KingCounty

**Finance and Business Operations Division**
**Procurement and Contracts Services Section**
**Department of Executive Services**

CNK-ES-0340
3rd Floor
401 5th Avenue
SEATTLE, WA 98104

206-263-9400 Ph
206-296-7676 Fax
TTY Relay: 771
www.kingcounty.gov

# CONTRACT

| CONTRACT NO. | REVISION | PAGE |
|---|---|---|
| 5520668 | 0 | 1 of 1 |

| CREATION DATE | BUYER |
|---|---|
| 06-DEC-2012 | PAUL PRICE |
| **DATE OF REVISION** | **BUYER** |
| | |

CONTRACTOR:
FIRE KING OF SEATTLE INC
240 S HOLDEN ST

SEATTLE, WA 98108 United States
Fax: (206) 7634269

SHIP TO:
KC DES FBOD PCSS GOODS AND SERVICES
401 5TH AVE, CNK-ES-0340
SEATTLE, WA 98104

BILL TO:
KC DES FBOD ACCOUNTS PAYABLES
401 5TH AVE, CNK-ES-0320
SEATTLE, WA 98104

| CONTRACTOR NO | PAYMENT TERMS | FREIGHT TERMS | FOB | SHIP VIA | CONFIRM TO |
|---|---|---|---|---|---|
| 290 | NET30DAYS | Paid | DESTINATION | Best Way | Telephone: (206) 763-4177 |

## DESCRIPTION

CONTRACT PURCHASE AGREEMENT

FURNISH AMEREX BRAND PORTABLE FIRE EXTINUISHER SYSTEM INSPECTION, CERTIFICATION, SERVICE AND PARTS TO KING COUNTY PERSONNEL AS REQUESTED, IN ACCORDANCE WITH ITB #1184-12-PAP SCHEDULE I AND RESPONDING BID OF FIRE KING OF SEATTLE, BOTH INCORPORATED BY REFERENCE AS IF FULLY SET FORTH HEREIN.

INDIVIDUAL STANDARD PURCHASE ORDERS WITH UNIQUE PURCHASE ORDER NUMBERS REFERENCING THIS CONTRACT PURCHASE AGREEMENT WILL BE ISSUED BY KING COUNTY TO AUTHORIZE THE PURCHASE AND PAYMENT OF GOODS AND SERVICES.

ALL INVOICES MUST REFERENCE THE INDIVIDUAL STANDARD PURCHASE ORDER NUMBER TO AVOID DELAY IN PAYMENTS.

ESTIMATED ANNUAL CONTRACT VALUE $60,000.

CONTRACT HAS FTA AND FEMA LANGUAGE AND HAS FIRM FIXED HOURLY LABOR RATES AND PARTS PRICING. CONTRACT IS FOR SCHEDULE I AMEREX BRAND PORTABLE FIRE EXTINGUISHERS PART AND SERVICES ONLY.

Authorized Signature

U.S. Department
of Transportation

**Pipeline and Hazardous
Materials Safety Administration**

East Building, PHH – 32
1200 New Jersey Avenue, Southeast
Washington, D.C. 20590

March 25, 2008

**Expiration Date: Mar 25, 2013**

Mr. Jim Moore
President
Fire King of Seattle, Inc.
240 South Holden Street
Seattle, WA 98108

Dear Mr. Moore:

The Office of Hazardous Materials Special Permits and Approvals has reviewed your application for approval as a cylinder requalification facility under Section 107.805 of Title 49 Code of Federal Regulations (49 CFR). At the recommendation of Steigerwalt Associates, Inc., this office is reissuing the requalifier identification number (RIN) **B921** to your facility at 240 South Holden Street, Seattle, WA. This number applies to this location only and is valid until the posted expiration date above or until terminated by the Associate Administrator for Hazardous Materials Safety.

In addition to the requalification of cylinders under the relevant provisions of Sections 180.205 through 180.215 of 49 CFR, the following conditions must be met:

1. You must notify this office of any change in facility name, address, management, equipment or testing personnel within twenty days of the change.
2. Inspections and tests must be performed by, or in the presence of, a person who has been observed by the authorized inspector, or who has been added to your file by addition under condition number one (1) above.
3. A copy of this approval must be maintained adjacent to the testing unit.
4. This approval is renewable every five years.
5. Copies of your application and all supporting documentation must be retained and made available to DOT upon request.
6. Each "Hazmat employee", as defined in Section 171.8, who performs a function subject to this approval must receive appropriate training in accordance with Section 172.700 through 172.704.

