

# Seattle TGA HIV Planning Council

Monday, June 11, 2018 4:00 p.m.–6:30 p.m.


2100 Building: 2100 24<sup>th</sup> Avenue South

CALL IN: 206-263-8114, CONFERENCE ID: 459350#

## AGENDA

*Overall note: ensure consumer input throughout the meeting on each topic*

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|-------|--|------|
| I.    | Welcome, Introductions, Icebreaker and Announcements   | 4:00 |
| II.   | Agenda: <ul style="list-style-type: none"><li>➤ <b>Action:</b> Review and approve</li></ul>  |      |
| III.  | Minutes: <ul style="list-style-type: none"><li>➤ <b>Action:</b> Review and approve</li></ul>   |      |
| IV.   | Meeting Rules Reminder and Public Comment (Nicole and Jason) <ul style="list-style-type: none"><li>• See information on the back of this agenda</li></ul>  |      |
| V.    | Recipient Report (Kate)  | 4:10 |
| VI.   | Committee Reports: <ul style="list-style-type: none"><li>• <b>Executive/Membership Committee Report</b> (Nicole and Jason)</li><li>• <b>PSRA:</b> report on May 17 &amp; 31 meetings, plan for the June 14 &amp; 28 (Kevin)</li><li>• <b>NEW! Membership Committee:</b> Pre-Report about plans for this committee (Jason and Mel)</li><li>• <b>SNAC:</b> Standards of Care for NMCM (Brian)<ul style="list-style-type: none"><li>➤ <b>Action:</b> Vote on updated standard of care for Non-Medical Case Management</li></ul></li></ul> | 4:20 |
| VII.  | Bylaw Change Overview (Nicole and Brian)   | 4:40 |
| VIII. | Break  | 5:00 |
| IX.   | Small Group Bylaw Discussion   | 5:15 |
| X.    | Report Back on Bylaws to the Large Group   | 6:15 |
| XI.   | Adjourn  | 6:30 |

 Attachments: May minutes, Non-Medical Case Management Standards.

*Barrier-free location  
Reasonable accommodation for persons with disabilities  
available upon advance request.  
Questions? Call: 206-263-2030*

***Visitors: Please read the information on the back to make your visit easier!***

## About Council Meetings

Welcome to the Seattle TGA HIV Planning Council, we are so glad you came! Here are a few things to know about what you will see and hear this afternoon, and how you can participate!

### **Please have some food!**

At full Council meetings, food is available for everyone, so please don't be shy about taking some!

### **Where should visitors sit?**

Visitors can sit at the table with the blue "Visitors" table tents, or at any of the chairs that are against the wall.

### **Introducing yourself at the beginning of the meeting:**

At the start of the meeting, everyone (Council members, staff and visitors) are all asked to introduce themselves, and state any agency affiliations. "Affiliations" simply means that you either work for, or on the board of, an agency that receives Ryan White Part A funds. If you don't work for an agency and are not on the board of one, just say, "I'm unaligned." Here are some examples: "Hi, I'm Jane Blue and I work for Jane's Food and Meals" "Hi, I'm Fred Green and I'm unaligned."

### **What does "Unaligned Consumer" mean?**

This is a term used to describe people whose only connection to funded agencies is that they use their services. This term comes from the Ryan White legislation and *includes* both People Living with HIV (PLWH) and the parents of minor children with HIV. It *excludes* those PLWH who do not use Part A services, and/or those who work for agencies. Unaligned Consumers play a key role in Part A funded areas.

### **What is a "TGA"?**

The first part of the Ryan White legislation, Part A, is for metropolitan areas hardest hit by the HIV epidemic. These are grouped by size of the epidemic into EMAs (Eligible Metropolitan Areas) and TGAs (Transitional Grant Areas). The Seattle TGA is King, Snohomish and Island Counties.

