



Procedure for PHRC medical services delivered at U District Food Bank

Host site address	5017 Roosevelt Way NE Seattle, WA 98105
Host site operating hours	9am-3pm M 2pm-2pm T/TH 11am-4pm W/F
Host site point of contact name, title and contact information	Liliya Shtikel , Community Connector, liliya@udistrictfoodbank.org , 206-523-7060 ext08
PHRC point of contact name, title and contact information	Emily Laskowski , PHRC Coordinator, phrc@kingcounty.gov , 206-263-6903
Volunteer entrance/access/parking instructions	Limited street parking
Recurring days/times for PHRC medical services	3 rd Tuesday, 4 th Thursday
Services to be delivered (general medical and/or foot care)	General medical and footcare
Typical client volume on days PHRC visits	Unknown-site launches in January 2020
# / types of volunteers PHRC will strive to provide on-site at those times	3 medical, one support
Description of space provided for PHRC services	Large room off main shopping area, open space off main shopping area
Description of space provided for secure storage of PHRC supply cart	Locked offices
How to notify each other of late breaking changes in operations / scheduling	Contact Liliya/Emily
How PHRC should notify on-site management of an immediate life safety issue	Contact the floor manager, walkie talkie can be provided
Host site evacuation and other emergency procedures	Evacuation maps present Safety equipment in office
Process to replenish medical supplies	U District Food Bank will replenish supplies