7. All correspondence must include the requalifier identification number (RIN).

Sincerely,

Delmer F. Billings
Director, Office of Hazardous Materials
Special Permits and Approvals

Amerex Corporation
14101-C Aurora Ave. N.
Seattle, WA 98133-6942
206-782-2490
FAX: 800-767-2099
E-mail: amerexseattle@amerex-fire.com
www.amerex-fire.com

REGISTERED
ISO 9002

December 5, 2012

Mr. Jim Moore
Fire King of Seattle
240 South Holden
Seattle, WA 98108-4359

Mr. Moore:

This letter is to confirm that Fire King of Seattle is an authorized distributor in good standing of the following Amerex product lines:

- Portable fire extinguishers
- Pre-engineered restaurant fire suppression systems
- Pre-engineered industrial fire suppression systems
- Pre-engineered vehicle fire suppression systems
- Pre-engineered gas detection systems

As an authorized Amerex distributor Fire King of Seattle is authorized to service and maintain the above mentioned product lines and has access to manufacturers' parts necessary to perform service and maintenance.

Additionally, as an authorized Amerex distributor Fire King of Seattle has access to manufacturers Installation, Recharge and Maintenance manuals as required by National Fire Protection Association (NFPA) standards and the International Fire Code as adopted by the State of Washington.

Should you require any additional information please contact me.

Very Truly Yours,

Amerex Corporation

JD Henderson

JD Henderson
Vice President – Sales

JDH/me

cc: Files – Fire King of Seattle

AMEREX

# Certificate of Training

## JIM MOORE
of
## FIRE KING OF SEATTLE

Has been certified in the Design, Operation, Installation, and Maintenance of:

## Amerex Vehicle Fire Suppression Systems & Gas Detection

Training Location: Seattle, WA

Amerex Corp.
Systems Division
PO Box 81
Trussville, Alabama 35173

Jeff Henderson
V.P. of Sales

November 2012
Date of Issue

This Certificate is Non Transferable - Valid Three Years from Date of Issue Eight Hours of Training

ORIGINAL

# Invitation to Bid

King County

Department of Executive Services
Finance and Business Operations Division
**Procurement and Contract Services Section**
206-263-9400 TTY Relay: 711

**ADVERTISED DATE: NOVEMBER 8, 2012**

| | |
|---|---|
| Invitation to Bid (ITB) Title: | Amerex Portable Fire Extinguisher & Amerex Vehicle Suppression System Inspection, Certification, Service, & Parts |
| ITB Number: | 1184-12-PAP |
| Due Date: | November 29, 2012 - 2:00 p.m. Pacific Time |
| Buyer: | Paul Price, paul.price@kingcounty.gov, 206-263-9309 |
| Alternate Buyer: | Mary Schumacher, mary.schumacher@kingcounty.gov, 263-9305 |

Furnish Portable Amerex Fire Extinguisher & Amerex Vehicle Suppression System Inspection, Certification, Service, & Parts as requested by King County personnel in accordance with the attached instructions, requirements, and specifications.

**TOTAL BID PRICE SCHEDULE I::** $ 67,088.95

**SCHEDULE II** $ 163,997.50

| | |
|---|---|
| **NO PRE-BID CONFERENCE** | Sealed Bids are hereby solicited and will only be received by:<br>King County Procurement Services Section<br>Chinook Building, 3rd Floor<br>401 Fifth Avenue Seattle, WA 98104<br>Office Hours: 8:00 a.m. – 5:00 p.m. Monday - Friday |

**BIDDERS SHALL COMPLETE AND SIGN THE FORM BELOW.**

We acknowledge that all Addenda have been examined as part of the Contract documents. The submittal is signed by an authorized representative of the Bidder accepting all terms and conditions contained in the bid and any addenda. We acknowledge that attaching our terms and conditions or modifying the ITB terms and conditions may result in our bid being rejected.

| | | |
|---|---|---|
| Company Name<br>Fire King of Seattle, Inc. | | |
| Address<br>240 So. Holden St. | | City/State /Postal Code<br>Seattle, WA 98108 |
| Signature<br>Jim Moore | Print name and title<br>Jim Moore, President | |
| Email<br>jim@firekingofseattle.com | Phone<br>206-763-4177 | Fax<br>206-763-4269 |

Upon request, this Invitation to Bid will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities.