### **Making a comment at the meeting:**

Anyone who is visiting the Council can speak up at the beginning of the meeting when the chairs call for Public Comment. This is the time to make a comment about something on the agenda, or bring up a topic you would like the Council to discuss in the future. You can talk for up to 2 minutes (which is much longer than it seems).

### **What are those laminated 4" X 8" cards all about?**

The Council uses these to help move the process along. A description of the purpose of each card is on the back of it. Here are two that are particularly relevant for visitors:

The "C" Card: If you are affiliated with an agency, and you want to talk about a service category in which that agency receives money, then you need to hold this card up while you are speaking. Here is an example: You work for an agency that receives funding for Transportation. You feel that the way transportation is handled for People Living with HIV who live in East Snohomish County just isn't working. The Council wants to hear from you, and wants you to tell them your thoughts, but just remember to hold up that "C" card the whole time you are speaking.

The "J" Card: In this case, "J" stands for "Jargon." There are many terms and acronyms in the Council's work, and it's easy to get lost. WE DON'T WANT YOU (or anyone else) TO GET LOST! So, if someone uses terms or acronyms you are unfamiliar with, PLEASE, waive your "J" card. Many people will thank you!



# Seattle TGA HIV Planning Council

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Minutes ☿ June 11, 2018

4:00 – 6:30pm

**2100 Building – Community Room B, 2100 24<sup>th</sup> Ave S, Seattle, WA 98144**

**Committee Members Present:** *Tyler Adamson, Richard Aleshire, Scott Bertani, Luis Fernando Ramirez, Matt Golden, Katie Hara, Jason Jacobs (phone), Janet Jones, Brian Knowles, Mel Labelle III, Steve Milkis (phone), Teresia Otieno, Nicole Price, German Rodriguez, Kim von Henkle*

**Committee Members Absent:** *Dorian Davenport, Glenda Harris (Emeritus through July), Kevin Patz, Richard Prasad, Jonah West (Emeritus through July)*

**Council Staff Present:** Jesse Chipps, Lauren Mansur (minutes)

**Grantee Staff Present:** Kate Briddell (Public Health – Seattle & King County)

**Visitors:** Craig Baker, Rekha Ravindran (Healthcare for the Homeless)

*Italics denote Planning Council Membership.*

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## **I. Welcome, Introductions, and Announcements**

- Council members read the meeting rules and reminders, and meeting attendees introduced themselves.
  
- During announcements, Richard A. updated the group on proposed funding cuts to the state's pharmaceutical rebate program, which is a significant source of funding for the AIDS Drug Assistance Program (ADAP) for PLWH. As of the last Planning Council meeting in May, Gilead had proposed drastic reductions in funding for the pharmaceutical rebate program. Richard recently met with the National Alliance of State & Territorial AIDS Directors (NASTAD) to continue negotiations with pharmaceutical companies, and a group of individuals within NASTAD to create the AIDS Crisis Task Force. This Task Force negotiated with several pharmaceutical companies, including Gilead, around proposed cuts, and the negotiations fortunately were successful. Richard reported that Gilead has reversed the proposed funding cuts, meaning Washington would still receive the nearly \$8 million in rebate program funding that helps maintain within the TGA.
  
- Last week, Teresia attended the HIV Is Not a Crime conference, and she updated the Council about her experience there. She noted it was promising to see a number of states making progress toward decriminalizing HIV, and she remains hopeful that Washington will follow suit in time. This update was a good teaser for the July Planning Council meeting, when the Council will discuss upcoming changes to RCW 70.24.
  
- Nicole announced that the BABES Network had selected its annual honoree – Shireesha Dhanireddy for its Stella Steps Out fundraiser on September 26. Teresia will be a guest speaker at the event, as well.

[Tyler joined by phone at 4:11pm]

-There was no public comment.

