

# Seattle TGA HIV Planning Council

Monday, March 12, 2018 4:00 p.m.–6:30 p.m.

2100 Building: 2100 24<sup>th</sup> Avenue South

CALL IN: 206-263-8114, CONFERENCE ID: 459350#

## AGENDA

*Overall note: ensure consumer input throughout the meeting on each topic*

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|--------------|---|-------------|
| <b>I.</b>    | <b>Welcome, Introductions and Announcements</b>   | <b>4:00</b> |
|              | <ul style="list-style-type: none"><li>• See information on the back of this agenda</li></ul>  |             |
| <b>II.</b>   | <b>Agenda:</b>  |             |
|              | <ul style="list-style-type: none"><li>➤ <b>Action:</b> Review and approve</li></ul>   |             |
| <b>III.</b>  | <b>Minutes:</b>   |             |
|              | <ul style="list-style-type: none"><li>➤ <b>Action:</b> Review and approve</li></ul>   |             |
| <b>IV.</b>   | <b>Meeting Rules Reminder and Public Comment (Nicole and Teresia)</b>   |             |
| <b>V.</b>    | <b>Recipient Report (Kate)</b>  | <b>4:05</b> |
| <b>VI.</b>   | <b>Co-Chair Elections</b>   | <b>4:25</b> |
|              | <ul style="list-style-type: none"><li>➤ <b>Action:</b> Vote on two candidates for co-chair, Nicole Price and Jason Jacobs</li></ul>   |             |
| <b>VII.</b>  | <b>Committee Reports:</b>   | <b>4:35</b> |
|              | <ul style="list-style-type: none"><li>• <b>Executive/Membership Committee Report (Nicole)</b><ul style="list-style-type: none"><li>➤ <b>Action:</b> Vote on co-chairs for the Council</li><li>➤ <b>Action:</b> Vote on Kim von Henkle for Council membership</li></ul></li><li>• <b>PSRA (Kevin)</b></li><li>• <b>SNAC (Brian)</b></li><li>• <b>Bylaws (Nicole)</b></li></ul> |             |
| <b>VIII.</b> | <b>Break</b>  | <b>5:00</b> |
| <b>IX.</b>   | <b>Prioritization Data Series: Identifying Individuals with HIV (Matt)</b>  | <b>5:15</b> |
| <b>X.</b>    | <b>Adjourn</b>  | <b>6:30</b> |

 Attachments: February minutes, Co-Chair candidate paragraphs

***Barrier-free location  
Reasonable accommodation for persons with disabilities  
available upon advance request.  
Questions? Call: 206-263-2030***

## **Visitors: Please read the information on the back to make your visit easier!**

### **About Council Meetings**

Welcome to the Seattle TGA HIV Planning Council, we are so glad you came! Here are a few things to know about what you will see and hear this afternoon, and how you can participate!

#### **Please have some food!**

At full Council meetings, food is available for everyone, so please don't be shy about taking some!

#### **Where should visitors sit?**

Visitors can sit at the table with the blue "Visitors" table tents, or at any of the chairs that are against the wall.

#### **Introducing yourself at the beginning of the meeting:**

At the start of the meeting, everyone (Council members, staff and visitors) are all asked to introduce themselves, and state any agency affiliations. "Affiliations" simply means that you either work for, or on the board of, an agency that receives Ryan White Part A funds. If you don't work for an agency and are not on the board of one, just say, "I'm unaligned." Here are some examples: "Hi, I'm Jane Blue and I work for Jane's Food and Meals" "Hi, I'm Fred Green and I'm unaligned."

#### **What does "Unaligned Consumer" mean?**

This is a term used to describe people whose only connection to funded agencies is that they use their services. This term comes from the Ryan White legislation and *includes* both People Living with HIV (PLWH) and the parents of minor children with HIV. It *excludes* those PLWH who do not use Part A services, and/or work for agencies. Unaligned Consumers play a key role in Part A funded areas.