## SECTION 1 Instruction To Bidders

### 1.1 Introduction

The purpose of this Invitation to Bid is to establish a contract to provide goods or services on an as-needed basis. Any quantities listed herein are for bidding purposes only and represent King County's estimated annual requirements. The County will be neither obligated nor restricted to the quantities or locations indicated.

### 1.2 Bid Submittal Procedure

The **original and one (1) copy of** this solicitation document shall be completed, signed and submitted. Failure to return the solicitation document may result in disqualification of the Bidder. The original shall be noted or stamped "original". Bids and modifications thereof shall be enclosed in a sealed envelope, with the "Bid Opening Label" completed and affixed.

Bidders are encouraged to use recycled paper in the preparation of additional documents submitted with this solicitation, and shall use both sides of paper sheets where practicable.

Sealed bids shall contain all required attachments and information and be submitted to King County (hereinafter "County") no later than the date, time and place stated on the front of this ITB or as amended. The bidder shall show the title and number, the due date specified, and the name and address of the bidder on the face of the envelope. Bidders are cautioned that failure to comply may result in non-acceptance of the bid. The Bidder accepts all risks of late delivery of mailed bids or of mis-delivery regardless of fault. Bids properly and timely submitted will be publicly opened.

Bids will only be accepted from Contractors able to complete the delivery of goods or services described in the specifications. Joint ventures shall submit one bid for the team, with accompanying proof of the joint venture agreement.

If a company chooses not to submit a bid, the County requests the company advise the Buyer by email if they desire to remain listed for the subject of this ITB and state reason they did not submit a bid.

### 1.3 Electronic Commerce and Correspondence

King County is committed to reducing costs and facilitating quicker communication to the community by using electronic means to convey information. As such, most Invitations to Bid, Requests for Proposal, and Requests for Qualifications as well as related exhibits, appendices, and issued addenda can be found on the King County Internet Web Site, located at www.kingcounty.gov/procurement Current bidding opportunities and information are available by accessing the "Solicitations" tab in the left hand column.

King County Procurement Services features an Online Vendor Registration (OVR) program that permits vendors, consultants and contractors to register their business with the County. This OVR system allows interested parties to either directly register their firm by creating a unique User ID, or to visit the website as a guest. Information regarding bid documents will be available to all users; however, site visitors accessing the site as a guest will not be able to document their interest in a project or add their name to the document holder's list. They will receive no automatic notification of issued addenda. As such, the County encourages full

registration in order to directly communicate with document holders regarding any issued addenda or other important information concerning the solicitation.

After submittals have been opened in public, the County will post a listing of the businesses submitting proposals, and later, any final award determination.

Full information on vendor registration is available at the website.

### 1.4 Alterations to Document

Any addition, limitation or provision made or attached to the bid may render it non-responsive and/or irregular and be cause for its rejection.

Bidders may be required to submit additional documents as part of the bid package. Any alteration of such documents by erasure or interlineations shall be explained or noted and initialed by the Bidder.

### 1.5 Late Bids

Bids, modifications of bids, and withdrawal of bids received at the office designated in the solicitation after the exact hour and date specified for receipt will not be considered.

### 1.6 Cancellation of ITB or Postponement of Bid Opening

The County reserves the right to cancel the ITB at any time.

The County may change the date and time for submitting bids prior to the date and time established for submittal.

### 1.7 Addenda

If at any time, the County changes, revises, deletes, clarifies, increases, or otherwise modifies the ITB, the County will issue a written Addendum to the ITB.

### 1.8 Questions and Interpretation of the ITB

No oral interpretations of the ITB will be made to any Bidder. All questions and any explanations must be requested in writing and directed to the Buyer no later than seven (7) days prior to the due date specified in the solicitation. Oral explanations or instructions are not binding. Any information modifying a solicitation will be furnished to all bidders by an addendum.