## **II. Agenda**

*The meeting agenda was approved as written by acclamation.*

## **III. Minutes From May 14th**

*The meeting agenda was approved as amended by acclamation.*

- Clarified that Luis seconded a motion made by Brian on May 14 to send a collective letter on behalf of the Council opposing proposed funding cuts to the pharmaceutical rebate program.
- Removed references to Richard Prasad in votes around the aforementioned motion and membership recruitment commitments. These votes occurred before Richard P. was voted on and approved by the Council, so he did not actually participate during those particular votes.

## **IV. Recipient Report**

- Kate reported that Public Health – Seattle & King County (Recipient) received its final notice of award for 2018 from HRSA, and unfortunately, the Recipient did not receive as much as expected. Last year, the Recipient received \$200,000 in additional funding, but this year, the amount of total funding is around \$200,000 less. The administrative team is working to make sure this reduction does not impact HIV client services in the TGA. Also, notably, the TGA received \$22,763 more in funding for Minority AIDS Initiative services. The Recipient will have an outline of how all of this money will be distributed by Thursday, June 14 at the PSRA meeting.
- HRSA's Notice of Funding Opportunity was released early, making the timeline for application less rushed and leaving the Recipient with 115 days to submit. Notices of Funding Opportunities are competing continuation grants for funding from HRSA that the Recipient has to apply for each year. If the Recipient is awarded that funding from HRSA, it then announces a request for proposals (RFP), which community-based HIV service organizations can apply to receive funding through in order to provide services to PLWH in the TGA.
- Marcee will attend the ECHO Collaborative kickoff meeting in DC later in the week, which is a convening of members of statewide quality management and improvement groups. At this meeting, the group will review data from the Department of Health to understand and help guide decisions around ameliorating health disparities, with particular focus on health disparities among youth and transgender populations.

## **V. Executive Committee Report**

- The Executive Committee met briefly on May 21, during which members discussed raising the income eligibility across all service categories to 400% of the federal poverty level (FPL).
- The group also announced that the Membership Committee would be branching out from meeting at the same time as the Executive Committee, and this newly formed Membership Committee - spearheaded by Mel, Jason, Richard P., and Tyler - will meet on June 21.

## **VI. PSRA Committee Report**

- Brian reported that PSRA is in the midst of allocating funding into the service categories. This is a process that often takes between four to six meetings to complete. The committee is currently still early in this process and will have its next meeting on Thursday, June 14.
- The committee also voted to apply for a Core Services Waiver for Grant Year 2019.
  - Kate provided an overview of the core services waiver (CSW). Ryan White legislation requires that 75% of all funding in a TGA must be used for core medical services, with 25% reserved for supportive services, unless the Council can prove that all core medical services are covered by other sources within the TGA and that clients are able to access those resources within 30 days. If those criteria are met, the TGA may apply for a Core Services Waiver.
  - Thanks to generous state healthcare services around insurance, effectively 100% of PLWH in the TGA have some form of health coverage. In addition to this, parity rules around behavioral health, substance abuse, and mental health ensure that the majority of core medical services have other payers in the TGA, with the exception of dental care and outpatient ambulatory health services. The TGA will not be able to spend 75% of its funding on those two services, unless a CSW is requested. The Council has to agree that this is provable, and the Recipient asked the Council to decide if this is something it wants to proceed forward with applying for – the Recipient ideally would like this approval before the application is submitted in September.
- A vote from the Planning Council on submitting an application for a Core Services Waiver for Grant Year 2019 will be added as an agenda item at the July meeting for a vote from the full Council.

