

Seattle TGA HIV Planning Council

Monday, May 8, 2017 4:00 p.m.–6:30 p.m.

2100 Building: 2100 24th Avenue South

AGENDA

Overall note: ensure consumer input throughout the meeting on each topic

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| I. | Welcome, Introductions and Announcements | 4:00 |
| II. | Agenda: | |
| | ➤ Action: Review and approve | |
| III. | Minutes: | <i>Attachment: minutes</i> |
| | ➤ Action: Review and approve | |
| IV. | Meeting Rules Reminder and Public Comment (Nicole and Teresia) | |
| V. | Grantee Report (Kate) | 4:10 |
| VI. | Executive/Membership Committee (Teresia and Nicole) | 4:25 |
| | <ul style="list-style-type: none">• Renewed discussion about how often the Council should meet• Recruiting new members | |
| VII. | SNAC Committee (Brian) | <i>Attachments: standards</i> 4:40 |
| | ➤ Action: Review and approve Outpatient/Ambulatory Health Services standards | |
| | ➤ Action: Review and approve General standards | |
| VIII. | Break | 5:00 |
| IX. | Annual Council Training—Family Feud | <i>Attachments: the answers!</i> 5:15 |
| | <ul style="list-style-type: none">• The long awaited, much delayed, required annual Council training. Work with your friends on the Council to win fabulous prizes! Everything you need is included here! | |
| X. | Adjourn | 6:30 |

***Barrier-free location
Reasonable accommodation for persons with disabilities
available upon advance request.
Questions? Call: 206-263-2030***



Minutes ☿ May 8, 2017

4:00pm - 6:30pm

(DRAFT – Not yet approved by Planning Council)

2100 Building – 2100 24th Ave. S., Seattle 98144

Council Members Present: *Matt Golden, Brian Knowles, Jennifer Magnani, Pat Migliore, Steve Milkis, Teresia Otieno, Stephanie Pietras, Nicole Price, Germán Rodríguez, Genie Sheth*

Persons Nominated by the Council, but not appointed by the King County Executive Present: *Mel Labelle*

Council Members Absent: *Kevin Patz, Tyler Adamson, Michael Crowley, Dorian Davenport, Jason Jacobs, Janet Jones, Kiasha Taylor, Solomon Tsegasselassie*

Planning Council Staff Present: *Jesse Chipps, Darron Lewis (Minutes)*

Grantee Staff Present: *Kate Briddell, Marcee Kerr, Shonita Savage*

Visitors: *Scott Bertani (Lifelong)*

I. Welcome, Introductions and Announcements

Jesse reported that in the survey on Council training, only three possible speakers were listed by name: Michele Andrasik, Secretary Wiesman, and Beyoncé. Michele Andrasik has agreed to speak at the next meeting.

Steve asked about the Consumer Caucus. Pat explained that we did not have enough interested parties to participate in keeping the caucus going. Nicole stated that the current plan in the short term was to hold caucus meetings on an “ad hoc” basis.

Steve suggested that the council should make an effort to reach out to consumers potentially interested in sitting on the caucus. Teresia added that the council should reach out to more consumers in a way that can connect the work the Council and Committee do to their day-to-day lives.

ACTION ITEM: Pat will reach out to consumers to promote the Consumer Caucus and recruit for potential members.

II. Meeting Agenda

Changes: Removed discussion of Council meeting frequency, added Updating of Conflict of Interest Forms.

Teresia reported during the last Executive meeting, the committee had a discussion on whether or not bring the issues in the frequency of meetings back to a discussion at the Council meeting. Teresia noted that the Council had already made the decision to keep the number of meetings, and focus on making the council meetings we do hold enjoyable and engaging through adding training.

☑ The agenda was approved as amended by acclamation.

III. Meeting Minutes

MOTION: Germán moved to accept the minutes as written. Stephanie seconded.

Discussion: There was no further discussion

☑ The motion passed with the following vote:

- In favor – 7 – Stephanie, Germán, Matt, Pat, Brian, Genie, Teresia, Steve, Nicole
- Opposed - 0
- Abstaining – 1 – Jennifer

IV. Meeting Rules Reminder

Jesse outlined the conflict of interest rules, and opened public comment.

V. Public Comment

None

VI. Grantee Report

Kate reported that an agency declined Ryan White funding for housing non-medical case management (Housing-NMCM) and another agency reduced their award due to the services they provide being more appropriately funded with HOPWA dollars. These uncontracted funds will be brought to the PSRA committee on Thursday for reallocation.

HRSA has not yet scheduled the Part A site visit, but it will likely be in August. The site visit for Part B is at the end of this month.

The Request for Application (RFA) Rebid closed on the 4th. Applications were received for both service categories, and these will be reviewed by an objective review committee on the 24th.

At the end of this month progress reports are due to HRSA. There is still no word on the final Notice of Award (NOA) for the current year, but since congress has passed a budget for this year, Kate expects to get information in the next few weeks.

The next QMAC (Quality Management Advisement Committee) meeting is on May 16, 2017 at the Chinook Building from 10:30 AM to 12:30 PM and the next HIV Housing & Services Stakeholders meeting is May 25, 2017 from 10:00 AM to 12:00 PM at Kaiser Permanente – Capitol Hill.

Marcee reported on the Quality Management Performance Measures for FY2016 (See report attached with materials).

VII. Executive Committee

The co-chairs reported that the committee talked about making Multi-Lingual posters targeting consumers of color.

Teresia and Nicole were charged with setting up meetings with staff at POCCAN to look for consumers who are interested in service on the Council.

VII. SNAC Committee

Brian reported minor updates to two standards. The first was the Outpatient/Ambulatory Health Services (OHAS) standard which was what used to be Treatment Adherence, and only required wordsmithing and added verbiage from HRSA in the definition, and drawing a clear distinction

between HRSA and our local TGA's wording because the TGA is not funding all aspects of the service. Brian outlined the changes, and noted that he could not make a motion on either set of standards, because he has a conflict.

MOTION: *Germán moved to accept the Outpatient/Ambulatory standards. Pat seconded.*

Discussion: *There was no further discussion*

The motion passed with the following vote:

- In favor – 8 - *Teresia, Nicole, Genie, Jennifer, Germán, Pat, Matt, Steve*
- Opposed - 0
- Abstaining – 2 – *Stephanie, Brian*

Brian asked for assistance in outlining what was changed in the General Standards, and Jesse explained that the only change was in the measure of standard 2.3. The reference should be to the previous standard, 2.2, but it said 3.1 instead.

MOTION: *Steve moved to accept the General Standards. Genie seconded.*

Discussion: *There was no further discussion. Jesse reminded members that all Council members who work for funded agencies must abstain, as the General Standards apply to all services.*

The motion passed with the following vote:

- In favor – 5 - *Teresia, Genie, Pat, Steve, Germán*
- Opposed - 0
- Abstaining – 5 – *Nicole, Brian, Jennifer, Stephanie, Matt*

- Next time in SNAC they will be discussing the following standards: Oral Healthcare, Psychosocial Support, and Medical Transportation.

VIII. Break (15 minutes)

VIII. Annual Council Training

Members of the Council and visitors divided into two teams and played a spirited game of Family Feud, and were rewarded for their efforts with chocolate.

IX. Next Meeting/Adjourn

NEXT MEETING: Monday, June 12, 2017, 4 PM at the **2100 Building, 2100 24th Avenue S., Seattle 98144.**