Days, as referenced in this document, are calendar days unless otherwise specified.

Communications concerning this bid, with other than the listed Buyer may cause the Bidder to be disqualified.

### 1.9 Examination of Bid Documents

The submission of a bid shall constitute an acknowledgement upon which the County may rely that the Bidder has thoroughly examined and is familiar with the ITB, including any work site identified in the ITB, and has reviewed and inspected all applicable statutes, regulations, ordinances and resolutions addressing or relating to the goods or services to be provided hereunder.

The failure of a Bidder to comply with above requirement shall in no way relieve the Bidder from any obligations with respect to its bid or to any Contract awarded pursuant to this ITB. No claim for additional compensation shall be allowed which is based upon a lack of knowledge or misunderstanding of this ITB.

### 1.10 Modifications of Bid or Withdrawal of Bid Prior to Bid Due Date

At any time before the time and date set for submittal of bids, a Bidder may submit a modification of a bid previously submitted to the County. All bid modifications shall be made in writing, executed and submitted in the same form and manner as the original bid.

Bids may be withdrawn by written notice received prior to the exact hour and date specified for receipt of bids. A bid also may be withdrawn in person by a Bidder or authorized representative provided their identity is made known and they sign a receipt for the bid, but only if the withdrawal is made prior to the exact hour and date set for receipt of bids. All requests for modification or withdrawal of bids, whether in person or written, shall not reveal the amount of the original bid.

### 1.11 Bid Withdrawal After Public Opening

Except for claims of error granted by the County, no Bidder may withdraw a bid after the date and time established for submitting bids, or before the award and execution of a Contract pursuant to this ITB, unless the award is delayed for a period exceeding the period for bid effectiveness.

Requests to withdraw a bid due to error must be submitted in writing along with supporting evidence for such claim for review by the county. Evidence must be delivered to the county within two (2) business days after request to withdraw. The County reserves the right to require additional records or information to evaluate the request. Any review by the County of a bid and/or any review of such a claim of error, including supporting evidence, creates no duty or liability on the County to discover any other bid error or mistake, and the sole liability for any bid error or mistake rests with the Bidder.

### 1.12 Cost of Bid and Samples

The County is not liable for any costs incurred by Bidder in the preparation and evaluation of bids submitted. Samples of items required must be submitted to the location and by the time specified. Unless otherwise specified, samples shall be submitted with no expense to the County. If not destroyed by testing, samples may be returned at the bidder's request and expense.

### 1.13 Collusion

By signing this bid, the Bidder certifies that they have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding. If the County determines that collusion has occurred among Bidders, none of the bids from the participants of such collusion will be considered. The County's determination will be final.

## 1.14 Bid Effective Date

All bids submitted shall be a firm bid for a minimum period of 90 days after the bid opening date, unless otherwise stated in writing in the bid. The County may request a Bidder grant an extension of the bid effective period.

## 1.15 Bid Price and Tax

The bid price shall include everything necessary for the prosecution and completion of the Contract, except as may be provided otherwise in this ITB.

Bid Prices shall include all freight charges, FOB to the designated delivery point(s).

Taxes: Sales/use taxes and Federal excise taxes shall not be included in the bid price. The County shall pay any Washington State sales/use taxes applicable to the Contract price or tender an appropriate amount to the Contractor for payment to Washington State. The Bidder is cautioned that taxes may be a factor in evaluating the total cost of bid.

The County is exempt from Federal excise and Transportation taxes. All other government taxes, duties, fees, licenses, permits, royalties, assessments and charges shall be included in the bid price. Said exemption is made pursuant to Chapter 32 of the Internal Revenue Code and Registry No. A-1 02374. When requested, an exemption certificate will be furnished.

## 1.16 Protest Procedures

King County has a process in place for receiving protests based upon invitation to bid or contract awards. The protest procedures are available at www.kingcounty.gov/procurement/faq, Suppliers web page.

## 2.4 Substitutions

When specific brands, materials, design, style or size are named, such specifications may be construed to be shown solely for the purpose of indicating the standard of quality, performance or intended use.

Where indicated, brands of equal quality, performance and use may be considered by the county, provided the bidder submits with their bid the brand, model, product number and other data necessary for comparison. The county retains the sole right to accept or reject substitutions.

