

Seattle TGA HIV Planning Council

Monday, May 14, 2018 4:00 p.m.–6:30 p.m.

2100 Building: 2100 24th Avenue South

CALL IN: 206-263-8114, CONFERENCE ID: 459350#

AGENDA

Overall note: ensure consumer input throughout the meeting on each topic

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| I. | Welcome, Introductions, Icebreaker and Announcements | 4:00 |
| II. | Agenda: <ul style="list-style-type: none">➤ Action: Review and approve | |
| III. | Minutes: <ul style="list-style-type: none">➤ Action: Review and approve | |
| IV. | Meeting Rules Reminder and Public Comment (Nicole and Jason) <ul style="list-style-type: none">• See information on the back of this agenda | |
| V. | Recipient Report (Kate) | 4:20 |
| VI. | State Funding used in the TGA (Richard Aleshire) | 4:30 |
| VII. | Council Consumer Recruitment <ul style="list-style-type: none">• Tyler pointed out last month that the Council is falling far short of its required consumer members and, moreover, has only one consumer of color. Among other Council members, many communities of color are not represented sufficiently. The Executive Committee felt this was a topic that should be discussed, and a plan made, at the Council meeting.<ul style="list-style-type: none">➤ Action: Make a concrete plan for council recruitment | 5:00 |
| VIII. | Break | 5:30 |
| IX. | Committee Reports: <ul style="list-style-type: none">• Executive/Membership Committee Report (Nicole and Jason)<ul style="list-style-type: none">➤ Action: Vote on Richard Prasad for Council membership• PSRA: report on May 3 & 10 meetings, plan for the 17 & 31 (Kevin)• SNAC: Needs assessment findings, Housing Standards. (Brian)<ul style="list-style-type: none">➤ Action: Vote on updated Standard of Care for Housing | 5:45 |
| X. | Adjourn | 6:30 |

 Attachments: April minutes, Housing Standards

Barrier-free location
Reasonable accommodation for persons with disabilities
available upon advance request.
Questions? Call: 206-263-2030

Visitors: Please read the information on the back to make your visit easier!

About Council Meetings

Welcome to the Seattle TGA HIV Planning Council, we are so glad you came! Here are a few things to know about what you will see and hear this afternoon, and how you can participate!

Please have some food!

At full Council meetings, food is available for everyone, so please don't be shy about taking some!

Where should visitors sit?

Visitors can sit at the table with the blue "Visitors" table tents, or at any of the chairs that are against the wall.

Introducing yourself at the beginning of the meeting:

At the start of the meeting, everyone (Council members, staff and visitors) are all asked to introduce themselves, and state any agency affiliations. "Affiliations" simply means that you either work for, or on the board of, an agency that receives Ryan White Part A funds. If you don't work for an agency and are not on the board of one, just say, "I'm unaligned." Here are some examples: "Hi, I'm Jane Blue and I work for Jane's Food and Meals" "Hi, I'm Fred Green and I'm unaligned."

What does "Unaligned Consumer" mean?

This is a term used to describe people whose only connection to funded agencies is that they use their services. This term comes from the Ryan White legislation and *includes* both People Living with HIV (PLWH) and the parents of minor children with HIV. It *excludes* those PLWH who do not use Part A services, and/or work for agencies. Unaligned Consumers play a key role in Part A funded areas.

What is a "TGA"?

The first part of the Ryan White legislation, Part A, is for metropolitan areas hardest hit by the HIV epidemic. These are grouped by size of the epidemic into EMAs (Eligible Metropolitan Areas) and TGAs (Transitional Grant Areas). The Seattle TGA is comprised of King, Snohomish and Island Counties.

Making a comment at the meeting:

Anyone who is visiting the Council can speak up at the beginning of the meeting when the Chairs call for Public Comment. This is the time to make a comment about something on the agenda, or bring up a topic you would like the Council to discuss in the future. You can talk for up to 2 minutes (which is much longer than it seems).

What are those laminated 4" X 8" cards all about?

The Council uses these to help move the process along. There are two that you may need to use:

The "C" Card: If you are affiliated with an agency, and you want to talk about a service category in which that agency receives money, then you need to hold this card up while you are speaking. Here is an example: You work for an agency that receives funding for Transportation. You feel that the way transportation is handled for People Living with HIV who live in East Snohomish County just isn't working. The Council wants to hear from you, and wants you to tell them your thoughts, but just remember to hold up that "C" card the whole time you are speaking.

The "J" Card: In this case, "J" stands for "Jargon." There are many terms and acronyms in the Council's work, and it's easy to get lost. WE DON'T WANT YOU (or anyone else) TO GET LOST! So, if someone uses terms or acronyms you are unfamiliar with, PLEASE, waive your "J" card. Many people will thank you!



