

Standard #10: Local emergency responders are familiar with staff and agency

Who are the emergency responders in your area and have you established a connection with them?

An effective emergency plan relies on having your staff and volunteers personally prepared at home, in their cars and at work. After a disaster staff and volunteers who are personally prepared will be more likely to be available to support your agency's services at a time when they are most needed by your clients. Many free resources are available to help your staff and volunteers to be personally prepared.

10a. The names and contact information of emergency providers is gathered and accessible to staff and volunteers.

- ☐ Local emergency manager
- ☐ Local police and fire departments
- ☐ Public Health - Seattle & King County
- ☐ Seattle Office of Emergency Management
- ☐ King County Office of Emergency Management
- ☐ American Red Cross serving King & Kitsap counties
- ☐ Post emergency provider responder information in public places such as the lunchroom or coffee station.
- ☐ Emphasize calling 911 for emergencies.

10b. Emergency service providers, such as the local office of emergency management, Public Health and American Red Cross, are aware of the role the agency is likely to play in a response or recovery phase of a disaster or emergency.

- ☐ Communicate the services your agency will perform during a disaster to your local emergency responders (see Standard 1, Indicator b).

10c. Key agency staff have been identified to develop and maintain relationships with local emergency service providers.

- ☐ Identify a representative in your organization who has authority to make decisions regarding participation in emergency management planning activities.
- ☐ Build a relationship with your emergency providers.
- ☐ Invite a representative from the fire department to evaluate your evacuation drills and to discuss potential fire hazards at your facility.
- ☐ Invite a representative from the police department to discuss security concerns.

10d. Procedures for communicating with local government, including providing situational assessment information are in place.

- ☐ Contact your local office of emergency management to determine efficient communication procedures with government agencies.

Key Tools for This Standard

- [Collaborating Agencies Responding to Disaster \(CARD\), Sections J and L](#)
- [Find local emergency management contact information](#)
This is an interactive map providing information for both county and city level officials.
- [How to Map Local Resources](#)
This is a fillable PDF that guides business in locating a variety of local resources.

→ [Agency Emergency Planning Contact Info](#)