

# Seattle TGA HIV Planning Council

Monday, January 8, 2018 4:00 p.m.–6:30 p.m.

2100 Building: 2100 24<sup>th</sup> Avenue South

CALL IN: 206-263-8114, CONFERENCE ID: 459350#

## AGENDA

*Overall note: ensure consumer input throughout the meeting on each topic*

- |              |   |             |
|--------------|---|-------------|
| <b>I.</b>    | <b>Welcome, Introductions and Announcements</b>   | <b>4:00</b> |
| <b>II.</b>   | <b>Agenda:</b>  |             |
|              | ➤ <b>Action:</b> Review and approve   |             |
| <b>III.</b>  | <b>Minutes:</b>   |             |
|              | ➤ <b>Action:</b> Review and approve   |             |
| <b>IV.</b>   | <b>Meeting Rules Reminder and Public Comment</b> (Nicole and Teresia)   |             |
|              | • Members of the public, staff and Council members with a conflict of interest may comment for up to 2 minutes on services in which they have a conflict. After Public Comment they can only respond to specific questions from the Council. During educational presentations, everyone can ask questions, but Council members have priority. |             |
| <b>V.</b>    | <b>Recipient Report</b> (Kate)  | <b>4:05</b> |
| <b>VI.</b>   | <b>Discussion Related to Remote Access for Meetings</b>   | <b>4:15</b> |
| <b>VII.</b>  | <b>Site Visit Report 2.0</b> (Kate, Jesse)  | <b>4:30</b> |
|              | • Specifics from the report and actions   |             |
| <b>VIII.</b> | <b>Executive/Membership Committee Report</b> (Brian)  | <b>4:45</b> |
|              | ➤ <b>Action:</b> Vote on Luis Fernando Ramirez  |             |
| <b>IX.</b>   | <b>SNAC</b> (Brian)   | <b>5:00</b> |
|              | • Report  |             |
|              | ➤ <b>Action:</b> Vote on changes to General Standards   |             |
| <b>X.</b>    | <b>State HIV Planning Steering Group Representative</b> (Richard)   | <b>5:15</b> |
|              | • A Council member is needed to serve as an Ex-Officio (non-voting) member of the HPSG to represent the Planning Council on that body. Meetings take place every other month on the 3 <sup>rd</sup> Thursday of the month from 10am to 3pm at the Kent DOH offices. Next meeting: March 15 <sup>th</sup> .                                    |             |
|              | ➤ <b>Action:</b> Appoint a new Council representative to the HPSG   |             |
| <b>XI.</b>   | <b>Break</b>  | <b>5:30</b> |
| <b>XII.</b>  | <b>RCW Related to HIV Testing</b>   | <b>5:45</b> |
| <b>XIII.</b> | <b>Adjourn</b>  | <b>6:30</b> |

 **Attachments:** November minutes, General Standards, Site Visit Report (if available), Remote Access, Washington State HIV Planning System

**Barrier-free location**  
**Reasonable accommodation for persons with disabilities**  
**available upon advance request.**  
**Questions? Call: 206-263-2030**



---

**Minutes ☿ Monday, January 8, 2018**

4:00pm - 6:30pm

**2100 Building – 2100 24<sup>th</sup> Ave. S., Seattle 98144**

**Council Members Present:** *Richard Aleshire, Michael Crowley, Dorian Davenport, Matt Golden, Jason Jacobs, Janet Jones, Brian Knowles, Mel LaBelle III, Jennifer Magnani, Steve Milkis, Teresia Otieno, Kevin Patz, Nicole Price, Germán Rodríguez, Genie Sheth, Solomon Tsegaselassie*

**Persons Nominated by the Council, but not appointed by the King County Executive Present:**  
Luis Fernando Ramirez

**Council Members Absent:** Tyler Adamson, Scott Bertani, Jonah West

**Planning Council Staff Present:** Jesse Chipps, Leah Holland (minutes)

**Public Health Staff Present:** Kate Briddell, Linda Coomas, Marcee Kerr

**Visitors:** Aregash Alemu (visitor), Mark Baker (Lifelong), Katie Hara (Madison Clinic), Glenda Harris (applicant), Kevin Hockley (AIDS Healthcare Foundation), Tamara Jones (WA DOH), Twaha Kabocho (WA DOH), Tony Radovich (community leader), Rekha Ravindran (Healthcare for the Homeless), Dennis Torres (Gilead)

*Italics denote Planning Council Membership.*

---

**I. Welcome, Introductions and Announcements**

- The group did a round of introductions.
- Nicole announced that she is speaking at the Women's March 2.0 on January 20<sup>th</sup> at Cal Anderson Park. She'll be sharing her story and talking about BABES.

**II. Meeting Agenda**

☑ *The agenda was approved as **written** by acclamation.*

**III. November Meeting Minutes**

☑ *The November minutes were approved as **written** by acclamation.*

**IV. Recipient Report**

Kate reported the following items:

- The Seattle TGA received its Core Medical Services Waiver. The Recipient staff is developing award letters for the 2018 grant year based on 2017 performance.

- Shonita Savage took another position at Public Health. Hiring for her position will happen in the next few months.
- The Recipient and her team are partnering with Washington State Department of Health (DOH) on a database transition out of CareWare into Provide, which will affect all Ryan White funded agencies. The transition is slated to go live on June 1, 2018. Public Health and DOH are meeting weekly, and holding bi-weekly webinars with sub recipients to make sure everyone stays on top of the transition.
  - o The new database will allow funded agencies to move to centralized eligibility so clients will only have to recertify their eligibility once a year with one provider, and it will be accessible to clients' other providers.
  - o DOH is assuming the cost for the transition and annual licenses for each provider agency.
  - o The new system will make providing eligibility documentation easier, hopefully reducing barriers.

