

Seattle TGA HIV Planning Council

Monday, March 11, 2019 4:00 p.m.–6:30 p.m.


2100 Building: 2100 24th Avenue South

IF YOU NEED TO CALL IN: 206-263-8114, CONFERENCE ID: 459350#

AGENDA

Overall note: ensure consumer input throughout the meeting on each topic

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| I. | Welcome, Meeting Rule Reminder, Introductions, Icebreaker and Announcements | 4:00 |
| II. | Agenda: <ul style="list-style-type: none">➤ Action: Review and approve | |
| III. | Minutes: <ul style="list-style-type: none">➤ Action: Review and approve | |
| IV. | Public Comment (Nicole and Jason) | |
| V. | Recipient Report | 4:05 |
| VI. | Council Staff Report | 4:10 |
| VII. | Co-Chair Elections <ul style="list-style-type: none">• It is time for Jason and Nicole to turn over the Co-Chair duties.<ul style="list-style-type: none">➤ Action: Elect 2 co-chairs | 4:15 |
| VIII. | Executive Committee Report (Jason, Nicole) <ul style="list-style-type: none">• Changes to term limits and Council impacts<ul style="list-style-type: none">➤ Action: Review and vote on bylaw change | 4:35 |
| IX. | Membership: (Mel, Jason) <ul style="list-style-type: none">• Candidates and openings, New Co-Chair needed to replace Jason, whose last meeting is in April<ul style="list-style-type: none">➤ Action: Vote on new members Alora Gale-Schreck and Eve Lake | 4:50 |
| X. | Break | 5:05 |
| XI. | PSRA Committee Report (Richard, Jason) <ul style="list-style-type: none">• Reallocation, New Co-Chair needed to replace Jason<ul style="list-style-type: none">➤ Action: Approve 2019 allocation changes | 5:20 |
| XII. | SNAC Committee Report (Michael) <ul style="list-style-type: none">• New Co-Chairs, Guiding Principles<ul style="list-style-type: none">➤ Action: Approve EIS Service Standards | 5:40 |
| XIII. | Pre-TA: Different models for committee structure and accomplishing Council work | 6:00 |
| XIV. | Adjourn | 6:30 |

 Attachments: January Minutes, bylaw change, PSRA materials will be sent by email on March 8th

Barrier-free location

Reasonable accommodation for persons with disabilities available upon advance request.

Questions? Call: 206-263-2030

Visitors: Please read the information on the back to make your visit easier!

Visitors: How to participate at Council Meetings

Welcome to the Seattle TGA HIV Planning Council, we are so glad you came! Here are a few things to know about what you will see and hear this afternoon, and how you can participate!

Please have some food!

At full Council meetings, food is available for everyone, so please don't be shy about taking some!

Where should visitors sit?

Visitors can sit at the table with the blue "Visitors" table tents, or at any of the chairs that are against the wall.

Introducing yourself at the beginning of the meeting:

At the start of the meeting, everyone (Council members, staff and visitors) are all asked to introduce themselves, and state any conflicts of interest.

What are the conflicts of interest?

If you work for, are a paid consultant to, or on the board of directors of any of the Part A funded agencies (listed here), then you have a conflict of interest. That means you have to hold up the "C" card when you speak, and there are some restrictions on when you can speak. Not sure if you have a conflict? Check in with staff before the meeting.

Making a comment at the meeting:

Anyone who is visiting the Council can speak up at the beginning of the meeting when the chairs call for Public Comment. This is the time to make a comment about something on the agenda, or bring up a topic you would like the Council to discuss in the future. You can talk for up to 2 minutes (which is much longer than it seems).

What does "Unaligned Consumer" mean?

This is a term used to describe people whose only connection to Part A funded agencies is that they use their services. This term comes from the Ryan White legislation and *includes* both People Living with HIV (PLWH) and the parents of minor children with HIV. It *excludes* those PLWH who do not use Part A services, and/or those who work for funded agencies. Unaligned Consumers play a key role in on the Planning Council.

What is a "TGA"?

The counties served by this Part A grant. The Seattle TGA is King, Snohomish and Island Counties.

What are those laminated 4" X 8" cards all about?

The Council uses these to help move the process along, including understanding when someone who is speaking works for, or is on the board of a funded agency. A description of the purpose of each card is on the back of it. Please take a moment to familiarize yourself with them.