#### **What is a "TGA"?**

The first part of the Ryan White legislation, Part A, is for metropolitan areas hardest hit by the HIV epidemic. These are grouped by size of the epidemic into EMAs (Eligible Metropolitan Areas) and TGAs (Transitional Grant Areas). The Seattle TGA is comprised of King, Snohomish and Island Counties.

#### **Making a comment at the meeting:**

Anyone who is visiting the Council can speak up at the beginning of the meeting when the Chairs call for Public Comment. This is the time to make a comment about something on the agenda, or bring up a topic you would like the Council to discuss in the future. You can talk for up to 2 minutes (which is much longer than it seems).

#### **What are those laminated 4" X 8" cards all about?**

The Council uses these to help move the process along. There are two that you may need to use:

**The "C" Card:** If you are affiliated with an agency, and you want to talk about a service category in which that agency receives money, then you need to hold this card up while you are speaking. Here is an example: You work for an agency that receives funding for Transportation. You feel that the way transportation is handled for People Living with HIV who live in East Snohomish County just isn't working. The Council wants to hear from you, and wants you to tell them your thoughts, but just remember to hold up that "C" card.

**The "J" Card:** In this case, "J" stands for "Jargon." There are many terms and acronyms in the Council's work, and it's easy to get lost. **WE DON'T WANT YOU (or anyone else) TO GET LOST!** So, if someone uses terms or acronyms you are unfamiliar with, PLEASE, waive your "J" card. Many people will thank you!



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**Minutes** ☘ Monday, March 12, 2018

4:00pm - 6:30pm

**2100 Building – 2100 24<sup>th</sup> Ave. S., Seattle 98144**

**Council Members Present:** *Tyler Adamson, Scott Bertani, Matt Golden, Jason Jacobs, Brian Knowles, Mel LaBelle III, Steve Milkis, Teresia Otieno, Kevin Patz, Nicole Price, Luis Fernando Ramirez, Germán Rodríguez*

**Persons Nominated by the Council, but not appointed by the King County Executive Present:**  
*Glenda Harris*

**Council Members Absent:** *Richard Aleshire, Dorian Davenport, Janet Jones, Genie Sheth, Solomon Tsegasselassie, Jonah West*

**Planning Council Staff Present:** Jesse Chipps, Lauren Mansur (minutes)

**Public Health Staff Present:** Kate Briddell

**Visitors:** *Katie Hara (Madison Clinic, Council applicant), Aric Lane (Health and Human Services, Region 10), Rekha Ravindran (Healthcare for the Homeless), Dennis Torres (Gilead), Kim von Henkle (Seattle Human Services – HOPWA, Council applicant)*

*Italics denote Planning Council Membership.*

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## **I. Welcome, Introductions and Announcements**

- Moment of silence in honor of Mike Crowley, who passed away last month.
- The Council read the information on the back of the meeting agenda. This write-up introduces the general process of Planning Council meetings as well as explains important terms, materials, and frequently asked questions. It is meant to provide an overview of the meetings for visitors.
- Nicole read an honorary thank-you note for Jennifer Magnani (unable to attend today's meeting). Jennifer served on the Council for six years, providing leadership on SNAC during that time. Her term as a Council member ended following the February meeting.
- Nicole let everyone know that Matt Golden would not be presenting the Prioritization Data Series overview on Early Identification of Individuals with HIV, although that is listed on the agenda. However, at today's meeting, he will discuss a recent and unusual case of HIV transmission to a person on PrEP in King County instead.

## **II. Meeting Agenda**

- Jesse requested that the Council address the topic of mailers and materials distribution and how to improve that process. Nicole suggested this discussion occur after Kate's report on Recipient happenings.

☑ The agenda was approved as **amended** by acclamation.

### III. February Meeting Minutes

☑ The February minutes were approved as **written** by acclamation.

### IV. Rule Reminder

Nicole read the meeting rule reminder.

