



KingCounty

Finance and Business Operations Division  
Procurement and Contracts Services Section  
Department of Executive Services

CNK-ES-0340      206-263-9400 Ph  
3<sup>rd</sup> Floor      206-296-7676 Fax  
401 5<sup>th</sup> Avenue      TTY Relay: 771  
SEATTLE, WA 98104      [www.kingcounty.gov](http://www.kingcounty.gov)

**CONTRACTOR:**  
SPOTLESS FLEET WASH, LLC  
600 SW 5TH CT APT G303  
  
RENTON, WA 98057 United States  
Fax: (206)

**BILL TO:**  
KC DES FBOD ACCOUNTS PAYABLE  
401 5TH AVE, CNK-ES-0320  
SEATTLE, WA 98104

**SHIP TO:**  
KC DES FBOD PCSS GOODS AND SERVICES  
401 5TH AVE, CNK-ES-0340  
SEATTLE, WA 98104

CONTRACT		
CONTRACT NO. 5836539	REVISION 0	PAGE 1 of 1
CREATION DATE 18-FEB-2016	BUYER PATRICIA REID	
DATE OF REVISION	BUYER	

CONTRACTOR NO	PAYMENT TERMS	FREIGHT TERMS	FOB	SHIP VIA	CONFIRM TO
636993	5%20DAYS/NET30DA YS	N/A	N/A	N/A	Telephone: (206) 851-9513

**DESCRIPTION**

**Contract Purchase Agreement**

Furnish Vehicle Cleaning and Detailing Services as requested by King County Fleet Administration during the period February 18, 2016 through February 17, 2021, in accordance with King County bid # 1307-15-PLR and the responding bid from Spotless Fleet Wash LLC, both incorporated by reference as if fully set forth herein.

Estimated annual contract value \$50,000.00.

Individual standard Purchase Orders with unique Purchase Order numbers referencing this Contract Purchase Agreement will be issued by King County to authorize the purchase and payment of Goods and Services.

All invoices must reference the individual Standard Purchase Order number to avoid delay in payments.

Authorized Signature

# Invitation to Bid



Department of Executive Services  
Finance and Business Operations Division  
**Procurement and Payables Section**  
206-263-9400 TTY Relay: 711

**ADVERTISED DATE: DECEMBER 22, 2015**

Invitation to Bid (ITB) Title: Vehicle Cleaning and Detailing Services

ITB Number: 1307-15-PLR

Due Date: January 21, 2016 no later than 2:00 p.m.

Buyer: Patty Reid, patty.reid@kingcounty.gov, 206-263-9304

Alternate Buyer: Linda McKinly, linda.mckinly@kingcounty.gov, 206-263-9701

Furnish vehicle cleaning and detailing services as requested by King County Department of Transportation Fleet Administration personnel in accordance with the attached instructions, requirements and specifications.

**TOTAL BID PRICE:** \$ 46,152

## PRE BID CONFERENCE

Date: January 7, 2016

Time: 10:00 a.m.

Location: Room 310

401 5<sup>th</sup> Ave, 3<sup>rd</sup> Floor

Seattle, WA 98104

Conference Call: 206-263-8114

Conference ID: 635683

Sealed Bids are hereby solicited and will only be received by:

King County Procurement Services Section

Chinook Building, 3rd Floor

401 Fifth Avenue

Seattle, WA 98104

Office Hours: 8:00 a.m. – 5:00 p.m.

Monday - Friday

## BIDDERS SHALL COMPLETE AND SIGN THE FORM BELOW.

We acknowledge that all Addenda have been examined as part of the Contract documents. The submittal is signed by an authorized representative of the Bidder accepting all terms and conditions contained in the bid and any addenda. We acknowledge that attaching our terms and conditions or modifying the ITB terms and conditions may result in our bid being rejected.