## **V. Discussion Related to Remote Access for Meetings**

- The Council and Committees have been piloting Skype to access meetings remotely. There have been some struggles with having strong enough Wi-Fi at the 2100 Building, and using Skype in a large room is difficult.
- The Priority Setting and Resource Allocation (PSRA) meetings were moved to Chinook to ease these issues, but it is not an option for the larger Council meeting.
- The Chinook Building is not available for the current day and time of the Council meeting. The group briefly discussed changing the day that the Council meeting is held to move it to the Chinook Building, but most members didn't support this idea.
- Jess asked for additional feedback from attendees.

## **VI. Site Visit Report 2.0**

- Kate received the official Site Visit Report from the Health Resources and Services Administration (HRSA), which was not supposed to have any surprises in it, but it did. After being told the Seattle TGA has no legislative findings, the letter stated there were legislative findings. Additionally, Kate is pushing back on the report since the TGA hasn't violated the legislation.
  - o The site visitors wanted costs that were in the quality management budget moved to the administrative budget, which the Recipient did, then HRSA assumed, but did not test, that the Recipient would be over the 10% allowed for administrative costs. The Recipient did not exceed 10% of the administrative budget because some of the sub-recipients do not use all of their budget.
  - o The Recipient provided documentation to HRSA showing they're wrong. HRSA has agreed, but stated they're not sure if they're going to remove the finding or add language to the finding.
- HRSA also wanted to see a more robust sub-recipient fiscal monitoring tool, and have those site visits conducted by Lesley, the Ryan White fiscal person, rather than a fiscal person in another part of Public Health.
- The Universal Monitoring Standards have been incorporated into the Recipient's monitoring tools, as requested by HRSA.
- HRSA wants the Planning Council to regularly conduct its own needs assessment work to fill in gaps from other data sources. HRSA is providing technical assistance. It is also noted in the site visit report that the assessment needs to be adequately staffed. There was push back on

this finding, from a Council member but Jess and Kate pointed out that sometimes data is a few years old when its presented, and when asked to add questions to the MMP Survey, the response is often no. HRSA also pointed out the need for data from Island and Snohomish Counties.

- The group asked Kate to push back on the finding regarding documentation requirements since the struggle is due to a HRSA requirement.

## VII. Executive/Membership Committee Report

- Brian introduced Luis Fernando Ramirez. Luis applied to join the Planning Council and has been interviewed. Luis talked about how he's been working at Entre Hermanos for ten years, the last two as the executive director. He stated the importance of having Latino voices represented in decision making.

**MOTION:** Brian moved to accept Luis into Planning Council. Seconded by Dorian.

**Discussion:** There was no further discussion.

**The motion passed with the following vote:**

- In favor – unanimous – Teresia, Janet, Solomon, Richard, Kevin, Jason, Matt, Germán, Dorian, Brian, Genie, Steve, Mel, Mike, Jennifer, Nicole
- Opposed – 0
- Abstaining – 0

## VIII. Services and Needs Assessment Committee (SNAC) Report

- Steve updated the group on SNAC's work. The Universal standards are being updated to include all aspects of the Universal Monitoring Standards, per HRSA's site visit.

**MOTION:** Dorian moved to approve the General Standards as written. Seconded by Jennifer.

**Discussion:** There was no further discussion.

**The motion passed with the following vote:**

- In favor – unanimous – Nicole, Teresia, Janet, Solomon, Richard, Kevin, Matt, Germán, Dorian, Brian, Genie, Jason, Steve, Mel, Michael, Jennifer
- Opposed – 0
- Abstaining – 0

- Steve plugged for new SNAC members!

## IX. State HIV Planning Steering Group Representative

- Richard shared with the group that the State HIV Planning Steering Group (HPSG) needs a new Planning Council ex-officio (non-voting) member. Meetings are every other month, 10am-3pm at DOH in Kent. The position should be filled for a minimum of one year.
- The bulk of the HPSG work is around End AIDS Washington.
- The Planning Council representative will bring information back to the larger group, so there is coordination across jurisdictions. The ex-officio member also needs to attend the Executive/Membership Committee meeting.
- Dorian and Nicole both expressed interest.
  - Vote in favor of Dorian
    - Brian, Janet, Dorian
  - Vote in favor of Nicole
    - Solomon, Mike, Teresia, Kevin, Matt, Genie, Steve, Germán, Jason, Mel, Jennifer
  - Abstained
    - Nicole, Richard
- Nicole is the new HPSG ex-officio representative. Dorian is her backup.

## **X. RCW Related to HIV Testing**

- Matt led the group through proposed changes to the HIV testing laws.
  - The changes are proposed by DOH, now is the time for input from the Council.
  - The point of these changes is to decrease HIV exceptionalism. HIV is treated differently in the law than other blood-born communicable diseases.
  - Many of the changes line up with best medical practices that do not need to be legislated.
  - Tamara Jones, the End AIDS Washington Systems and Policy Coordinator joined the discussion. She pointed out that these were some of the first laws written in the country about HIV/AIDS in 1988, at the height of fear about the virus. A lot has changed, and the statutes need to be updated to reflect reality. DOH wants to submit suggested changes to the governor by the end of August, for the 2019 legislative year.
- There was a general group consensus approving of the direction DOH is taking with these changes related to HIV testing law.

The meeting adjourned at 6:11pm

**NEXT MEETING:** Monday, February 12, 2018, 4-6:30pm at the **2100 Building, 2100 24<sup>th</sup> Ave S., Seattle, 98144**