Minutes ☒ March 11, 2019

4:00 – 6:30pm

2100 Building – 2100 24th Avenue S, Seattle

Council Members Present: *Jason Jacobs, Michael Louder, Teresia Otieno, Matt Golden, German Galindo, German Rodriguez, Katie Hara, Lydia Guy-Ortiz, Mel Labelle, Carlos Delgadillo, Kim von Henkle (phone), Scott Bertani (phone), Bill Hall (phone)*

Council Members Absent: *Luis Ramirez, Tyler Adamson, Glenda Harris, Richard Prasad, Nicole Price, Adrian Tunney, Brian Lauver*

Council Nominees Not Yet Appointed by the Executive Present: *Eve Lake (Madison Clinic), Alora Gale-Schreck (BABES Network/YWCA)*

Planning Council Staff Present: *Jesse Chipps, Safia Malin (minutes)*

Recipient Staff Present: *Linda Coomas, Marcee Kerr*

Visitors Present: *Aric Lane (HHS), Hector Urrunaga-Diaz (Bailey Boushay House), Drew McCarthy (Gilead), Susan Buskin (Public Health-Seattle & King County), Dennis Torres (Gilead), Vanessa Leja (Washington State Department of Health), Tony Radovich, Gwen Barker (Madison Clinic)*

Italics denote Planning Council Membership.

I. Welcome, Introductions and Announcements

- Introductions were made by attendees of the meeting.

II. Meeting Agenda

The agenda was approved as written by acclamation.

III. Meeting Minutes

- Linda Coomas noted grammatical errors on pages 3 and 6. (Incorrect use of “their” and incorrect spelling of “meaningful”)

The minutes were approved as amended by acclamation.

IV. Public Comment

- Aric Lane with Health and Human Services reminded people that March 20th is National Native American AIDS Awareness Day. He also noted that his last day working with his current program is March 25th. He informed the group that he won't be a regular visitor anymore.
- Michael Louder showed the group an article in the Sunday paper called "How Seattle Fought the Plague." He stated that the article was very beneficial and urged the group to read it on their own time.

V. Recipient Report

- It was noted that Linda Coomas is the new Part A Program Manager making her the new Recipient. Linda stated that they got the full Ryan White award in January and the TGA was awarded more money than they initially requested. She informed the group that the Recipient Staff has decided to put the extra money into the CQM program – they still would not be taking the full 5% allowed -- and that they are currently working on contracts for the current budget period.
- Marcee gave the QM report. She stated that the Recipient Staff are currently waiting on the State to launch the new Provide system. She noted that the RSR is almost done and that they are waiting to get information from the state to launch trainings for sub-recipients.

<Vanessa Leja arrived at 4:13>

VI. Co-Chair Elections

- Jason noted that it was time to elect new co-chairs for the Council. To date Katie and Bill have agreed to serve.
- Katie acknowledged that she is very new to the Council but is excited because the Council is moving towards a social justice initiative; she hopes to bring her experience with an anti-racist lens to the council.

MOTION: Jason nominated Katie. Matt seconded.

Discussion: There was no further discussion

☑ The motion passed unanimously with the following vote:

- In favor – Michael, Matt, Teresia, German G, German R, Lydia, Mel, Carlos, Bill
- Opposed – 0
- Abstaining - 0

(There were technical difficulties with the phone, and the connection was lost; Bill regained connection first. It took a little longer for Kim and Scott to regain the connection.)

MOTION: Jason nominated Bill. German R seconded.

Discussion: Bill made a short statement. Due to technical difficulties with the phone speaker his statement was made from the speaker of Jesse's laptop; which resulted in difficulties being heard.

☑ The motion passed unanimously with the following vote:

- In favor – Michael, Matt, Teresia, German G, German R, Katie, Lydia, Mel, Carlos, Bill, Kim
- Opposed – 0

- Abstaining - 0

VII. Executive Committee Report

- The Executive committee reported they want to change the bylaws regarding the length of terms. The current bylaws have terms set to 2 years; the Executive Committee would like to change that term length to 3 years. It was noted that, in the past, Council members could serve a third term in exceptional circumstances. The Executive's Office no longer allows these. The committee urged the Council to approve the change keeping in mind that it will only affect future terms.

<Tony Radovich arrived 4:32>

MOTION: Jason moved to approve the change of bylaws. Carlos seconded.

