

# Medic One/EMS Advisory Task Force

## Medic One/EMS Levy Planning

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**Thursday, January 18, 2018**

**1:00 PM – 3:00 PM**

**Tukwila Community Center**  
**12424 42<sup>nd</sup> Ave South, Tukwila, WA**

### Agenda

- **Opening Remarks & Introductions** (10 minutes)  
*Rachel Smith, Chief of Staff to King County Executive  
Dow Constantine*
- **Task Force Roles, Timeline & Operating Rules** (5 minutes)  
*Rachel Smith*
- **Subcommittee Development** (5 minutes)  
*Rachel Smith*
- **The EMS System of King County – How We Got to Where We Are** (20 minutes)  
*Dr. Mickey Eisenberg, former Medical Director, King County EMS*
- **Understanding the King County Medic One/EMS System** (40 minutes)
  - **Components of the Medic One/EMS System**  
*Michele Plorde, King County EMS Division Director*
  - **Medicine & Why it Matters/ Programs, Innovative Strategies**  
*Dr. Thomas Rea, Medical Director, King County EMS*
  - **Financing the Medic One/EMS System**  
*Allen Church, Fire Chief, South King Fire & Rescue  
The Honorable John Marchione, Mayor, City of Redmond, Finance  
Chair during the 2014-2019 levy planning process*
- **Task Force Q & A** (35 minutes)
  - *Matt Cowan, Fire Chief, Shoreline Fire (representing Zone 1)*
  - *Allen Church, Fire Chief, South King Fire & Rescue (representing Zone 3)*
  - *Harold Scoggins, Fire Chief, Seattle Fire (representing Zone 5)*
  - *Vonnie Mayer, Deputy Director, Valley Communications*
  - *Dr. Thomas Rea, Medical Director, King County EMS Program*
- **Other Items/Next Meeting** (5 minutes)

## EMS Advisory Task Force for 2020-2025 levy planning

	Name	Organization	Representation Category
1	Rachel Smith	Chief of Staff to King County Executive Dow Constantine	King County Executive
2	Reagan Dunn	Councilmember, King County	King County Council
3		Councilmember, King County	King County Council
4	Bob Baggett	Councilmember, City of Auburn	Cities over 50,000 in population
5		City of Bellevue	Cities over 50,000 in population
6	Nancy Tosta	Deputy Mayor, City of Burien	Cities over 50,000 in population
7	Allen Church	Fire Chief, South King Fire & Rescue, representing the City of Federal Way	Cities over 50,000 in population
8	Matthew Morris	Fire Chief, Puget Sound Regional Fire Authority, representing the City of Kent	Cities over 50,000 in population
9		City of Kirkland	Cities over 50,000 in population
10	John Marchione	Mayor, City of Redmond	Cities over 50,000 in population
11	Denis Law	Mayor, City of Renton	Cities over 50,000 in population
12	Tom Hornish	Councilmember, City of Sammamish	Cities over 50,000 in population
13	Harold Scoggins	Fire Chief, City of Seattle	Cities over 50,000 in population
14	Keith Scully	Councilmember, City of Shoreline	Cities over 50,000 in population
15	Pam Fernald	Deputy Mayor, City of SeaTac	Cities under 50,000 in population
16	Vic Kave	Councilmember, City of Pacific	Cities under 50,000 in population
17	Tom Agnew	Councilmember, City of Bothell	Cities under 50,000 in population
18	Mark Thompson	Fire Commissioner, South King Fire & Rescue	King County Fire Commissioners
19	Kevin Coughlin	Fire Commissioner, Woodinville Fire & Rescue	King County Fire Commissioners
20	Larry Rude	Fire Commissioner, King County Fire District 10; Board Director, Eastside Fire & Rescue	King County Fire Commissioners

## Proposed Framework for the 2020-2025 Medic One/EMS levy planning process

The King County Medic One/EMS system is funded principally via countywide, voter-approved EMS levy. **The current six-year (2014-2019) Medic One/EMS levy expires December 31, 2019.**

The region will need to develop a new Strategic Plan and financing plan (levy) to go before the voters in 2019.