Seattle TGA HIV Planning Council

Minutes ☘ May 14, 2018

4:00 – 6:30pm

2100 Building – 2100 24th Ave S, Seattle 98144

Council Members Present: *Tyler Adamson, Richard Aleshire, Scott Bertani, Luis Fernando Ramirez, Matt Golden, Katie Hara, Glenda Harris, Jason Jacobs (phone), Brian Knowles, Mel LaBelle, Kevin Patz, Nicole Price, Kim von Henkle*

Council Members Absent: *Dorian Davenport, Janet Jones, Steve Milkis, Teresia Otieno, Germán Rodriguez, Jonah West (Emeritus)*

Council Staff Present: Jesse Chipps, Lauren Mansur (minutes)

Grantee Staff Present: Kate Briddell, Linda Coomas, Marcee Kerr

Visitors: Alora Gale-Schreck (BABES), Laura Jones (Lifelong), Aric Lane (HHS), Richard Prasad (Country Doctor Community Health Center, Council applicant), Tony Radovich, Rekha Ravindran (Healthcare for the Homeless), Dennis Torres (Gilead)

Italics denote Planning Council Membership.

I. Welcome, Introductions, and Announcements

- Jess announced that Jonah would be unable to attend meetings through July.
- Aric Lane from the Department of Health and Human Services announced that on May 30, Fred Hutch would be hosting a series of conversations and dialogues about PrEP and its evolution. Aric stated he did not have current location details, but he will follow up as he knows more.

II. Agenda

☑ *The agenda was approved **as amended** by acclamation.*

III. Minutes From April Meeting

☑ *The April minutes were approved **as written** by acclamation.*

IV. Meeting Rule Reminder and Public Comment

- The Council members took turns reading the meeting rule reminders.
- Nicole suggested this section of the agenda be moved before approval of the agenda and minutes.
- There was no public comment.

V. Recipient Report

- Kate reported that there was not too much new information since the April Planning Council meeting, but she noted that the Notice of Award from HRSA, telling the TGA how much money we have received for the current year had still not arrived.

VI. State Funding Used in the TGA

- Richard Aleshire from Washington Department of Health's HIV Client Services (WADOH-HCS) reprised a presentation he gave to the PSRA Committee explaining how, WADOH-HCS, as the Ryan White Part B recipient, helps fund HIV services in the TGA.
- In addition to Ryan White federal funding, WADOH-OID receives funding from other sources, including pharmaceutical manufacturer rebates and general funds from the WA state legislature. Most of these funds are used statewide, and therefore provide services to PLWH within the TGA. For instance, WADOH-HCS provides the following:
 - Insurance premium and cost sharing,
 - Medications and doctor visits for PLWH who don't have insurance coverage (outside of open enrollment)
 - Medical case management (MCM)
 - Early intervention services (EIS)
 - Mental health services.
- Council members had questions around the pharmaceutical manufacturer rebate program, which led to a broader discussion about the stability of that funding source. As of right now, the amount of funding the state receives from this rebate program is expected to be reduced next year, which will be detrimental to WADOH's AIDS Drug Assistance Program (ADAP). If the trend of reduced rebates continues, it could mean a significant problem for services.
- Brian suggested that the Council take a collective stance around this issue. The Council members all agreed that something needs to be done to oppose this decision, as it will be

a huge loss for PLWH in Washington, especially in the TGA. In June, Richard A. will meet with the National Alliance of State and Territorial AIDS Directors (NASTAD), who negotiate with the major pharmaceutical companies. So, the Council planned to draft a letter containing statements on how harmful this funding reduction will be to PLWH in the Seattle TGA.

MOTION: *Brian moved to send a collective letter on behalf of the Council opposing the funding cuts to the pharmaceutical rebate program. This letter will be sent along with Richard A. at the next NASTAD meeting in June. Seconded by Luis.*

Discussion: There was no further discussion.

☑ The motion passed with the following vote:

- In favor – Nicole, Matt, Tyler, Kevin, Mel, Katie, Scott, Kim, Brian, Luis, Glenda, Jason
- Opposed – 0
- Abstaining – 1 – Richard A.