### V. Public Comment

- Aric Lane from HHS informed everyone that the BABES Network's National Women and Girls HIV/AIDS Awareness Day webinar on March 13 will be made available a few days following the event. He also updated everyone that March 20 is National Native HIV/AIDS Awareness Day, during which there will be another webinar from 12:00pm-2:00pm as well as a community event going on in Seattle that day.

### VI. Recipient Report

- Kate reported the following items:
  - The TGA received an email with another Notice of Award from the HIV/AIDS Bureau (HAB) at HRSA (Health Resources and Services Administration), for the second installment of the TGA's Ryan White Part A funding. Essentially, this email is a promissory note for funds to fulfill 2/3 of the expected funding the TGA will receive the entire year. This funding is expected to arrive before or on March 23, hence the promissory note. HAB is going to try to get the notice of award to the TGA by the 23<sup>rd</sup> because the government's continuing resolution expires on that day, and what comes after that expiration is uncertain.
  - The Recipient is steadily working on developing contracts for all of the funded provider agencies.
  - The state is transitioning from Careware to Provide database systems, which affects all agencies under Part A and Part B funding. Another webinar will be held on March 20 at 1:00pm for agencies affected by the Provide transfer schedule to make the process easier.

### VII. Council Mailers

- Jesse revisited the idea of changing the Council and Committee meeting mailer format. Currently, both paper and electronic methods are used to distribute agendas and relevant materials for each upcoming Council and committee meeting. Council staff recommend that the Council transition to only electronic distribution for these advance mailers. Since hard copies of the agendas and materials are printed and made available at meetings currently, this would help to reduce paper waste.
- Nicole raised a question about Council members who do not have access to the internet. The Council accepted electronic-only distribution as the primary format for mailers going forward. After a little bit of discussion, members concluded that Council staff would arrange paper mailers on an individual basis. Anyone who wishes to arrange this should contact Jesse or Lauren.

### VIII. Co-Chair Elections

*[Teresia Otieno arrived at 4:20.]*

- Nicole announced that this meeting is the last time she and Teresia would serve as Co-Chairs together. This meant that the Council needed to elect two new Co-Chairs. Nicole ran again for the Community Co-Chair position, and Jason Jacobs ran for the Consumer Co-Chair role.
- Teresia opened up the meeting for discussion or additional questions directed at Jason and Nicole. There were no questions preceding the vote.

**MOTION:** *Teresia nominated Jason as Consumer Co-Chair of the Planning Council.*

**Discussion:** There was no further discussion.

☑ **The motion passed with the following vote:**

- In favor – unanimous - Steve, Matt, Mel, Nicole, Teresia, Kevin, Brian, Scott, German, Luis, Tyler
- Opposed – 0
- Abstaining – 1 – Jason

**MOTION:** *Teresia nominated Nicole as Community Co-Chair of the Planning Council.*

**Discussion:** There was no further discussion.

☑ **The motion passed with the following vote:**

- In favor – unanimous – Steve, Matt, Mel, Teresia, Kevin, Brian, Scott, German, Luis, Tyler
- Opposed – 0
- Abstaining – 1 – Nicole

- Teresia thanked everyone for allowing her to serve in the past year as Consumer Co-Chair. She will still continue to serve on the Council outside of the Co-Chair role.

## **VI. Executive & Membership Committee Report**

- Nicole reported that she and Jason interviewed Kim von Henkle for the Housing seat on the Council, which was formerly held by Genie Sheth. The Executive/Membership Committee is forwarding her application to the full Council for a vote. Kim spoke briefly about herself and wanting to join the Council.

**MOTION:** *Nicole moved to vote on Kim as a new member of the Planning Council. Seconded by Brian.*

**Discussion:** There was no further discussion.

☑ **The motion passed with the following vote:**

- In favor – unanimous – Nicole, Teresia, Kevin, Brian, Scott, German, Luis, Tyler, Jason, Steve, Matt, Mel
- Opposed – 0
- Abstaining – 0

- Following the meeting, Brian and Jason will interview Katie Hara from the Madison Clinic to fill the Council seat formerly held by Jennifer Magnani.

