



## King County

### Adult Services Division

#### Department of Community and Human Services

401 5th Avenue, Suite 510

Seattle, WA 98104

**206.263.9062** FAX: 206.296.0156

TTY RELAY: 711

### Meeting Minutes

#### Veterans, Seniors and Human Services Levy (VSHSL) Advisory Board

August 15, 2019, 11 am – 1 pm

King County DCHS Tukwila Office, 645 Andover Park W, Tukwila, WA 98188

Phone: 1.206.263.8114 | Conference ID: 435684

#### Call Meeting to Order

Chair Chris Porter

11:06am

#### Introductions

Room/Phone

Present: V-Alicia Starova, David Waggoner, Carrol Stripling, Robert White, Peter Lewis, Chuck Murrell, Chris Porter; S-Cynthia Snyder, Dick Woo, Susan Kingsbury-Comeau, Lee Harper (phone), Patrice Thorell (phone), Nancy Colson (phone), Steven Knipp, Lori Guilfoyle; VP-Heidi Shepherd, Judy Tobin, Rene Murry, Hira Bhullar, Olga Perelman, Michelle Frets

#### Old Business

Board

No adjustments to meeting minutes of July 19, 2019.

Approved

#### Staff and Investment Report

Anne Masters

[RFP & RFQ updates](#): Brief demo of where to find Airtable showing open RFPs and upcoming ones. Request made that VSHSL staff also update Board on awarded RFPs and RFQs.

Review Panel Opportunities: Two upcoming RFP review panels: Operating Support, Rental Assistance, and Supportive Services (ORS) RFP and Alternative Dispute Resolution Services (ADR) RFP for eviction disputes, and brief summary provided. Contact Adam Schmid if you are interested in participating.

[2018 Annual Report Preview](#): May be viewed online presently, and will be available in print shortly – all Board members to receive one.

Discussion followed regarding clarity around funding from the old VSHL and the new VSHSL. Leon copied and distributed p. 16 of the [VSHSL Implementation Plan](#).

[Board Profiles](#): Carley Thompson (King County VSHSL Communications Specialist) showed where to find current Board profiles. Anyone wishing to update their profile should contact Carley at [carley.thompson@kingcounty.gov](mailto:carley.thompson@kingcounty.gov).

#### Guiding Documents Review

Chair Chris Porter

Bylaws, Operating Procedures, Conflict of Interest and Equity Statement:

Request made to see the edits from previous version. All documents were approved; however, due to the request to track edits between versions, the documents will be revisited at the next Board meeting.





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There were some questions from board members about references to Sections 4.8.1 and 4.8.2 of Ordinance 18555, including Section c. Joint oversight of the Veterans and Seniors Committee, in the VSHSL Advisory Board Duties document. Angie Hinh (King County Adult Services Division Operations Manager) clarified that Ordinance 18555, the levy ordinance, included a requirement that at least half of the VSHSL's proceeds dedicated for seniors and their caregivers would be used for seniors who are also veterans or military service members and their caregivers and families until a certain number of homeless senior veterans were housed – 2018 expenditures reflected this. King County has satisfied this requirement to house homeless senior veterans so levy distributions among the three populations are no longer restricted in this way.

### Population Areas of Interest

### Break-out Committees

Committees broke out to discuss and agree upon focus deliverables, presentations, and work plans for their respective groups. The Veterans committee additionally discussed their meeting cadence for the additional 4 meetings per year of the Veterans Advisory Board.

### Presentations:

V-

KCVP (Housing, Education, Employment) | WDVA/Federal | Housing | KCVP Promotion | Vet Court | VSHSL 2018 results | Legal requirements/ordinances

VP-

VP team outline of all VP investments, including geography, weighting/scoring, priorities (what influence could we have) | Timeline from Implementation Plan (CPS>RFP>Decisions/review) | Continuity and touchpoints | Implementation Plan context | Community Panels

S-

Landscape of older adults in KC | RFP details | Amounts of allocation (spending plan) by program | Overview of levy/strategies for seniors | Community engagement already done – future plans? | Zip codes-mapping of funded services or council districts | Reports of PME (Performance, Measurement and Evaluation)

VP-

Presentation from VP 10-11 @ next two meetings | Panels of community experts | Develop outreach model for all orgs/geo, etc

S-

Who applied? Any increase/broader reach of applicants | Hub concept assessment | Strategy-any missing? Emerging issues? Emerging needs that need to be added to the strategy | Participate on RFP review panels | Visiting senior centers or other communities of seniors

### Public Comment

None





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### Next Steps

Meetings/times/dates/locations: Next meeting is September 19, from 11-1 at the KC Chinook building (room 115). Rooms 116 and 124 are available for Veterans and Vulnerable Populations committees.

#### Review new E-Mail Procedure:

Email instructions were provided electronically along with the invite to this meeting, and in print. Several members have not logged in yet and were encouraged to do so; others having minor problems. In the case of meeting invites, please 'accept' or 'decline' the invite from the invitation itself, instead of sending an email.

#### Other:

A request was made to make time for a land acknowledgement to open future meetings.

A request was made to do a deeper dive on issues at future meetings.

A request was made to clarify parking at Goat Hill, and how to answer parking attendants when they ask if they 'work' for KC or not.

**Adjourn**

1:00pm