other _____

Special Requirements:

- CDL
- Respirator use

***Continued on next page.

PHYSICAL DEMAND	HRS PER SHIFT
Standing	1 – 5.5 hours
Walking <input type="checkbox"/> uneven terrain	1 – 3 hours
Sitting	20 min – 6 hours
Climbing stairs	0
Climbing _____	0
Balancing	0
Bending/Stooping	1 – 3 hours
Kneeling	0
Crouching	0 – 20 minutes
Crawling	0
Foot controls	0
Reaching above shoulders	0 – 5 minutes
Reaching waist-shoulder	15 min – 1 hour

PHYSICAL DEMAND	HRS PER SHIFT
Reaching knee-waist	15 min – 1 hour
Reaching floor-knee	0 – 30 minutes
Lifting/Carrying 1-10#	1 – 4 hours
Lifting/Carrying 11-20#	0
Lifting/Carrying 21-50#	0
Lifting/Carrying 51-100#	0
Lifting/Carrying 100+#	0
Handling	4 – 6.5 hours
Hand Controls	1 – 4 hours
Fingering <input type="checkbox"/> keyboarding	1 – 5 hours
Vision to assure safety of others	2.5 -7 hours
Hearing to assure safety of others	2.5 – 7 hours
Other	

I have reviewed the following Job Analysis for the above-named candidate.

Physician's Signature

Date