Discussion: Kim asked for clarification on why the committee wants to change the bylaws. It was clarified that with a maximum of 2 terms a member can only serve on the Council for 4 years. The group felt that extending the time to 6 years (over 2 terms) gives members the opportunity to become effective on the Council.

☑ The motion passed unanimously with the following vote:

- In favor – Michael, Matt, Teresia, German R, German G, Katie, Lydia, Mel, Carlos, Jason, Bill, Kim, Scott
- Opposed – 0
- Abstaining - 0

VIII. Membership Committee Report

- Mel informed the Council that the Membership Committee needs a new co-chair to replace Jason in April. He urged Council members to think about joining the Membership Committee and come on board as a co-chair.
- The committee nominated two members to be voted in by the Council.
 - The committee introduced Eve Lake who is a physician at Madison Clinic who is being nominated to replace Steve Milkis as the Medical Provider on the Council. Eve works with people with HIV in both King and Snohomish Counties. Eve made a short statement regarding how the geographic scope of her work gives her insight that she can provide the council.

<Alora Gale-Shreck arrived 5:04pm>

- The Committee introduced Alora Gale-Shreck who works with Babes Network and is set to replace Nicole Price as the Women, Children, Infants and Youth representative. Alora apologized for her lateness, which was related to an unexpected work obligation.

MOTION: Jason nominated Eve Lake. Mel seconded.

Discussion: There was no further discussion

✓ The motion passed unanimously with the following vote:

- In favor – Michael, Matt, Teresia, German, German, Katie, Lydia, Mel, Carlos, Jason, Scott, Kim, Bill
- Opposed – 0
- Abstaining – 0

MOTION: Mel nominated Alora Gale Shreck. Lydia seconded.

Discussion: There was no further discussion

✓ The motion passed with the following vote:

- In favor – Michael, Matt, Teresia, German, German, Katie, Lydia, Jason, Mel, Carlos
- Opposed – 0
- Abstaining – Kim, Scott, Bill (lost connection on phone)
- The Membership Committee informed the Council that they will be conducting interviews for Susan Buskin and Hector Urrunaga-Diaz after the meeting. Mel urged any Council members who have time to stay after the meeting and help interview.

IX. Break (4:33pm-5:00pm)

X. Additional Announcement

- Matt discussed the HIV Initiative that the President included in his budget to congress. The budget is \$291,000,000. He informed the group that the Surgeon General, along with the director of the CDC came to the STD Clinic last week and informed them that, if included in the congressional budget, the money would flow through HRSA. The goal of this initiative is to decrease HIV by 90% in the next 10 years. It was stated that King County is the only county in Washington State that would be eligible for the new money. Linda noted that there will be a webinar on Wednesday that might shed more light on the proposal.

XI. PSRA Committee Meeting

- Jason brought the group's attention to the \$60,000 that PSRA needed to reallocate. The committee decided to allocate the funds to 2 different places. They added \$45,000 to Non-Medical Case Management – Chemical Dependency Support and \$15,000 to Medical Transportation. The PSRA committee looked back at the service categories originally funded in the 2019 plan, and used that data, along with more recent performance data to make their decision. Jason informed the Council that they allocated \$45,000 to NMCM – Chemical Dependency Support, because it initially had a slow start which resulted in PSRA cutting \$35,000 in the initial plan. As the programs got up to speed, the service ended up over performing in 2018. The remaining money went to Medical Transportation because that is a service category that was over performing. The committee did not allocate the money to Psychosocial Support - Chemical Dependency because no one applied for that money, and the group could not identify a clear funding gap. There was conversation regarding putting the money into Early Intervention Services to cover the lower Minority AIDS Initiative (MAI) award, but because the funds have to be tracked differently, an

entirely different program would have to be created for the small amount of funding. In short, it would not be worth the money.

- The committee also discussed funding a new program with the money at their last meeting. However with limited time they were unable to make that decision. The committee however made a decision to further explore whether there is a need for a program that fights isolation and provides generational peer support in the future.
- Teresia asked if the PSRA has discussed implementing food vouchers. PSRA had discussed this in the last prioritization process, but determined not to fund them. This was brought up again at the Council, and the PSRA committee will review that decision, but has not had time to discuss the topic yet, as their agendas have been packed with required work. They will put that on the agenda for the next meeting.

MOTION: Jason moved to allocate \$45,000 to NMCM-Chemical Dependency Support and \$15,000 to Medical Transportation. Michael Seconded.