## 2.5 Forms Required Before Contract Award

The Bidder shall submit, within five (5) Days of notification from the County, the applicable documents, insurance, bonds, sworn statements, and other requirements prior to award. Failure by the Bidder to submit required documents may result in rejection of the bid.

- Internal Revenue Service Form W-9 *
- **Certificate of Insurance and Endorsement** * – Have Insurance Agent e-mail or Fax to Buyer evidence of insurance from insurer(s) satisfactory to the county certifying to the coverage of insurance set forth in this ITB.

*If not on file with the County

## 2.6 Rejection of Bids

The County reserves the right to reject any bid for any reason or to waive informalities and irregularities in bids.

In consideration for the County's review and evaluation of its bid, the Bidder waives and releases any claims against the County arising from any rejection of any or all bids, including any claim for costs incurred by Bidders in the preparation and presentation of bids submitted in response to this ITB. In addition, Bidders waive the costs of providing additional information requested.

## 2.7 Single Bid Receipt

If the County receives a single responsive, responsible bid, the County may request an extension of the bid acceptance period and/or conduct a price or cost analysis on such bid. The Bidder shall promptly provide all cost or pricing data, documentation and explanation requested by the County to assist in such analysis. By conducting such analysis, the County shall not be obligated to accept the single bid; the County reserves the right to reject such bid or any portion thereof.

## 2.8 Public Disclosure of Bids

This Contract shall be considered a public document and will be available for inspection and copying by the public in accordance with the Public Records Act, Chapter 42.56 RCW (the "Act").

If the Contractor considers any portion of any record provided to King County under this Contract, whether in electronic or hard copy form, to be protected under law, the Contractor shall clearly identify each such portion with words such as "CONFIDENTIAL,"

## SECTION 3 Standard Contractual Terms and Conditions

### 3.1 Administration

This Contract is between the County and the Contractor who shall be responsible for providing the goods or services described herein. The County is not party to defining the division of work between the Contractor and its Subcontractors. The Contractor represents that it has or shall obtain all duly licensed or qualified personnel, materials and equipment required to perform work hereunder.

The Contractor's performance under this Contract may be monitored and reviewed by a Project Manager appointed by the County. Reports and data required to be provided by the Contractor shall be delivered to the Project Manager or Buyer. Questions by the Contractor regarding interpretation of the terms, provisions and requirements of this Contract shall be addressed to the Buyer or Project Manager for response.

### 3.2 Contract Amendments

No oral order or conduct by the County shall constitute a Contract Amendment. Contract Amendments shall only be effective upon written notification by the County. The County reserves the right to amend the contract to add or delete goods or services within the intended scope of this contract. This may include, but is not limited to approval of replacements for discontinued items, add items of like function, or similar in nature or purpose to the originally listed products; the provision of ancillary services in response to minor changes in County needs; extend the contract to include optional terms.

Cost or Price Analysis may be required by the County for the evaluation of contract modifications, terminations, revision to contract requirements or other circumstances as determined by the County.

### 3.3 Invoices and Payment

The Contractor shall submit properly certified invoices to King County. The invoice(s) shall contain the following information: The purchase order/contract number, item numbers, description of supplies or services, quantities, unit prices, extended totals, and discounts, if applicable. For services, identify specific deliverables, and/or hourly rates, hours worked, total hours or related fees.

The Contractor shall bill to the address on the purchase order. The County will take advantage of any prompt payment discount terms bid. Discount periods shall be extended if the invoice is returned for credit or correction.

When a purchase order is issued against this Contract that has the potential for multiple or partial deliveries, a separate invoice shall be generated for each completed delivery accepted by the County.

Failure to comply with these requirements or to provide an invoice in conformance with the contract may delay payment.

Upon acceptance of payment, the Contractor waives any claims for the goods or services covered by the Invoice. No advance payment shall be made for the goods or services furnished by Contractor pursuant to this Contract.

King County will not be bound by prices contained in an invoice that are higher than those in the currently approved price list. If a price increase has not been accepted in writing by King County, the invoice may be rejected and returned to the Contractor for a correction.

