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| **CAREER FAMILY:** Information Technology  | **CAREER SERIES:** Quality Assurance  | **CAREER LEVEL:** Entry |
| **CLASSIFICATION TITLE:** Quality Assurance (QA) Engineer – Entry | **JOB CLASSIFICATION CODE:** | **FLSA:** | **EEO CODE:** | **CAREER SERVICE STATUS:** |
| **CLASSIFICATION SUMMARY:** The Quality Assurance (QA) Engineer – Entry conducts a wide range of quality control tests, diagnostics, and analyses to ensure that software meets or exceeds specified standards and end user requirements; coordinates with stakeholders to plan user acceptance, alpha, and beta testing; and ensures that system tests meet deadline and are successfully completed, documented, and resolved though QA update and approval submissions and defect tracking system inputs. |
| **DUTIES:** * Participate in test planning and activities on multiple projects and releases; develop test suites and scenarios from requirement and design review and analysis; create and update test plans from new features, platforms, and projects; and develop and execute test scripts and scenarios.
* Work with test team to prioritize, meet deadlines, develop test plans, and ensure product quality.
* Test manually integrated product solutions end to end.
* Reproduce, debug, and isolate problems and verify solutions.
* Ensure all issues, defects, and risks are identified, communicated, and documented.
* Participate in QA check-in, bug triage, and project meetings.
* Apply application content knowledge in system functionality and operational processes and procedures.
* Perform other duties as assigned.
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| **REQUIRED EDUCATION:**Any combination of education and experience that clearly demonstrates the ability to perform the job duties of the position |
| **REQUIRED LICENSES/CERTIFICATIONS:** Some licenses, certifications, and other requirements determined to be necessary to meet the business needs of the employing unit may be required |
| **CLASSIFICATION HISTORY:**MM/YYYY - Created |