Discussion: The group discussed what services Medical Transportation provides. Linda stated that Medical Transportation provides transportation services (taxi vouchers, bus tickets, mileage reimbursement, etc.) to Medical and/or support services. Mel noted that as housing increases in terms of rent people are getting pushed out of Seattle, but still receiving care in Seattle so Medical transportation provides resources to help those people get to care. Katie asked if parking vouchers were an allowable expense. She stated that for many people that live out of their cars, parking is a barrier. Patients are less inclined to come receive services if it means leaving their car and possessions in a place where theft is likely. Linda noted that parking is an allowable expense; Marcee stated that any type of parking reimbursement would have to be non-cash. The PSRA committee decided they would look into whether dollars should be set aside specifically for parking vouchers.

✓ The motion passed with the following vote:

- In favor – Michael, Matt, Teresia, German G, German R, Katie, Lydia, Jason, Mel, Carlos, Bill, Kim
 - Opposed – 0
 - Abstaining – Scott, Teresia
- It was stated that the PSRA committee also needs a co-chair to replace Jason. Bill stated he will consider it seeing as the Council’s PLWH co-chair is usually the co-chair of PSRA.

XII. SNAC Committee Report

- The SNAC committee brought the EIS standards to the Council to approve. In the EIS standards the wording of “provided” was changed to “offered” in regards to counseling because the client has the right to refuse counseling services.

MOTION: Michael moved to approve the EIS standards. Katie seconded.

Discussion: There was no further discussion.

✓ The motion passed with the following vote:

- In favor – Michael, Matt, German R, Katie, Lydia, Jason, Mel, Bill, Kim
- Opposed – 0

- Abstaining – Scott, Teresia, Carlos, German G.
- Michael informed the Council that the SNAC committee is going to review the General Standards with an anti-racist lens. They want to focus on institutionalized racism. Lydia explained the Guiding Principles that the SNAC committee has put together to review all of the Service Standards. She informed the Council that SNAC has been discussing adopting the equity and social justice framework that King County has in place. The SNAC committee is passionate about taking accountability, and fighting disparities.

XIII. Pre-TA:

- It was noted that the HRSA Technical Assistance is coming up and will take place at the next Council meeting. On the agenda to discuss at the meeting is the current Council structure and if it is working. Jesse went over the Council's required products, and gave many examples of ways in which other Councils are structured. Matt asked how many committees the Council thinks it can staff. It was noted that there needs to be a reasonable amount of people for committees and the Council should take into consideration that the membership of the Council usually stays around 20 people give or take. The group agreed that having more committees was not ideal and instead they should consider merging committees. Linda stated that, at the National Conference she heard from a jurisdiction that has PSRA and SNAC as one committee. Marcee followed up stating that if PSRA and SNAC were one committee it would help with efficiency and time. Michael stated that he would welcome a combined committee because SNAC often times seeks information that PSRA has. Mel stated that having multiple committees is hectic and that it would be nice to push some committees together. He proposed that if they put Membership and Executive together to be one committee (focusing more on Membership and Bylaws) and PSRA and SNAC together to be one committee, the Council could then focus on forming a Consumer Caucus.
- The group discussed having Membership take over bylaws since most of the members of the ad hoc committee for bylaws have left the Council. Mel stated that the bylaws mostly relate to Membership and giving that committee that responsibility would be ideal. Scott asked if the work that the bylaw committee did-to-date would go away. It was clarified that it would not. The Membership committee would continue the work that the initial ad hoc committee started.
- Jesse asked the Council to think about the challenges that they've had so far and how they would like to see the Council progress. Teresia stated that she would like to see consumers being more engaged and hopes the consumer caucus can be revived. She also had an idea of planning a retreat for consumers to see how they can be more involved. Lydia stated that it would be nice to also have a retreat with the Planning Council and HPSG.
- The group decided they will keep thinking about Council structure in preparation for a more thorough discussion which will be part of the TA.
- Jesse mentioned that Brian has already left the Council, and that this would have been Nicole's last meeting but she was ill. Matt stated that this was his last meeting.

XIV. Adjourn @ 6:00

- Membership interviews for Susan Buskin and Hector Urrunaga-Diaz occurred after the meeting.

NEXT MEETING: April 8th, 2019 at the 2100 Building 3:00pm – 6:30pm