Company Name

SPOT LESS Fleet Wash, LLC

Address

600 SW 500 SW 5<sup>th</sup> Ct #G303

City/State /Postal Code

RENTON, WA 98057

Signature

Print name and title

Abdul Ndiale Owner

Email

Abdul.ndiale@gmail.com

Phone

(206) 851-9513

Fax

SCS/DBE Certification Number

SCS # 1671

Upon request, this Invitation to Bid will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities.

## **5.6 Customer Satisfaction Guarantee**

Contractor agrees that all services purchased under this contract be covered by a 100% customer satisfaction guarantee. All services not meeting the King County's satisfaction shall be returned for service without any additional charges to King County.

**SECTION 6 Bid Response**

**6.1 Rules of Price Evaluation**

Bids meeting all requirements of this ITB will be evaluated on price. Bids stating price in effect at the time of shipment will not be accepted.

**6.2 Delivery**

Service shall be scheduled on a monthly basis. All cleaning and detailing services will take place on the weekend (Saturday/Sunday). On the weekend that a vehicle is scheduled for cleaning, it will be picked up and returned to one of the three locations listed below. The pickup and delivery of vehicles shall be coordinated with Fleet Administration Motor Pool Dispatch staff five (5) working days before weekend cleaning begins with all access codes provided at that time. **Vehicles shall not be kept overnight without prior written authorization from King County.**

Delivery and pick-up shall be at no charge, to and from the following locations:

- Area 1 - King County Court House, 516 3<sup>rd</sup> Ave., Seattle, WA 98108
- Area 2 - King Street Center: 201 S Jackson St, Transit Motor Pool, Seattle, WA 98104
- Area 3 - King County Assessor's Office 900 Oakesdale Ave SW, Renton

**6.3 Bidder's Contact Information**

**Primary Location:**

Physical Address: 600 SW 5th Court #G303 Renton WA 98057

Mailing Address: Same as physical

Name of Contact Person: Abdul Ndiaye

Email: Abdul.ndiaye@gmail.com

Telephone No. (Local/Toll Free): (206) 851-9513

Fax No. (Local/Toll Free): \_\_\_\_\_

UBI No.: 602-909-446

Washington State Contractor's License (if applicable): \_\_\_\_\_

State hours and days of operation:

Hours: 8:00 a.m. to 6:00 p.m. Days: M to S

**6.4 Remit Address (where payment will be mailed):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

overhead, and profit). No direct or indirect costs shall be paid by King County without prior approval by King County.

Item No.	Est. Annual Qty.	UOM	Description	Unit Price	Extended Price
<b>Schedule A - Downtown Vehicle Cleaning/Detailing Services – Area 1 and 2</b>					
A1	720	Each	<b>Exterior Wash:</b> Hand prep to remove stubborn dirt including wheels and tires, hand dry vehicle external surfaces including windows to give a streak free shine, mirrors, rims/hubcaps, and all lights.	\$10.00	\$7,200
A2	720	Each	<b>Interior Cleaning:</b> Thoroughly vacuum and dust vehicle interior including under the seats and door pockets. Clean instrument panel, door panels, all vinyl, vents, and knobs. Wash rubber floor mats, clean interior windows and glass to give a streak free shine.	\$10.00	\$7,200
A3	120	Each	<b>Interior Shampoo:</b> Same as Item No. A2 with the addition of carpet, seat, and fabric style floor mat shampoo to remove stains.	\$35.00	\$4,200
A4	720	Each	<b>Standard Vehicle:</b> Combination Package #1 (includes Item No. A1 exterior package and Item No. A2 interior package.)	\$10.00	\$7,200
A5	120	Each	<b>Standard Vehicle:</b> Combination Package #2 (includes Item No. A1 exterior package and Item No. A3 interior package).	\$12.00	\$1,440
A6	24	Each	<b>12 Passenger Van:</b> Combination Package #1 (includes Item No. A1 exterior package and Item No. A2 interior package)	\$18.00	\$432
<b>Schedule A Total:</b>					\$46,152

SCHEDULE A  
Total \$  
27,672.00

**6.5 Retail and Stocking/Warehouse Facility Locations (if applicable)**

The Contractor shall attach a separate list of the location(s) for all facilities including the address, contact name(s), email(s), telephone number(s), and fax number(s), for each facility.