### OVERVIEW

- Levy planning begins approximately **two years prior** to the expiration of the levy.
- EMS Division will bring together regional Stakeholders and the EMS Advisory Task Force to **collaboratively develop recommendations** that become the next Strategic Plan and levy.
- **All-inclusive, regional process** that is rooted in partnerships and consensus-building.
- Will be modeled on the process used to plan the current levy (2014-2019).
- Approx 10 months to develop, finalize and obtain *Task Force* support for recommendations.

### PROPOSED PROCESS

#### 1. 20-member EMS Advisory Task Force

- Job is to oversee development and vetting of Medic One/EMS levies.
- Review and endorse broad policy decisions (aka recommendations) for the system:
  - Current and projected EMS system needs;
  - The Financial Plan based on those needs; and
  - The levy rate, levy length, and timing of levy ballot measure.

#### 2. Subcommittees

- Will create **4 subcommittees**, representing the 4 basic program areas, to conduct the bulk of the program and cost analysis. They will meet once a month.
  - Advanced Life Support (ALS, or paramedics)
  - Basic Life Support (BLS, or EMTs/first responders)
  - Regional Services/Strategic Initiatives (or core support services and pilots)
  - Finance
- Subcommittees to be chaired by EMS Advisory Task Force members.
- Subcommittees will consist of EMS Stakeholders and subject matter experts from all aspects of Medic One/EMS system.
- Subcommittees generate recommendations; Finance Subcommittee develops and reviews a financial plan to support these needs; Committees present to *Task Force*.

### NEXT STEPS

Convene Task Force (kickoff levy planning process)	January 18, 2018
Initiate Subcommittee meetings	February, 2018
Recommendations finalized	October, 2018
Strategic Plan & Levy Ordinance to King County Council	February, 2019

## ***EMS Advisory Task Force Roles and Expectations***

### 2020-2025 Medic One/EMS Strategic Plan & Levy Reauthorization Process

#### **Background:**

The current six-year (2014-2019) Medic One/EMS levy expires December 31, 2019. The King County Executive will propose putting a reauthorization of the levy (most likely for the span of 2020-2025) before the voters that same year. The *EMS Advisory Task Force* was created to develop “interjurisdictional agreement on an updated EMS strategic plan and financing package” for the 2020-2025 levy. The *Task Force* consists of 20 members from local and regional governments.

#### **Objective of EMS Advisory Task Force:**

The objective of the *EMS Advisory Task Force* is to review and propose Medic One/EMS program recommendations and the proposed levy rate to be put before the voters of King County. The recommendations will build upon the system’s current medical model and regional approach, establish new policy directions, and present a financial plan to support the Medic One/EMS system through the span of the next levy.

Responsibilities include reviewing and proposing recommendations concerning:

- Current and projected EMS system needs;
- The Financial Plan based on those needs; and
- The levy rate, levy length, and timing of the levy ballot measure.

#### **General Overview of EMS Advisory Task Force duties:**

1. Endorse *EMS Advisory Task Force* operating rules and meetings schedule. Review duties. Review subcommittee development, approve membership and seek Chairs.
2. Review current vision, mission, objectives, principles and performances of the King Country Medic One/EMS system.
3. Review current and projected system needs required to maintain existing infrastructure of the Medic One/EMS system and its programs; review finances based on needs. Survey funding environment.
4. Endorse programmatic recommendations and Financial Plan; finalize EMS levy components of levy rate, length and ballot placement.
5. Develop interjurisdictional agreement on the recommendations for the updated EMS strategic and financing package for the 2020-2025 levy funding period.
6. Reach consensus.
7. Review and approve King County EMS Division-developed report of recommendations to be submitted to the King County Executive.

**EMS Advisory Task Force Work Plan for the Levy Planning Process:**

Developing the next Strategic Plan and funding package is modeled on the process that was used to plan the current levy (2014-2019). Four subcommittees, representing the Advanced Life Support (ALS), Basic Life Support (BLS), Regional Services (RS) and Finance program areas, will complete the bulk of the system program and cost analysis. Recommendations regarding current and projected program needs will be generated through the ALS, BLS, and RS subcommittees and subsequently presented to the *EMS Advisory Task Force*. A financial plan to adequately support these needs will be developed and reviewed by the Finance subcommittee.

