

## **GC-CAG/GC Committees Advocacy Policies & Procedures**

*Updated 6/29/20*

**What is allowable?** GC-CAG/GC Committees, as a collective, are allowed to engage in some forms of advocacy to build awareness of issues that directly impact the function of health center (HCHN) operations. This **does not** include:

- Lobbying – attempting to influence the passage or defeat of any legislation by the state legislature, or the adoption or rejection of any rule, standard, rate or other legislative enactment of any state agency
- Endorsement of a specific political candidate for any office
- Anything related to fiscal/personnel matters (PHSKC retains authorities per bylaws)

**What type of support can staff provide?** Staff are allowed to set up logistics (i.e. reserve meeting rooms/set up virtual call, take minutes, etc.). Staff can send emails out on behalf of the group using the respective dedicated kingcounty.gov email address.

### **What is the process?**

#### *GC*

- 1) Identify issue of concern that directly impacts health center operations
- 2) Determine mode of building awareness (i.e. letter, public comment, etc.)
- 3) GC vote on moving forward with action, pending review of final content
- 4) GC review final content, vote on moving forward
- 5) *If content needs to be sent via email*, HCHN staff will send on behalf of group via dedicated kingcounty.gov email address

#### *CAG/GC Committees*

- 1) Identify issue of concern that directly impacts health center operations
- 2) Determine mode of building awareness (i.e. letter, public comment, etc.)
- 3) CAG vote on moving forward with action, pending review of final content
- 4) CAG review final content, vote on moving forward
- 5) CAG representatives to the GC bring issue to GC for consideration
- 6) GC reviews final content, vote on moving forward
- 7) *If content needs to be sent via email*, HCHN staff will send on behalf of group via dedicated kingcounty.gov email address

### **Additional Considerations**

- Any form of GC-CAG/GC Committees advocacy must include description of the group and be clear that represents community voice/not speaking on behalf of county staff
- County staff reserve the right to assess each ask on a case-by-case basis to ensure it doesn't conflict with any local/state/federal policy