## **VII. PSRA Report**

- Kevin reported that at the last meeting on March 8, the PSRA elected Jason to be the committee's second Co-Chair. The committee also heard a presentation from Kate on the service categories and allocations from the last Ryan White prioritization and the current situation in terms of needs and available resources. Kate supplemented a further explanation. Teresia suggested that because the presentation had been so informative, it would be a good idea for the Council to hear these types of presentations more frequently. It would also be especially helpful for new Council members to orient

themselves. Brian asked if Council staff could send the presentation to everyone on the Council following the meeting. Jesse agreed to do so.

## **VIII. SNAC Report**

- Brian reported that SNAC had a large discussion on data and changed their schedule to align with HRSA requirements to touch every Standard once a year. The committee then got to work covering two major questions:
  - What data is really needed for the Council to accomplish its work?
    - How can SNAC address certain data regarding disenfranchised populations (homeless, IDUs, etc.) even further according to HRSA guidance/recommendations?
  - Who exactly needs to see that data and determine what is needed, since PSRA is the committee that actually allocates the funds?
- Brian also reported that SNAC is planning to interview case managers and collect data about the clients they are struggling to connect to care. This process is an attempt to collect additional data on POC and homeless populations that might be able to be incorporated into the allocation consideration process, which is starting soon. The idea of the project is based on a previous interview of all case managers in the TGA conducted four years ago. Individual members of SNAC will each ask three to four case managers a total of four questions. SNAC will finalize those questions at its next meeting on March 26. While this will help collect additional data in time for the upcoming allocation process beginning in May, Brian reports that SNAC is working to create an on-going, long-term, more comprehensive data collection process that will be around two to three years and mirror the TGA's funding cycle.
- Brian also mentioned that SNAC is considering bringing data presentations to the full Council more regularly so that everyone can have a better understanding of what the committee is doing.
- Nicole requested that staff send calendar requests for all future PSRA and SNAC committee meetings. Jesse will follow up with Skype invitations to all upcoming committee meetings.

## **IX. Bylaws Report**

- Nicole reported that the Bylaws Committee made it from page 4 to page 13 in the Bylaws document at their last meeting on March 2. The next Bylaws Committee meeting is on March 19, and the group hopes to complete the editing process on the entire document at this meeting. Once all revisions are made, the committee will bring the revised Bylaws to the full Council for feedback, then reconvene as a committee to address that feedback. Following that, the committee will return to the full Council in order to vote on and finalize the Bylaws.

## **X. Discussion on Recent HIV Case in King County**

- Matt presented news that a patient in the TGA who was reportedly consistently taking PrEP ended up infected with a strain of HIV resistant to both pharmaceutical components of PrEP. This is the fourth reported case of this in medical literature. The challenges in interpreting these cases is determining if an HIV infection resulted from inconsistent PrEP adherence and, if so, whether the virus' resistance then developed following continued use of PrEP. It is also difficult to say whether the virus' resistance was initially present upon infection or if it developed following infection and sustained use of PrEP. Another layer of complication is whether the individual may have been infected with HIV but was so early on in the stage of infection that any treatment regimen would be ineffective and contribute to the development of resistance. Ultimately, due to these considerations and other complications, it is very difficult to figure out exactly how the infection occurred.

- A major issue brought up by this case is that some people think of PrEP as 100% effective. In reality, this is not the case. When rare infections as in this case occur, people are validly upset but also shocked it could happen even if they are fully adherent to their PrEP treatment. Matt explained that it is important to emphasize PrEP is still a very effective intervention, but it is not 100% effective and is merely a component of a comprehensive sexual health plan, not a comprehensive sexual health plan by itself.
- Jesse offered to send out the *Public Health Insider* article featuring an interview with Matt about this case.
- There was additional discussion around the messaging surrounding PrEP within the community.

## **XI. Adjourn**

- The meeting adjourned at 5:11pm.

**NEXT MEETING:** April 9, 4:00pm at the **2100 Building, 2100 24<sup>th</sup> Ave South, Seattle, WA 98144**