The process has the *EMS Advisory Task Force* meeting four times, starting in January 2018 and concluding in October 2018. This will allow adequate time for the various subcommittees and the King County EMS Division staff to perform necessary analyses, prepare materials for *Task Force* review and deliberation, and subsequently report their recommendations in a timely manner to the King County Council.

The table below reflects the proposed timeline for accomplishing the *EMS Advisory Task Force* objectives.

<b>Meeting #1: January 2018</b>	<b>Meeting #2: May 2018</b>	<b>Meeting #3: July 2018</b>	<b>Meeting #4: October 2018</b>
<b>EMS Orientation</b>	<b>Preliminary Review</b>	<b>Full Draft Review</b>	<b>Final Review</b>
<p><b><u>Review:</u></b> 1. Task Force (TF) duties and expectations; TF timeline</p> <p><b><u>Overview:</u></b> 2. EMS system review</p> <p><b><u>Develop:</u></b> 3. Subcommittee Chairs</p>	<p><b><u>Overview:</u></b> 1. EMS Levy review</p> <ul style="list-style-type: none"> <li>▪ Length</li> <li>▪ Rate</li> <li>▪ Ballot timing</li> </ul> <p><b><u>Follow Up:</u></b> 2. Subcommittees to report back preliminary programmatic and financial findings</p> <p><b><u>Other:</u></b> 3. Other follow up items</p>	<p><b><u>Follow-up:</u></b> 1. Subcommittees to report back full draft programmatic and financial recommendations</p> <p>2. Discuss EMS Levy components</p> <ul style="list-style-type: none"> <li>▪ Length</li> <li>▪ Rate</li> <li>▪ Ballot timing</li> </ul> <p><b><u>Other:</u></b> 3. Other follow up items</p>	<p><b><u>Take Action:</u></b> 1. Approve programmatic recommendations and Financial Plan</p> <p>2. Finalize EMS levy components</p> <ul style="list-style-type: none"> <li>▪ Length</li> <li>▪ Rate</li> <li>▪ Ballot timing</li> </ul>

The priority of the levy reauthorization is to ensure Medic One remains an *adequately funded, regional tiered system*, reflects the existing successful *medical model*, and continues to provide *state of the art science-based strategies, programs, and leadership*. The *EMS Advisory Task Force* will provide the forum for discussing these issues.

**Steering Committee:**

The Chairs of the four subcommittees and *EMS Advisory Task Force* will constitute a Steering Committee to review work conducted in subcommittees to ensure alignment with the overall goals of the planning process.

## Subcommittees for the Levy Planning Process

Four subcommittees representing **ALS, BLS, Regional Services/Strategic Initiatives**, and **Finance** will conduct the bulk of the program and cost analysis. Each will be chaired by a member of the Task Force, and will consist of Stakeholders, subject matter experts, and other Task Force members. With the exception of Finance, each subcommittee will meet monthly; the Finance subcommittee will meet every few months to cost out the programmatic work developed by the other subcommittees.

Possible items to be considered by the various Subcommittees

### ALS Subcommittee

- Unit projections
  - o Current system needs
  - o Future system and/or new service needs
  
- Unit allocation:
  - o ALS costs
  - o Full funding and eligible costs
  - o Cost methodology/unit cost model
  
- Anticipation of new challenges,
- Cost efficiencies and system effectiveness
- Financial plan/reserves/contingencies; inflators

### BLS Subcommittee

- BLS allocation
- BLS Funding Formula/different options
- Cost efficiencies and system effectiveness
- Financial plan

### REG SVCS/STRATEGIC INITIATIVES Subcommittee

- Program review - function and goals of regional programs
  - Meeting current needs?
  - What are future needs
  - Amend to accommodate emergent needs?
  
- Initiative review -
  - Strategic Directives
  - Current Initiatives/possible transition
  - Future demands/efficiencies and strategies to address
  
- Cost efficiencies and system effectiveness
- Financial plan/reserves/contingencies; inflators

### FINANCE Subcommittee

- Update Financial Plan
- Reserves/designations/policies/inflation/financial policies and procedures
- Cost out programmatic recommendations