

Seattle TGA HIV Planning Council

Monday, February 12, 2018 4:00 p.m.–6:30 p.m.

2100 Building: 2100 24th Avenue South

CALL IN: 206-263-8114, CONFERENCE ID: 459350#

AGENDA

Overall note: ensure consumer input throughout the meeting on each topic

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| I. | Welcome, Introductions and Announcements | 4:00 |
| II. | Agenda: <ul style="list-style-type: none">➤ Action: Review and approve | |
| III. | Minutes: <ul style="list-style-type: none">➤ Action: Review and approve | |
| IV. | Meeting Rules Reminder and Public Comment (Nicole and Teresia) | |
| V. | Recipient Report (Kate) | 4:05 |
| VI. | Financial Disclosure (Leah) | 4:15 |
| VII. | Bylaws (Nicole, Brian, Tyler) <ul style="list-style-type: none">• Report on the “Big Picture” from the January 30th meeting.<ul style="list-style-type: none">➤ Action: Give feedback to the group | 4:25 |
| VIII. | Executive/Membership Committee Report (Brian) <ul style="list-style-type: none">• Report• Reminder: Council co-chair elections will take place at the next Council meeting<ul style="list-style-type: none">➤ Action: Vote on Glenda Harris | 5:00 |
| IX. | Committee Reports: SNAC (Brian) PSRA (Kevin & Mike) <ul style="list-style-type: none">• Reports | 5:15 |
| X. | Break | 5:30 |
| XI. | RCW Related to Criminalization of HIV and Behaviors Endangering (Matt) | 5:45 |
| XII. | Adjourn | 6:30 |

 Attachments: January minutes, relevant RCW, Co-Chair Job Description

Barrier-free location
Reasonable accommodation for persons with disabilities
available upon advance request.
Questions? Call: 206-263-2030

Visitors: Please read the information on the back to make your visit easier!

About Council Meetings

Welcome to the Seattle TGA HIV Planning Council, we are so glad you came!! Here are a few things to know about what you will see and hear this afternoon, and how you can participate!

Please have some food!

At full Council meetings, food is available for everyone, so please don't be shy about taking some!

Where should visitors sit?

Visitors can sit at the table with the blue "Visitors" table tents, or at any of the chairs that are against the wall.

Introducing yourself at the beginning of the meeting:

At the start of the meeting, everyone (Council members, staff and visitors) are all asked to introduce themselves, and state any agency affiliations. "Affiliations" simply means that you either work for, or on the board of, an agency that receives Ryan White Part A funds. If you don't work for an agency and are not on the board of one, just say, "I'm unaligned." Please note that you are "unaligned" if your only association with an agency is that you receive services there. Here are some examples:

"Hi, I'm Jane Blue and I work for Jane's Food and Meals"

"Hi, I'm Fred Green and I'm unaligned."

Making a comment at the meeting:

Anyone who is visiting the Council can speak up at the beginning of the meeting when the Chairs call for Public Comment. This is the time to make a comment about something on the agenda, or bring up a topic you would like the Council to discuss in the future. You can talk for up to 2 minutes (which is much longer than it seems).

What are those laminated 4" X 8" cards all about?

The Council uses these to help move the process along. There are two that you may need to use:

The "C" Card: If you are affiliated with an agency, and you want to talk about a service category in which that agency receives money, then you need to hold this card up while you are speaking. Here is an example: You work for an agency that receives funding for Transportation. You feel that the way transportation is handled for People Living with HIV who live in East Snohomish County just isn't working. The Council wants to hear from you, and wants you to tell them your thoughts, but just remember to hold up that "C" card.

The "J" Card: In this case, "J" stands for "Jargon." There are many terms and acronyms in the Council's work, and it's easy to get lost. WE DON'T WANT YOU (or anyone else) TO GET LOST! So, if someone uses terms or acronyms you are unfamiliar with, PLEASE, waive your "J" card. Many people will thank you!



Planning Council

Minutes ☘ February 12, 2018

4:00-6:30pm

2100 Building – 2100 24th Avenue South, Seattle, WA 98144

Members Present: *Tyler Adamson, Richard Aleshire, Scott Bertani, Dorian Davenport, Matt Golden, Jason Jacobs, Janet Jones, Brian Knowles, Mel LaBelle, Jennifer Magnani, Steve Milkis, Teresia Otieno, Kevin Patz, Nicole Price, Luis Fernando Ramirez, Germán Rodríguez, Solomon Tsegaselassie*

Members Absent: *Mike Crowley, Genie Sheth, Jonah West*

Council Staff Present: Jesse Chipps, Leah Holland (minutes)

Public Health Staff Present: Kate Briddell, Linda Coomas

Visitors: Kim von Henkle (Seattle Human Services, HOPWA), Kevin Hockley (AIDS Healthcare Foundation), Glenda Harris (applicant), Twaha Kabochi (Department of Health), Claudia Catastini (Department of Health), Tamara Jones (Department of Health), Aric Lane (Health and Human Services), Dennis Torres (Gilead), Rekha Ravindran (Public Health – Seattle & King County, Healthcare for the Homeless)

Italics denote Planning Council Membership.

