

Appendix C
2015/2016 KCGIS Center Adopted Financial Plan
King County GIS Center Operating Fund / 000005481

Ref: Email from Y Wong 10/16/2014 after PSB-Council agreement regarding correction of allocation of WTD rent by FMD to KCGIS; Rev 2015/2016 from 'Proposed' to 'Adopted' 12/23/14

Category	2013/2014 Budget	2013/2014 BTD Actuals ¹	2013/2014 Estimated ²	2015/2016 Adopted	2017/2018 Projected ³	2019/2020 Projected ³
Beginning Fund Balance	\$ 995,687	\$ 1,657,275	\$ 1,657,275	2,043,970	1,399,843	726,735
Revenues						
Agency O&M Rates	5,211,609	3,621,349	4,996,880	5,238,923	5,684,231	6,110,549
Agency Matrix Rates	3,765,632	2,388,280	3,699,268	4,571,972	4,960,590	5,332,634
Agency Client Services Rates	1,904,139	758,167	1,263,359	2,029,077	1,968,089	2,255,720
Federal Grants	0	117,747	140,126	-	-	-
External Imagery Revenue	900,000	220,569	241,572	2,385,000	1,502,725	1,615,429
External Client Services Revenue	234,438	295,589	449,244	504,633	547,526	588,591
Credit to KCIT for M&BF Costs Collected ⁴	(575,501)		(88,667)	(719,473)	(772,977)	(839,175)
Total Revenues	11,440,316	7,401,701	10,701,784	14,010,132	13,890,183	15,063,748
Expenditures						
Wages, Benefits and Retirement	(7,775,644)	(5,571,092)	(7,652,945)	(8,113,051)	(8,478,138)	(8,859,654)
Capital	(73,683)	(3,171)	(35,514)	-	(294,592)	
Direct Services	(2,562,263)	(987,023)	(1,509,058)	(4,339,646)	(3,489,930)	(3,646,977)
Intergovernmental Services	(1,100,522)	(811,323)	(1,117,571)	(2,201,561)	(2,300,632)	(2,404,160)
Total Expenditures	(11,512,112)	(7,372,609)	(10,315,089)	(14,654,258)	(14,563,292)	(14,910,792)
Estimated Underexpenditures	57,561					
Other Fund Transactions						
Ending Fund Balance	981,450	1,686,367	2,043,970	1,399,843	726,735	879,691
Reserves						
Expenditure Reserves:						
GIS Equipment Reserve ⁵	(57,738)	(203,214)	(203,214)			
Training Room External Revenue Reserve ⁶	(21,779)	(16,229)	(21,729)	(21,729)		
Prepaid Client Services Reserve ⁷	(81,825)	(143,028)	(108,527)	(108,527)		
Imagery Fund Reserve ⁸	(76,749)	(718,709)	(460,926)	(111,926)	(111,926)	(111,926)
Data Center Move Reserve ⁹	(23,000)	(23,000)	(23,000)			
Cash Flow Reserve(s)						
Revenue Variance Reserve ¹⁰	(310,774)	(310,774)	(310,774)	(294,592)	(293,263)	(318,058)
Strategic Sustainable Capacity Reserve ¹¹				(294,592)		
Total Reserves	(571,865)	(1,414,954)	(1,128,170)	(831,366)	(405,189)	(429,984)
Reserve Shortfall	-	-	-	-	-	-
Ending Undesignated Fund Balance¹²	409,585	271,414	915,800	568,477	321,545	449,707

Financial Plan Notes:

¹ 2013/2014 Biennial-to-Date (BTD) Actuals reflects actual revenue and expenditure totals for 2013 and through June 30, 2014, based on financial system EBS Report GL_RPRT_030. 2013/14 actual beginning fund balance based on Comprehensive Annual Financial Report (CAFR).

² 2013/2014 Estimated reflects actual revenues and expenditures for 2013 and through June 30, 2014 and estimated revenues and expenditures for the remainder of 2014.

³ Outyear projections were based on the following assumptions: an aggregate revenue increase of 8.5 percent to 2017/18, another 7.5 percent increase in 2019/2020. Expenditure growth in out year biennials is 4.5 percent, assuming \$1 million less in 2017/18 in regional imagery costs.

⁴ Mandated & Business Foundation (M&BF) Costs: estimated collection for KCIT MB&F services is applied as a percentage of revenue (2013-14 = 5.45%; 2015-20 = 6.24%) of GIS services rendered. This revenue is to be transferred to the KCIT Services Fund.

⁵ Equipment Reserve established to fund replacement of core GIS data servers to ensure effective on-going operation. Reserve eliminated in 2015-16 (to help mitigate GIS O&M rate increase), now that KCIT is providing all equipment via the KCIT service order form charges.

⁶ King Street Center training room rental revenue is held to provide a GIS training credits fund for county agencies and a portion of the training room rental revenue is transferred to KCIT to offset their maintenance of the training computers.

⁷ Prepaid Client Services: represents balance of prepaid client services revenue received, minus work completed on account.

⁸ Imagery fund reserve fluctuates based on best imagery acquisition commercial terms and biennial major acquisition cycle. Reserve balance also fluctuates based on the amount of imagery funding revenue from GIS O&M rates and revenue paid by regional partner agencies (\$85,837 held for City of Seattle at the end of 2014).

⁹ Utilization of Data Center Move reserve based on \$3,000 in 2010 & \$6,000 subsequent years. This reserve to be liquidated in 2015-16.

¹⁰ Revenue Variance Reserve: To be partially liquidated in 2015-2016 to mitigate GIS O&M rate increases and to align with County fund balance policy and guidance; target was 2 percent of revenue budgets (less than the most recent fund deficit 3 percent in 2010) (except external agency imagery revenue) to-protect against service request volatility.

¹¹ This fund intends to target a \$0 ending undesignated fund balance, but establish a one-time 2015/16 Strategic Regional Sustainable Capacity reserve to fund a 2017/18 regional GIS capacity building KCGIS Priority Initiatives that will enhance end-user agency applications and GIS return on investment. Reserve based on 2 percent of 2015/16 revenue.

¹² It is necessary to maintain the 15/16 undesignated fund balance shown to avoid a large increase in the following two bienniums, which would otherwise occur due to the large 15/16 budget deficit.