

# APPLICATION FOR CERTIFICATE OF COMPETENCY

Complete this form and return it together with your non-refundable examination fee to:

Public Health – Seattle & King County  
Eastgate Environmental Health Services  
14350 SE Eastgate Way  
Bellevue, WA 98007

## EXAM FEES

[See current fee schedule](#)

**Note:** Examinations are given only on pre-scheduled dates.

For information regarding scheduled exam dates, contact us at 206-296-4932.

Please Check One:

- ☐ **Master Installer Certificate** - Prior to the Master Installer Certificate being issued, a Master Installer must supply the Department with a copy of their Washington State, Department of Labor & Industries Contractor's License. The Master Installer Certificate is for individuals who will obtain on-site sewage system installation and repair permits, and will be held responsible for all construction done under those permits.

The Master Installer exam is more detailed and requires extensive knowledge and recall of codes, rules, regulations relating to standard and alternative on-site sewage disposal systems (see the enclosed list of reference study materials for the Master Installer's Exam).

- ☐ **Associate Installer Certificate** - For individuals who desire authorization to supervise work crews constructing or repairing on-site sewage systems. This is to be physically present during the construction phase of the installation. (See attach page for study information.)

Applicant's Name \_\_\_\_\_ Home Address \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_  
city/zip

Name of Business \_\_\_\_\_ Business Address \_\_\_\_\_ Business Phone (\_\_\_\_) \_\_\_\_\_  
city/zip

Check One: ☐ Business ☐ Individual ☐ Partnership ☐ Corporation

State the names and residence addresses and residence phone numbers of all persons sharing in the profits of the business. If a corporation: State the names of **each** officer, giving title, residence address, and residence phone number.

Name	Title	Residence Address	Residence Phone

List Qualifications and Experience (Include duration and location, and training courses you have completed – Refer to Title 13; Code of the King County Board of Health, Section 13.20.030,B2)

I AM FAMILIAR WITH THE REQUIREMENTS OF KING COUNTY ON-SITE SEWAGE CODE, TITLE 13, CODE OF THE KING COUNTY BOARD OF HEALTH, AND AGREE TO INSTALL ON-SITE SEWAGE SYSTEMS IN ACCORDANCE WITH THE ABOVE REQUIREMENTS.

I FURTHER UNDERSTAND THAT FAILURE TO COMPLY WITH THESE REQUIREMENTS MAY RESULT IN IMMEDIATE REVOCATION OF MY CERTIFICATE OF COMPETANCY AND APPROPRIATE LEGAL ACTION BY THIS DEPARTMENT.

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

### For Department Use Only:

Date Contractor's License Received \_\_\_\_\_ Test Score \_\_\_\_\_

<input type="checkbox"/> Approved
<input type="checkbox"/> Disapproved

Date Fee Paid \_\_\_\_\_  
Date \_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_  
Wastewater Program Supervisor

**STUDY INFORMATION**

**Charge**

**Associate Installer Applicants must study:**

- |  |        |
|--|--------|
| 1. King County On-Site Sewage Code, Title 13, Code of the King County Board of Health (BOH),<br>Effective date, August 2008. | \$4.70 |
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Applicants will need to be especially familiar with the following:

- the installation permit process;
- setback requirements;
- specifications for septic tanks, pump chambers;
- various drainfield configurations;
- distribution boxes and sewage piping;
- soil depth requirements;
- recommended standards and required procedures for installation and repair of on-site sewage systems installation and repair

COPIES OF BOH TITLE 13 ARE AVAILABLE ONLINE @:

<http://www.kingcounty.gov/healthservices/health/BOH/code.aspx>