



King County Department of Assessments
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John Wilson
Assessor

NEW BUSINESS PERSONAL PROPERTY ACCOUNT SETUP

- Check this box if this is a new account based on a startup business
- Check this box if this is a new account based on a purchase of an existing business or a new account based on a business moving to a different location (complete section below as applicable)

Former Owner Name: _____
 Former Business Name: _____
 Former Location Address: _____

ACCOUNT INFORMATION

Taxpayer Name:		Attention:	
Mailing Address:	City:	State:	Zip:
Business Name:			
Physical Address:	City:	State WA	Zip:
Phone Number: () -	Fax Number: () -		
Email Address (address to contact regarding personal property account or listing): <input type="checkbox"/> Check to receive listings via email			
NAICS or Business Description:	UBI Number:	Date Opened:	
Legal Entity (Please Mark One) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Corporation- Out of State, State: <input type="checkbox"/> Corporation-WA State <input type="checkbox"/> Other (Including LLC, LLP, etc.) <input type="checkbox"/> Living with a spouse or dependent? <input type="checkbox"/> Widow or widower? <input type="checkbox"/> Over 65 residing in Washington for at least 10 years?			

PERSONAL PROPERTY LISTING

Owned Business Assets (Please attach additional pages if necessary)

Supplies (Monthly Cost):

Category Code or Description	Acquisition Year	Original Cost (Excluding Sales Tax)

- Check here if you own the building where the business is located. If you own the building, do not report Leasehold/Tenant Improvements.

Real Property Parcel Number (if known): _____ -

Leasehold/Tenant Improvements (Please attach additional pages if necessary)

Description	Acquisition Year	Original Cost (Including Sales Tax)

PREPARER INFORMATION

Name:* _____
 Email: _____ Phone Number: () - _____

*If the preparer is an agent of the taxpayer please attach a letter of authorization.