**6.6 Prompt Pay Discount**

Prompt payment discounts offered by Contractors shall be used to calculate the low bid provided the discount offered allows a minimum of 20 days for payment. The number of days is calculated from the date of acceptance of goods or services or from the date a complete invoice is date stamped as received by King County, whichever event occurs last, and the check/warrant date. The County will take advantage of any prompt payment discount terms bid. Discount periods shall be extended if:

- The date printed on the invoice is more than three days earlier than the invoice receipt date;
- The delay is caused awaiting a credit memo, invoice correction, adjustment or reissue;
- An invoice is received prior to receiving goods ordered.

Prompt pay discount offered 5 % - 20 Days, Net           

**6.7 Purchasing Card (P-Card) Acceptance**

Contractors are requested to have the capability of accepting the King County's authorized VISA Procurement Card (p-card) as a method of payment. Price change(s) or additional fee(s) may not be assessed when accepting the p-card as a form of payment. The Contractor may receive payment from King County by a p-card in the same manner as other VISA purchases.

**VISA acceptance is preferred, but is not the exclusive method of payment.**

Accept VISA cards: Yes  No

Additional purchasing (charge) cards accepted:

- America Express
- Discover
- MasterCard
- Other: VISA
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**6.8 Pricing**

In the event of a discrepancy between the unit price and the extended price, the unit price will prevail. Bidders may bid any or all schedules but must bid all items within a schedule to be eligible for award.

Bids stating price in effect at the time of shipment will not be accepted. Prices listed below shall be fully-burdened (all inclusive prices which include direct hourly rates, direct costs,

Item No.	Est. Annual Qty.	UOM	Description	Unit Price	Extended Price
<b>Schedule B - Assessor's Office Vehicle Cleaning/ Detailing Services - Area 3</b>					
B1	240	Each	<b>Exterior Wash:</b> Hand prep to remove stubborn dirt including wheels and tires, hand dry vehicle external surfaces including windows to give a streak free shine, mirrors, rims/hubcaps, and all lights.	\$18.00	\$4,320
B2	240	Each	<b>Interior Cleaning:</b> Thoroughly vacuum and dust vehicle interior including under the seats, door pockets. Clean instrument panel, door panels, all vinyl, vents, and knobs. Wash rubber floor mats, Clean interior windows and glass to give a streak free shine.	\$15.00	\$3,600
B3	240	Each	<b>Interior Shampoo:</b> Same as Item No. B2 with the addition of carpet, seat, and fabric style floor mat shampoo to remove stains.	\$35.00	\$8,400
B4	240	Each	<b>Standard Vehicle:</b> Combination Package #1 (includes Item No. B1 exterior package and Item No. B2 interior package.)	\$15.00	\$3,600
<b>Schedule B Total:</b>					
<b>Total Bid Price</b>					

SUB TOTAL  
 \$19,920.00  


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 47,592.00

## 6.9 References

List the names and addresses of four (4) customers, for whom the bidder has performed or provided similar goods and/or services, preferably in Washington State, for a period not less than one (1) year. Include dates, contact persons and telephone numbers. Should any reference submitted by a bidder be found unsatisfactory, King County, at its sole option, may reject that bidder's bid. King County shall be the sole judge in determining a satisfactory/unsatisfactory reference response. **Reference must be submitted with bid.**

Company Name: U.S. Post Office  
Company Address: 1171 Bellevue Way NE Bellevue WA  
Company Phone: ZACHARY CARTER  
Contact Person: (425) 483-5655  
Dates: 06 | 18 | 2012

Company Name: CROSSROAD USPS  
Company Address: 15731 NE 8th Ave Bellevue WA  
Company Phone: (425)  
Contact Person: JONATHAN  
Dates: 08 | 20 | 2012

