

## **King County Employees Deferred Compensation Plan**

### **Board Meeting Minutes**

March 8, 2023

**Board Members:** Krista Camenzind, Gennevie Cook, Tom Friedman, Clara Gao, Doug Hodson, Pat Sainsbury, and Lusha Zhou

**Staff:** O.C. Collier

**Guest:** Jayson Davidson of Hyas, Paul Sewell (appointed attorney) and Guen Toste of T. Rowe Price

#### **Participant / Employee Comments**

Lusha reports that a participant is requesting the Board ask T. Rowe Price to implement Yubico's YubiKey as one of their login 2FA mechanisms. Guen Toste was not familiar with the YubiKey but she will speak to Shawn Regan, T. Rowe Price's security advisor, and be prepared to discuss at a follow-up meeting where we discuss cyber security.

#### **February 2023 Meeting Minutes (Action Item)**

The February meeting minutes were adopted as written.

#### **Secure Act 2.0 Emergency Savings (Discussion Item)**

The Board discussed \$2500 emergency saving option for Plan participants. Pat Sainsbury informed the Board about other withdrawal options available under the Secure Act 2.0; a few of those optional provisions are as follows:

- Annual withdrawal of \$1,000 for any reason
- Withdrawal for domestic abuse victims
- Withdrawal for terminal illness with a doctor's certification

Jayson confirmed that we can add these provisions to the plan. Guen also confirmed that T. Rowe Price would be able to implement on their end.

Pat suggested that the Board review all the new withdrawal options of Secure Act 2.0 and decide if the Board wants to allow self-certification of withdrawals.

Krista suggested the formation of sub-committees to review and research the new withdrawal options.

The sub-committee to review the emergency savings option is as follows: Doug Hodson and Lusha Zhou.

The sub-committee to review all other Secures Act 2.0 access issues is as follows: Krista Camenzind and Pat Sainsbury.

O.C. will set up meetings for the sub-committees to be schedule in the next couple of months. Jayson informed the Board that he will be available to assist the sub-committees with any questions they may have.

**Resolution 2023-01 Raising Auto-Increase Cap (Action Item)**

The Board voted to approve resolution 2023-01 to increase the automatic increase contribution cap from 5% to 15% of annual compensation and to direct the plan administrator to take all steps necessary to implement the change.

**Resolution 2023-02 Updating Brokerage Window Options (Discussion Item)**

The Board voted unanimously to approve resolution 2023-02 to update options available through the Plan Trading Menu for self-directed brokerage accounts.

The following are now allowed under the self-directed brokerage account:

- Allow all tax-exempt mutual funds
- Allow all tax-exempt fixed income
- Allow all foreign securities

**Education & Outreach Update (Discussion Item)**

In the interest of time this agenda item will be postponed to a future meeting

**Report of the Chair**

None

**Report of the Plan Administrator**

O.C. Collier reported the activities she is currently working on in addition to her daily tasks:

- ❖ Finishing up and submitting the interview questions for the Deferred Compensation Administrator II recruitment for Sherry's review and approval
- ❖ Finalizing transit site visits, with Carmen Johnson, so she can get dates to Sam Smith at T. Rowe Price
- ❖ Budget reconciliation
- ❖ Maintenance file update due to some transmission issues
- ❖ Increase in inquiries regarding mid-year retirements and purchase of service credits/annuities.
- ❖ Working with T. Rowe Price on a campaign to inform participants about the special catch-up for underutilized deferrals provision
- ❖ Travel for the T. Rowe Price Forum
- ❖ Office of Labor Relations inquired about the remaining unions that aren't participating in auto-enrollment. Provided them with the list of unions that aren't bargained to auto-enroll new employees into the plan.