



King County
Records and Elections Division
Records Management Section

Department of
Executive Administration
553 King County Administration Bldg.
500 Fourth Avenue
Seattle, WA 98104
(206) 296-1572

December 14, 1990

TO: Policy/Procedure Manual Stations

FM: Records Management Section
Records and Elections Division *Nancy Craver*

RE: Distribution of Executive Order ACO 8-3 AEO, Delegating
Certain Solid Waste Handling Procurement Authority

This memo transmits Executive Order ACO 8-3 AEO. Please place this document in the AEO/AEP manual of your manual station behind the ACO index tab.

Please call Nancy Craver at 6-1572 if you have any questions.

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Title Executive Order Delegating Certain Solid Waste Handling Procurement Authority	Document Code No. ACO 8-3 AEO
Department/Issuing Agency Office of the Executive	Effective Date December 13, 1990
Approved  12/13/90	

This order delegates to the Directors of the Department of Executive Administration and the Department of Public Works the authority to perform certain procurement activities for solid waste handling.

WHEREAS, the Washington State Legislature in its 1989 Regular Session passed SHB 1568 as amended by the Senate pertaining to solid waste procurement, and the Governor signed it into law; and

WHEREAS, certain procurement authority and responsibility conferred by SHB 1568 may be delegated in the interests of efficiency to two executive departments;

NOW, THEREFORE, I, Tim Hill, the King County Executive, for purposes of implementing the procurement process for solid waste handling services as provided by SHB 1568 as amended by the Senate and adopted in the 1989 Regular Session of the Washington State Legislature, hereby delegate my vendor procurement, determination of contract requirements, vendor selection, and contract negotiation authority and responsibility under the new law and under the King County Charter as follows:

- (1) I delegate to the Director of the Department of Executive Administration (DEA) the authority and responsibility to help establish criteria for vendor selection, to issue requests for proposals (RFP's) or requests for qualifications (RFQ's), to receive proposals and assist in the rating of proposals, and to process final contract documents to ensure

consistency with all applicable laws and regulations. The Director of DEA may further delegate such above described authority and responsibility to the Manager of the Purchasing Agency.

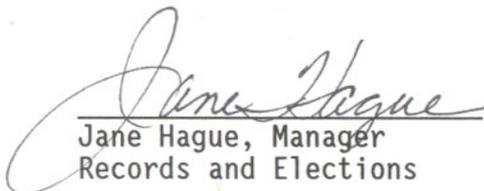
(2) I delegate to the Director of the Department of Public Works (DPW) the authority and responsibility to establish criteria for vendor selection, to evaluate qualifications or proposals, to conduct discussions with prospective vendors following receipt and rating of proposals, to notify prospective vendors of changes to and clarifications of the RFP or RFQ and the County's contract requirements, to recommend to the King County Executive the vendor(s) initially determined to be the best qualified, and to negotiate the terms and conditions of proposed contracts that will be presented to the King County Executive for signature. The Director of DPW may further delegate such above described authority and responsibility to the Manager of the Solid Waste Division.

DATED this 3rd day of December, 1990



Tim Hill
King County Executive

ATTEST:



Jane Hague, Manager
Records and Elections