### 3.4 Rejection of Goods Or Services

After award, the Buyer or authorized County representative shall have the option of rejecting or refusing delivery of any and all goods or services which are not in strict conformity with the requirements of the specification and the bid. All rejected goods or services shall be promptly replaced or re-performed and be subject to approval by the County. All replacement goods and services shall be provided at the Contractor's own expense.

### 3.5 Re-procurement Costs

When a Contractor fails to furnish goods or services in accordance with the terms of this Contract, and the County must purchase at a price greater than the contract price, the difference may be charged to the Contractor. The County may exercise this charge as a credit against invoices due the Contractor.

### 3.6 Termination For Convenience/Default/Non-appropriation

A. Termination for Convenience

The County for its convenience may terminate this Contract, in whole or in part, at any time by written notice sent certified mail, return receipt requested, to the Contractor. After receipt of a Notice of Termination ("Notice"), and except as directed by the County, the Contractor shall immediately stop work as directed in the Notice, and comply with all other requirements in the Notice. The Contractor will be paid its costs, including necessary and reasonable Contract close-out costs and profit on that portion of the work satisfactorily performed up to the date of termination as specified in the notice. The Contractor shall promptly submit its request for the termination payment, together with detailed supporting documentation. If the Contractor has any property in its possession belonging to the County, the Contractor shall account for the same and dispose of it in the manner the County directs. All termination payment requests may be subject to Cost or Price Analysis to determine reasonableness and compliance with the Contract and applicable laws and regulations.

B. Termination for Default

If the Contractor does not deliver work in accordance with the Contract, or the Contractor fails to perform in the manner called for in the Contract, or the Contractor fails to comply with any material provisions of the Contract, the County may terminate this Contract, in whole or in part, for default as follows:

A Notice to Cure will be served on the Contractor by certified mail (return receipt requested) or a delivery service capable of providing a receipt. The Contractor shall have ten (10) Days from the date the Notice to Cure was served to cure the default or provide the County with a detailed written plan, which indicates the time and methods needed to bring the work into compliance and cure the default.

If the Contractor has not cured the default or the plan to cure the default is not acceptable to the County, the County may terminate the Contract. Termination shall occur by serving a Notice of Termination by certified mail (return receipt requested) or delivery service capable of providing a receipt on the Contractor setting forth the manner in which the Contractor is in default and the effective date of termination.

The Contractor will only be paid for work delivered and Accepted, or work performed in accordance with the manner of performance set forth in the Contract less any damages to the County caused by or arising from such default. All termination payment requests are subject to Cost or Price Analysis to verify compliance with the Contract and applicable laws and regulations.

The termination of this Contract shall in no way relieve the Contractor from any of its obligations under this Contract nor limit the rights and remedies of the County hereunder in any manner.

C. Termination for Non-Appropriation

If expected or actual funding is withdrawn, reduced, or limited in any way prior to the termination date set forth in this Contract or in any amendment hereto, the County may, upon written notice to the Contractor, terminate this Contract in whole or in part.

In accordance with King County Code 4.04.040B.6, payment shall not exceed the appropriation for the year in which termination is effected. If this Contract is terminated for non-appropriation, the County shall be liable only for payment in accordance with the terms of this Contract for performance rendered prior to the effective date of termination; and, the Contractor shall be released from any obligation under this contract or a related Purchase Order to provide further work pursuant to the Contract as are affected by the termination.

Funding under this Contract beyond the current appropriation year is conditional upon the appropriation by the County Council of sufficient funds to support the activities described in this Contract. Should such an appropriation not be approved, the Contract shall terminate at the close of the current appropriation year. The appropriation year ends on December 31 of each year.

### 3.7 Force Majeure

The term force majeure shall include, without limitation by the following enumeration: acts of nature, acts of civil or military authorities, fire, accidents shutdowns for purpose of emergency repairs, industrial, civil or public disturbances, causing the inability to perform the requirements of this Contract. If any party is rendered unable, wholly or in part, by a force majeure event or any event cause not within such party's control, to perform or comply with any obligation or condition of this Contract, upon giving notice and reasonably full particulars to the other party, such obligation or condition shall be suspended only for the time and to the extent commercially practicable to restore normal operations. In the event the Contractor ceases to be excused pursuant to this provision, then the County shall be entitled to exercise any remedies otherwise provided for in this Contract, including Termination for Default.

but absent such written response, the question or claim shall be deemed denied upon the tenth (10th) Day following receipt by the Buyer and Project Manager.