Company Name: SAVANNAH TRUCKING  
Company Address: 5300 1st AVE Seattle, WA  
Company Phone: (206) 423-7039  
Contact Person: Yosef STAYGAGE  
Dates: 04 | 15 | 2012

Company Name: HORIZON FORD  
Company Address: 11000 Int. BLVD Tukwila, WA  
Company Phone: (206) 763-9100  
Contact Person: DANIEL  
Dates: 05 | 18 | 2012





## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/16/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Griffith/Rush Drake Insurance PO Box 27167 12354 Lake City Way NE Seattle, WA 98125 Russell Foisy	CONTACT NAME: <b>Russell Foisy</b>	FAX (A/C, No): <b>206-365-0699</b>	
	PHONE (A/C, No, Ext): <b>206-632-1433</b>	E-MAIL ADDRESS:	
INSURED <b>Spotless Power Wash LLC</b> 600 SW 5th Ct. #G201 Renton, WA 98057	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: <b>Liberty Mutual Ins. Co</b>		<b>24082</b>
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			BKS56778502	05/08/2015	05/08/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BAS56778502	02/11/2016	05/08/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Garagekeepers			BAS56778502	02/11/2016	05/08/2016	Max Car 60,000 Ded 500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

King County, its officers, officials, employees and agents are listed as additional insureds as pertains the to work and services performed by the named insured only

## CERTIFICATE HOLDER

## CANCELLATION

KINGC36  King County Procurement Services Section Chinook Building 3rd Floor 401 Fifth Ave Seattle, WA 98104-1818	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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1307-15-PLR				Spot Less Fleet Wash		Kylan Corporation dba Chip Pro	
Item #	Est. Annual Qty.	UOM	Description	Unit Price	Extended Price	Unit Price	Extended Price
<b>Schedule A - Downtown Vehicle Cleaning/Detailing Services - Areas 1 &amp; 2</b>							
A1	720.00	Each	<b>Exterior Wash:</b> Hand prep to remove stubborn dirt including wheels and tires, hand dry vehicle external surfaces including windows to give a streak free shine, mirrors, rims/hubcaps.	\$10.00	\$7,200.00	\$30.00	\$21,600.00
A2	720.00	Each	<b>Interior Cleaning:</b> Thoroughly vacuum and dust vehicle interior including under the seats and door pockets. Clean instrument panel, door panels, all vinyl, vents, and knobs.	\$10.00	\$7,200.00	\$40.00	\$28,800.00
A3	120.00	Each	<b>Interior shampoo:</b> Same as No. A2 with the addition of carpet, seat, and fabric style floor mat shampoo to remove stains.	\$35.00	\$4,200.00	\$80.00	\$9,600.00
A4	720.00	Each	<b>Standard Vehicle:</b> Combination Package, #1 (includes Item No. A1 exterior package and Item No. A2 interior package)	\$10.00	\$7,200.00	\$70.00	\$50,400.00
A5	120.00	Each	<b>Standard Vehicle:</b> Combination Package, #2 (includes Item No. A1 exterior package and Item No. A3 interior package)	\$12.00	\$1,440.00	\$120.00	\$14,400.00
A6	24.00	Each	<b>12 Passenger Van:</b> Combination Package #1 (including Item No. A1 exterior package and Item No. A2 interior package).	\$18.00	\$432.00	\$120.00	\$2,880.00

1307-15-PLR				Spot Less Fleet Wash		Kylan Corporation dba Chip Pro	
Item #	Est. Annual Qty.	UOM	Description	Unit Price	Extended Price	Unit Price	Extended Price
			<b>Schedule A Total</b>	\$27,672.00		\$127,680.00	
			<b>Prompt Payment Discount</b>	5% 20 Days, Net		1% 20 Days, Net	
			<b>Schedule A Total with Prompt Payment Discount</b>	\$26,288.40		\$127,680.00	
			<b>SCS Compliant</b>	Yes		No	
			<b>Total Schedule A Bid Price with SCS Factor</b>	<b>\$26,288.40</b>		<b>\$140,448.00</b>	