VII. Council Consumer Recruitment

- Tyler renewed his charge to the Council that all Council members need to be doing more to address the Council's low representation of Consumers and communities of color. Following this recap, the group discussed mandating a commitment for each Council member to provide at least two contacts for potential recruitment purposes by the June meeting. Some hesitation arose around the fact that it is simply not always easy to get someone committed to attending despite telling them about the Planning Council, and for some providers, a fine line has to be balanced between providing care and letting patients know about the Council. Another barrier exists due to the number of meetings and their locations around the city.
- Jason reported back on his attendance at a Denver TGA HIV Planning Council meeting while he has had to be away. From the meeting he attended, he gathered information around other TGAs' practices in outreach to consumers. These include listening sessions with Consumers that help inform the structure and coordination of meetings, web-based orientation materials that reduce physical or time-oriented barriers for Consumers, and the creation of print materials to distribute to providers, an idea which has been discussed in previous meetings.
- Tony Radovich, a former Council member and current SNAC member, added that reaching out to former Council members who are still in the area for assistance in outreach is a good idea, and that many would be likely willing to still help reach Consumers.
- The Council then began evaluating the role of the current Membership Committee and expanding it into its own separate committee, especially to help address the urgent membership demographic problem. Currently, the Membership committee has been meeting simultaneously with the Executive Committee. While this has been functional to reduce the number of meetings, it has not always allowed for sufficient attention to membership issues. And with the current situation, action needs to be taken to resolve that issue as quickly as possible in order to be in compliance with Ryan White legislation. Jason said he would chair this committee. Jason is currently co-chair of the Council and

co-chair of PSRA, and there was concern about one member having too much responsibility. Tyler was asked to co-chair, but he noted that he would be leaving for graduate school in the fall. Mel agreed to co-chair the committee. Richard P. and Tyler agreed to be members.

☑ Staff will set a membership committee meeting in June with these four members. If anyone else wants to join, contact staff.

☑ Staff will come up with names of former Council member consumers who may be interested in working to recruit consumers and bring it to that meeting.

MOTION: Tyler moved to have each member of the Council recruit two potential Council member consumers by the next Council meeting. Seconded by Luis.

Discussion: Some members were concerned about their ability to do this, but people agreed that making a commitment was important.

☑ The motion passed with the following vote:

- In favor – Nicole, Matt, Tyler, Kevin, Mel, Katie, Scott, Kim, Brian, Luis, Glenda, Jason
- Opposed – 0
- Abstaining – 0 – Richard A.

VIII. Executive and Membership Committee Report

- Brian reported that he and Steve had interviewed Richard Prasad for the Part C seat on Council, which is currently unoccupied. The Executive/Membership Committee is forwarding Richard's application to the full Council for a vote. Richard, a former Council member, spoke briefly about himself and why he wants to join the Council again.

MOTION: Brian moved to vote on Richard as a new member of the Planning Council. Seconded by Kevin.

Discussion: There was no further discussion.

☑ The motion passed with the following vote:

- In favor – unanimous – Nicole, Matt, Tyler, Kevin, Mel, Katie, Scott, Kim, Brian, Richard A., Luis, Glenda, Jason
- Opposed – 0
- Abstaining – 0

IX. PSRA Report

- Kevin reported that PSRA had officially begun the prioritization and allocation process after hearing the final data presentations from Kate and Marcee. The group also eliminated 14 service categories it did not want to fund in the next cycle from consideration and discussion. At the next meeting on May 17, the group will set into prioritizing the remaining eight service categories in the order which they will be funded.

X. SNAC Report

- Brian reported on the April 23 SNAC meeting, in which the committee reviewed and updated existing Standards of Care for Housing Services. The committee particularly specified language and measurements under Housing Standard 3.1, which had vague compliance measures that inhibited accurate evaluation. The group clarified the measure for Standard 3.1 to “Agency must ensure that all unites paid for by Ryan White Part A funds comply with local, state, and federal guidelines for housing (emergency and transitional).” By adding “local, state, and federal guidelines for housing,” evaluations will be able to be more specific. Another measure was added to ensure that “Agency has on file documentation that shows compliance,” as well.
- SNAC also reviewed the rapid case manager assessment it tasked itself with over the months of March and April 2018. During this assessment, committee members interviewed case managers in the TGA about the needs of their clients and the barriers that prevent their clients from accessing care or engaging in treatment. Common themes spoke to TGA-wide issues among PLWH around isolation, homelessness, and a general lack of information sharing within the TGA around resources and services. These are issues SNAC will bring to PSRA and the Council to help inform the prioritization and allocation process further.

MOTION: *Brian moved to approve the updated Housing standards of care. Seconded by Richard A.*

Discussion: There was no further discussion.

☑ The motion passed with the following vote:

- In favor – unanimous – Nicole, Matt, Tyler, Kevin, Mel, Katie, Scott, Kim, Brian, Richard A., Luis, Glenda, Jason
- Opposed – 0
- Abstaining – 0

XI. Adjourn

The meeting adjourned at 5:45pm.

NEXT MEETING: June 11, 4:00pm at the **2100 Building, 2100 24th Ave South, Seattle, WA 98144**