

APPENDIX A: Conflict of Interest

Conflict of Interest. Conflict of Interest is defined as an actual or perceived interest by the member in an action which results or has the appearance of resulting in personal, organizational, or professional gain.

Duty of Loyalty. Council members must be faithful to the Health Center and may never use information obtained by virtue of their position as Council members for personal gain.

Responsibilities of Council Members

1. A Council member must declare and explain any potential conflicts of interest related to:
 - Using Council appointment in any way to obtain financial gain for him/herself, anyone from the member’s household or family, or for any business with which the Council member or a Council member’s household or family is associated; and
 - Taking any action on behalf of the Council, the effect of which would be to the member’s household or family’s private financial gain or loss.
2. No member of the Council shall participate in discussion of, or vote in a situation where a personal conflict of interest exists for that member.
3. No member of the Council shall be an employee or an immediate family member of an employee of the Health Center.
4. Any member may challenge any other member(s) as having a conflict of interest, by the procedure outlined in the Council’s Bylaws, Article X.

As a Council member, my signature below acknowledges that I have received, read and had an opportunity to ask clarifying questions regarding these conflict of interest requirements. I understand that any violation of these requirements may be grounds for my removal from Council membership.

I further understand that I am also subject to the same conflict of interest rules and reporting requirements which are applicable to King County and PHSKC employees, contained in the King County Code Chapter 3.04, and as otherwise required by law.

Council Member’s name (please print)

Council Member’s signature:

_____ Date: _____