

**Administrative Professionals Quarterly Recognitions
Q1 2023 (January-March)**

Admin Recognized	Classification	Department	Recognition	Relationship to Admin
Celeste Bolden	Administrative Specialist	Department of Information Technology (KCIT)	Celeste's friendly and responsive approach to supporting administrative duties is so helpful, especially in stressful times.	Peer
Roger Bruckshen	Administrator I	Metro Transit Department (MTD)	It's Transit Appreciation Week and Roger worked hard to put together a beautiful table filled with gift bags to recognize our team. Thank you Roger for always being an amazing team player.	Peer
Meg Chambers	Administrative Specialist III	Department of Public Health	<p>Meg puts her exceptional administrative skills to use beyond her "regular job" by volunteering for multiple roles in the Anti-Racist White Action Group (ARWAG). An active member of the ARWAG Program Committee, Meg also recently joined the new ARWAG Community and Partnerships workgroup. Part of the workgroup's goal is to build community within ARWAG and eventually reach out to build community with other county affinity groups.</p> <p>Meg's contributions were critical to the success of two recent in-person events: visits to the Northwest African American Museum on March 4 and 11, 2023 with discussions afterwards at local Black-owned businesses (Simply Soulful and Métier). She helped with a member survey to determine interest and preferred dates for the visits and she managed the production and monitoring of an EventBrite invitation to interested folks.</p> <p>Along with handling many event logistics flawlessly and enthusiastically, Meg took on the additional responsibility of researching and securing commitments with two Black-owned businesses that could host our groups. Then she coordinated the details with those businesses to make our visits smooth</p>	Peer

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			<p>and enjoyable. She also blazed the trail by leading the March 4 group and sharing her recommendations afterwards to make the March 11 event run equally well.</p> <p>We both came away so impressed with Meg's leadership and are very grateful for all her volunteer work on this. She was instrumental in meeting our goal of sharing a learning experience and providing a rare opportunity for 20+ employees to meet in person. Thank you so much, Meg!</p>	
Samantha Crowe	Administrator I	Department of Information Technology (KCIT)	She is the absolute core of how KCIT has functioned during this pandemic - the anchor, the first mate - her steadfast approach and ability to multi-task is outstanding. So grateful to be able to work with her!	Peer
Ben Gannon	Administrator, King County Business Resource Center	Department of Executive Services (DES)	Always there to help with humor and a smile, even when the subject is bland. If he doesn't know the answer or solution, he will figure it out and get you an answer or some ways to resolve it. He is the 5 C's of the BRC, Collects Information, Challenges, Counsels, Collaborates, and Celebrates. Our imaginative timekeeper and money man for events and trainings. Let's face it, he is our Ben of all trades and we value him tremendously.	A Section in the Business Resource Center that truly appreciates his presence in our world!!
Brenda Loder	Administrative Specialist II	Department of Natural Resources & Parks (DNRP)	During the past three years, Brenda has had to become the entire Administrative Support 'Team" all by herself for everyone working at the Cedar Hills Landfill due to her coworkers retiring, moving to special duty positions or leaving King County employment. And... During much of this time,	Person who relies on her to get things done (our Admin was also out on maternity leave) and make things

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			and for years beforehand, she has been a temporary employee doing all this!	happen and keep on smiling!
Karisa O'Hara	Administrative Specialist III	Department of Executive Services (DES)	Karisa is one of the hardest working people I've ever met. She has been with the County for more than 22 years, and during that time, she has significantly increased her knowledge and skill set. She know the Archives and the county's archival holdings very well, and she helps patrons, county employees and her colleagues locate records all the time. She's also a stellar organizer and puzzle solver. The Archives is lucky to have her.	Manager
Preetha Raju	Administrative Specialist	Department of Information Technology (KCIT)	Her professionalism, innovative perspective, and sense of humor are an excellent combination. It is awesome to work alongside her!	Peer
Vinh Tran	TASS III	Metro Transit Department (MTD)	I changed divisions in Q4 last year when I accepted a new job and while I knew what responsibilities of the position were, I was very unfamiliar with the new division and things worked there. Enter Vinh to the rescue! Vinh took time to teach me what I needed to know, patiently corrected my mistakes, was instrumental in helping me acquire necessary supplies, and did it all with a great sense of humor. Thank you, Vinh for your kindness and support. I appreciate you!	Peer
Tiffany Vo	Executive Assistant	Department of Public Health (DPH)	Tiffany is always at the ready to help Public Health's Prevention Division! Sometimes she thinks of things that need to be done prior to us even realizing. She makes everything happen smoothly and often behind the scenes (especially with our Teams and Zoom division meetings.) Tiffany has the ability to determine what you need without your asking sometimes, which is a true gift.	Peer

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King County Superior Court: Dependency CASA Program Admin Staff and Paralegals	Administrative Professionals	King County Superior Court (KCSC)	These amazing professionals are the glue to our program. Only through their care, attention to detail, tireless efforts and patience with us all, is our program able run efficiently. We appreciate them so much and just don't say it enough so I hope this recognitions finds them well and shows a little how much we truly appreciate them!	Peer