I. Welcome and Announcements

- Nicole began the meeting by noting the information on the back of the agenda for those who are new to the Council.
- The group did a round of introductions.

<Dorian entered at 4:03pm.>

<Kevin and Brian entered at 4:04pm.>

<Solomon entered at 4:06pm.>

<Steve entered at 4:07pm.>

II. Agenda

The agenda was approved as **written** by acclamation.

III. Minutes

- Kate requested the word “Additionally” be added to the last sentence of the first bullet under Site Visit Report 2.0.

The minutes were approved as **amended** by acclamation.

<Janet entered at 4:09pm.>

IV. Rule Reminder

- Teresia provided the meeting rule reminder.

V. Public Comment

- There was no public comment.

VI. Recipient Report

- Kate reported that the TGA has received its partial award from the Health Resources and Services Administration (HRSA). This is a partial award due to the federal government being on a continuing resolution through March 23. The TGA received a third of both the formula and Minority AIDS Initiative funds. The recipient team has sent out award letters and is beginning contracting. Sub-recipients who haven't received an award letter yet are asked to contact Kate.
- HRSA is intending to shift the timeframe for releasing their Notice of Funding Opportunity to two months earlier than the last few years.
- The Recipient team is working with the Department of Health (DOH) to transition to Provide database software, allowing data to be shared easier and create centralized eligibility. DOH is hosing five weekly webinars to help train providers. Richard is checking to see if the webinars will be recorded and available for providers with scheduling conflicts.
- Kate and Kim von Henkle (Seattle HOPWA) met with the Deputy Secretary of Housing and Urban Development during a recent site visit to talk about how the Seattle TGA and HOPWA are combining funding for housing to make the dollars go further.

<Tyler entered at 4:15pm.>

VII. Financial Disclosures

- Leah passed out the 2018 Financial Disclosure forms for members to fill out.

VIII. Bylaws

- Brian reported that the Bylaws Committee met on January 30th, and the second meeting will be on March 6th. The group initially planned to present a draft at today's meeting but the committee did not get through enough of the bylaws to report on their progress. The committee will have a full report at the March Council meeting.

IX. Executive/Membership Committee Report

- Brian reported that Glenda Harris was interviewed for Planning Council membership and the Executive/Membership Committee is forwarding her application to the full Council for a vote. Glenda spoke briefly about herself and wanting to join the Council.

MOTION: *Brian moved to accept Glenda as a member of the Planning Council. Seconded by Dorian.*

Discussion: There was no further discussion.

The motion passed with the following vote:

- In favor – unanimous – Jennifer, Nicole, Teresia, Kevin, Brian, Richard, Luis, German, Steve, Dorian, Matt, Janet, Scott, Jason, Tyler, Mel, Solomon
 - Opposed – 0
 - Abstaining – 0
- Next month the Council will elect two new co-chairs. A description of the positions and duties was in the materials provided for this meeting. The Council elects one community co-chair, and one unaligned consumer co-chair annually. Those who are interested are asked to draft a paragraph addressing why they're interested in being a co-chair, and

how they're going to ensure they meet co-chair duty requirements. Send the completed statement to Jesse before next Planning Council meeting. Paragraphs will be sent out in the mailer.

X. SNAC Report

- The SNAC created a schedule for when they will review each standard after receiving direction from HRSA saying each standard should be reviewed annually.
- The group had a productive conversation about how to inform consumers about the work that the Council does and how to get involved. They're considering creating an additional standard requiring sub-recipients to provide council information to clients.
- The group also discussed the needs assessment requirement that came from the HRSA site visit last year. There will be a presentation at the next SNAC meeting about the elements that make up a needs assessment.

XI. PSRA Report

- The PSRA Committee is gearing up for prioritization and allocation. Amy Bennett and Michelle Perry presented epidemiological data to the committee at the last meeting, and Winnie Alston and Courtney Large presented Medical Monitoring Project (MMP) data at the January meeting.

XII. In-Depth Conversation about RCW 70.24 – Behaviors Endangering

- Matt facilitated a conversation about the Behaviors Endangering the Public Health and Criminalization sections of RCW 70.24 that are being reviewed by DOH. The law is under review to modernize the language to reflect contemporary medical information, reduce stigma, and eliminate HIV exceptionalism.
- The over-arching theme of the conversation centered around the differences and pros and cons of the Public Health versus Criminal Justice approaches to addressing people who intentionally transmit HIV to others. The current law's statute to address this through Public Health is not workable, because multiple incidents need to take place within a short time. The current criminal statute leaves a lot of room for interpretation, and has resulted in convictions in cases where HIV was not transmitted. There was a desire on the part of the Council to see some proposals from DOH to which they could react.
- DOH is continuing to have conversation about this section of the legislation, and will host public meetings over the late spring and summer around the state.

XIII. Next Meeting: March 12, 2018

The meeting adjourned at 5:31pm.