



Retreat
King County Transit Advisory Commission
January 11, 2020
12 – 4 p.m.
201 S. Jackson St.
Director’s Conference Room – 8th Floor

- 12 p.m. **Lunch** (stop by whenever – food will be available as early at noon)
- 1 p.m. **Welcome and Goals for Today** (Lin Robinson, Chair)
- 1:05 p.m. **Ice-Breaker/Team Building** (Cindy Chen, Community Engagement Planner)
- 1:15 p.m. **Look Back at 2019** (DeAnna Martin, Partnerships & Engagement Manager)
- 2:05 p.m. Break
- 2:10 p.m. **A Look Ahead to 2020** (Rob Gannon, General Manager)
- 2:55 p.m. Break
- 3 p.m. **Planning for 2020** (Cindy Chen, Community Engagement Planner & Michelle Huynh, Community Engagement Planner)
- 4 p.m. **Adjourn** (Lin Robinson)



Meeting Minutes
 King County Transit Advisory Commission Annual Retreat
 January 11, 2020
 1 – 4 p.m.
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Attendees:

Name	Affiliation	Name	Affiliation
Lin Robinson	TAC Chair	Michelle Huynh	KC Metro
Peter Rubin	TAC Vice Chair	DeAnna Martin	KC Metro
Judy Stenberg	TAC Board Member	Cindy Chen	KC Metro
David Johnson	TAC Board Member	Rob Gannon	KC Metro
Aaron Morrow	TAC Board Member		
Jacob Struiksma	TAC Board Member	Gale Shinozaki	Visitor, Fmr. Member
Angela Theriault	TAC Board Member		
Cheryl Harrison	TAC Board Member		

Welcome and Goals for Today (Lin Robinson, Chair)

- L. Robinson welcomed members to the retreat and helped to explain that the retreat was to set the table for 2020. The members would reflect on accomplishments and challenges of 2019. Metro General Manager R. Gannon would then kickoff 2020 with an overview of Metro’s priorities for the year and Metro staff would facilitate the conversation about what the TAC would prioritize this year.

Ice-Breaker/Team Building (Cindy Chen, Community Engagement Planner)

- C. Chen led commission members in an exercise to reflect on proudest accomplishments of 2019 and what each member is most excited for in 2020.

Look Back at 2019 (DeAnna Martin, Partnerships & Engagement Manager)

- D. Martin gave an overview of what happened at Metro in 2019 (see handout). She gave a brief overview of each item, and described at how the TAC was engaged on that issue. The three primary ways were:
 - TAC received briefing/gave feedback
 - TAC member served on stakeholder group or mobility board
 - TAC took action on this topic (e.g. wrote a letter of support)
(See 2019 timeline document)
- Wins/challenges reflection

Wins

- Appreciate opportunities to give feedback - esp. people who are visually impaired
- Participating in North Link Mobility Board - really allowed me to learn how routes are designed, then got to design with the planners
- Continue to grow our capacity to be in lock step with Council decision-making

Challenges

- See more involvement over the course of engagement
- Identifying and acting on follow up to presenters - how does program/policy change or what happens in the long(er)-term
- Would like to get a better look ahead on what is happening on the Legislature level and the Metro level - so we can be better prepared to respond and we are used to our full potential
- How do we balance our agenda to do all the things we, Metro want to do?
 - Transmit information by email or in another form so we don't take time at meetings for it
 - Use meetings for generative brainstorming and feedback
- Unsure who I am representing on TAC. Have a meaningful conversation about this today or in the future
 - Wonder if attrition is because this is unclear
- Some items on the list for 2019 don't affect my community
 - What is Metro's responsibility to serve all of KC or make ST do it if they are the "provider" in the area
- Challenges with service in my area - late nights and weekend especially
- Pack too much into a meeting. Can we give ourselves more time to work on things?
 - Do less so we can do more quality
 - Especially if we are expected to give feedback
- Provide the roadmap of decision-making and timeline on things presented
- It's hard to be on the checklist for all things because it becomes overwhelming; we might want to cherry pick the things we care about
- Bring in someone from Access and hear a follow up - could Access be a standard item on the agenda?
- We aren't at full capacity as a commission
 - Both in number of members who attend regularly and number of available spots
 - Two hours also isn't enough time to work on things with the people we have
- Some presenters are really dry (to put it nicely)
 - Occasionally not sure how their work applies to us
 - Often we run out of time before we provide feedback
- When no in-person interpreters, phone is too hard. Need a better solution

- Role to help the system work better for everyone through advocacy
 - Population (e.g., seniors)
 - Area
 - Type of service user (e.g., Access users)
- Overall, appreciate the strides made in 2019 and look forward to building upon those in 2020 with a more focused approach.

A Look Ahead to 2020 (Rob Gannon, General Manager)

- R. Gannon thanked member for all the advice they provided in 2019 and previewed top issues/initiatives that will impact Metro in 2020
 - Budget year – helps to tell the story of what Metro is trying to achieve
 - Election year – can impact budgeting/funding
 - Base expansion – looking at meeting service demands, first major implementation of battery electric buses
 - Need + Speed – internal framework to address areas of need and how to speed up network
 - Organizational health and development – building a long-term strategic workforce plan
 - Advancing the Mobility Framework – upcoming updates to Metro policies to align with framework
- Important to remember any prioritization for the year does not mean these are done at the exclusion of other Metro initiatives

Planning for 2020 (Cindy Chen, Community Engagement Planner & Michelle Huynh, Community Engagement Planner)

- C. Chen provided overview of 2020 calendar
 - Mobility Framework – policy updates including Service Guidelines
 - Biennial budget – funding mechanisms, I-976 implications
 - Need + Speed
 - Access – contract follow-up, operations, policy
 - Operational Capacity Growth (OCG) – bus base expansion
 - BEB/ZEB – battery electric buses
 - RapidRide upgrades – including safety
 - Language/ADA accessibility policy/standards
 - Income-based fares – potential policy implementation
- M. Huynh led prioritization exercise
 - Each TAC member received three “votes” to place on a project from the 2020 calendar

- Top three priorities:
 - Access
 - Need + Speed
 - Budget
- Commission will continue conversation about prioritization, scheduling and recruitment at January 21, 2020 meeting

Adjourn (Lin Robinson)