



**King County**  
Prosecuting Attorney

**PUBLIC RECORDS REQUEST FORM**

**Date:**\_\_\_\_\_ **Time:**\_\_\_\_\_  
**Name:**\_\_\_\_\_  
**Address:**\_\_\_\_\_  
**City:**\_\_\_\_\_ **State:**\_\_\_\_\_ **Zip:**\_\_\_\_\_  
**Phone:**\_\_\_\_\_  
**Email:**\_\_\_\_\_

Please identify, in as clear and specific detail as possible, the records that you are requesting. Be sure to include any additional information that may assist us in locating the records. A court cause number or police incident number, if known, may help us respond more promptly.

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**MAIL/FAX/EMAIL YOUR REQUEST TO:**

King County Prosecuting Attorney  
Attn: Public Records Unit  
W400 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104-2388

**Fax:** 206. 296-0191

**Email:** [paopublicdisclosure@kingcounty.gov](mailto:paopublicdisclosure@kingcounty.gov)

Public Records Officer: Kristie Johnson

**Phone:** 206. 477-3296

**PLEASE NOTE:**

A copy fee of \$0.15 per page is charged pursuant to RCW 42.56.070(8) & RCW 42.56.120. However, you may arrange a time to view requested records without a charge to you.

Pursuant to RCW 42.56.070(9), lists of individuals received through a public records request can not be used for commercial purposes.