## **VII. Membership Committee Report**

- Mel, Jason, Tyler, Richard P, and Jesse all met on June 6 to plan for the first official Membership Committee meeting on **Thursday, June 21<sup>st</sup> at 5:30pm in Room 126 at the Chinook Building**. During this initial meeting, the newly formed committee will aim to define its roles regarding membership and the direction it will go in going forward. The committee will also discuss barriers consumers face in attending Planning Council meetings and new methods of outreach and promotion of the Planning Council among populations that are significantly under-represented on the Council.
- In initial outreach, one of the barriers consumers often reported is the time of meetings. A lot of consumers have full-time jobs, and attending at 4:00pm can be difficult for many. Mel announced that although the Membership Committee will work separately from the full Planning Council, the question of changing the meeting time to a little later in the evening may be revisited at a future Council meeting.
- Teresia also noted that people at the HIV is Not a Crime conference mentioned incentives are effective in increasing consumer engagement and retention in their respective TGA Planning councils.
  - Jesse clarified that HRSA does not allow Ryan White Part A funds to be used in that way, and the Council currently only has Part A funds to pay for services. This is an issue across boards and commissions. A strategy could be developed to inform people with more authority, such as elected officials and influencers, know that this is an issue. Currently, a countywide community partnerships committee is in the process of discussing this, so feedback is important.
  - Teresia briefly spoke about how it feels as a Consumer to attend in contrast of many others who attend who are primarily working for an institution and get compensated for their time at these meetings.
- The first Membership Committee meeting is Thursday, 6/21, 5:30pm – Room 126 in Chinook Building. Mel and Jason are the co-chairs of the committee, and they are joined by Tyler and Richard P. Other Council members interested in participating in the conversation can call in by phone.

## **VIII. SNAC Report**

SNAC is still reviewing its standards for each of the core services. The committee is a little behind. Non-Medical Case Management was reviewed and drafted. Nothing of huge substance was changed.

Brian asked the Council to entertain a motion to approve the changes to the standards of care for Non-Medical Case Management.

**MOTION:** *Mel moved to approve the updated Non-Medical Case Management Standards of Care. Seconded by Kim.*

**Discussion:** There was no further discussion.

**☑ The motion passed with the following vote:**

- In favor – German, Richard A., Kim, Mel, Katie, Janet, Matt, Teresia, Tyler, Jason
  - Opposed – 0
  - Abstaining – Nicole, Brian, Scott, Luis (C)
- At the next SNAC meeting on June 25, the committee will review Outpatient Ambulatory Health Services & Medical Transportation standards of care.

## **IX. Bylaws Report**

- Brian delivered a presentation about the work the Bylaws Committee accomplished in its review and update to the Bylaws of the Council since September 2017. He provided an outline of the Committee's goals, the process it had followed, and he highlighted the major changes the Committee is proposing to the full Planning council. Major changes were made to the Membership, Officers and Elections, and Committees sections (see slides from Brian's presentation). Overall, the committee attempted to make the Bylaws more friendly and welcoming to the public and consumers. The committee also wanted to ensure that the Council not only emphasizes its quorum requirements but also emphasizes the urgency in resolving any absences of quorum. It also focused on eliminating or reducing redundancies between SNAC and the PSRA Committee.
- The Council then broke up into smaller groups of three to workshop ideas and provide input on the committee's proposed changes. Some notable feedback included:
  - Some members had questions about the committee's removal of the Medicaid position from the guaranteed "for-life" terms for specific Council positions.
  - Many members wanted to allow a Council member an option to opt-out of an entire 3-year commitment when first elected onto the Council, and some also recommended increasing accessibility of the Council through a more thorough and involved orientation process for new members.
  - The committee recommended eliminating the Consumer Caucus, since it has been effectively non-existent for the past few years. However, many Council members questioned whether this was the best idea, as it definitely did not contribute to making the Council more consumer-friendly. It seems too soon to eliminate it entirely from the Bylaws, and some Council members felt that the Council should do its due diligence in figuring out why the Caucus is currently inactive and how to resolve that. Collectively, the group agreed that the Bylaws Committee should seek input and feedback from consumers around these proposed changes.
- The Bylaws Committee will provide another update to the Planning Council before the HRSA technical assistance (TA) process begins in August.

## **X. Adjourn**

- Meeting adjourned by acclamation at 6:14pm.

**NEXT MEETING:** Monday, July 11, 4:00pm at the **2100 Building, 2100 24<sup>th</sup> Ave South, Seattle, WA 98144**