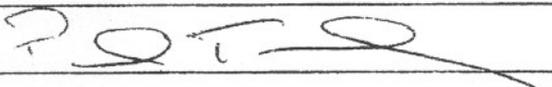




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| Title | Document Code No |
| For-Hire Driver Requirements and Standards - Written Examination | LIC 8-2 (PR) |
| Department/Issuing Agency | Effective Date |
| Department of Executive Services/Records, Elections and Licensing Services Division | 10-1-02 |
| Approved  | Date Approved 8-30-02 |

1.0 SUBJECT TITLE: For-Hire Driver Requirements and Standards - Written Examination

1.1 EFFECTIVE DATE: OCT 1 2002

1.2 TYPE OF ACTION: Superseding LIC-8 (P-R), 6-64-300-A5, March 15, 1985

1.3 KEY WORDS: (1) For-hire driver; (2) Applicant; (3) Written Examination

2.0 PURPOSE: To set forth the scope and process for the written examination required of for-hire driver applicants.

3.0 ORGANIZATIONS AFFECTED:

3.1 For-hire driver applicants

3.2 Licensing Section, Records, Elections and Licensing Services Division

4.0 REFERENCES:

4.1 King County Code (K.C.C.) Chapter 6.64, Taxis-Business and Drivers

4.2 King County Public Rule, LIC-8 (P-R) 6-64-300-A5 (superseded by this public rule)

5.0 DEFINITIONS:

5.1 "For-hire driver" means any person in control of, operating or driving a taxicab or for-hire vehicle and includes a lease driver owner/operator, or driver of taxicabs or for-hire vehicles as an employee.

6.0 POLICIES:

6.1 An applicant for an initial for-hire license shall be required to complete a written examination.

6.2 The written examination will test the applicant's knowledge of the ordinance requirements and his/her geographic knowledge of King County and the surrounding areas.

- 7.3 Staff instructs applicant to arrive at test site on time or he/she will not be allowed to enter the exam and will need to reschedule. Staff suggests that they arrive at least ten minutes prior to the start of the exam.
- 7.4 Licensing staff administering the exam checks identification of all examinees before admitting to the exam room.
- 7.5 Prior to the start of the exam, licensing staff reviews test protocol. Test material provided by the County including maps, test, and handouts shall remain the property of King County and are not to be removed from the test site.
- 7.6 Individual test results are recorded in each applicant's file. With proper identification/verification staff may release test results to applicant on the telephone or in person.
- 7.7 If applicant fails the first attempt, the applicant may reschedule for a second attempt at the test as long as it is within the initial sixty-day application period.
- 7.8 An applicant who fails the written test on the second attempt or more will be instructed that they cannot re-apply for sixty days from the date of the last failed test and they will need to pay a new application fee.
- 7.9 The staff will not allow the applicant to schedule an exam until after the 60-day period has elapsed.
- 7.10 Once the applicant passes the written test, the temporary license which is issued pursuant to K.C.C. 6.64.540 may be issued.

8.0 RESPONSIBILITIES:

- 8.1 King County Licensing section is responsible for administering the for-hire driver examination as required by K.C.C. 6.64.580 and in accordance with these public rules.
- 8.2 The Licensing staff member proctoring the exam is responsible for verifying the identity of the examinee, reviewing test protocol and ensuring that there is no cheating during the exam.
- 8.3 The for-hire driver is responsible for contacting the Licensing office to schedule the exam date, arriving at the test location on time and presenting a valid driver's license.