In the event the Contractor disagrees with the determination of the Buyer and Project Manager, the Contractor shall within five (5) Days of the date of such determination, appeal the determination in writing to the Procurement and Contract Services Section Manager. Such written notice of appeal shall include all information necessary to substantiate the appeal. The Procurement and Contract Services Section Manager shall review the appeal and make a determination in writing, which shall be final. Appeal to the Procurement and Contract Services Section Manager shall be a condition precedent to alternative dispute resolution or litigation.

Pending final decision of a dispute hereunder, the Contractor shall proceed diligently with the performance of the Contract and in accordance with the direction of the Buyer or Project Manger. Failure to comply precisely with the time deadlines under this subsection as to any claim shall operate as a waiver and release of that claim and an acknowledgement of prejudice to the County.

### 3.14 Maintenance of Records/Audits

The Contractor shall maintain, and shall require any sub-contractor to maintain, accounts and records, including personnel, property, financial, and programmatic records and such other records as may be deemed necessary by the County to ensure proper accounting for all contract funds and compliance with this Contract. All such records shall sufficiently and properly reflect all direct and indirect costs of any nature expended and services provided in the performance of this Contract. The Contractor shall make such documents available to the County for inspection, copying, and auditing upon request.

All records referenced in subsection (A) shall be maintained for a period of six (6) years after completion of work or termination hereof unless permission to destroy them is granted by the Office of the Archivist in accordance with RCW Chapter 40.14, or unless a longer retention period is required by law.

The Contractor shall provide access to its facilities, including those of any sub-contractor, to the County, the State and/or federal agencies or officials at all reasonable times in order to monitor and evaluate the services provided under this Contract.

The Contractor agrees to cooperate with County or its designee in the evaluation of the services provided under this Contract and to make available all information reasonably required by any such evaluation process. The results and records of said evaluation shall be maintained and disclosed in accordance with RCW Chapter 42.56.

If the Contractor expended a total of $500,000.00 or more in federal awards during its fiscal year, and is a non-profit organization, and is, under this Contract, carrying out or administering a program or portion of a program, it shall have an independent audit conducted in accordance with OMB Circular A-133, which shall comply with the requirements of GAAS (generally accepted auditing standards), GAO's Government Audit Standards and OMB Circular A-133, as amended and as applicable. Contractors expending federal awards from more than one source shall be responsible for determining if the combined financial awards are equal to or greater than $500,000.00. The Contractor shall provide one copy of the audit report to each

County division providing federal awards to the Contractor no later than nine (9) months subsequent to the end of the Contractor's fiscal year.

### 3.15 Other Public Agency Orders

The Washington State Interlocal Cooperative Act RCW 39.34 provides that other governmental agencies may purchase goods or services on this solicitation or contract in accordance with the terms and prices indicated therein if all parties agree. The County does not accept any responsibility or involvement in the purchase orders or contracts issued by other public agencies.

### 3.16 Environmental Purchasing Policy

Bidders able to supply products containing recycled and environmentally preferable materials that meet performance requirements are encouraged to offer them in bids and proposals.

The Bidder and Contractor shall use recycled paper for all printed and photocopied documents related to the submission of this solicitation and fulfillment of the contract and shall, whenever practicable, use both sides of the paper. (Reference: KCC 10.16 & King County Executive Policy CON 7-1-2).

### 3.17 Industrial and Hazardous Waste

The Contractor shall comply with all applicable local ordinances, state and federal statutes, and supporting rules and regulations governing the discharge of industrial waste to public sewer, private sewer, or side sewer tributary to the metropolitan sewer system.

Contractor shall handle and dispose of all hazardous wastes in compliance with all applicable local, state and federal laws and regulations, including the Resource Conservation and Recovery Act, the Washington Hazardous Waste Management Act, and applicable rules and regulations of the Environmental Protection Agency and the Department of Ecology governing the generation, storage, treatment, transportation or disposal of hazardous wastes.

### 3.18 Patents and Royalties

The Contractor is responsible for paying all license fees, royalties or the costs of defending claims for the infringement of any intellectual property that may be used in performing this Contract.

### 3.19 Supported Employment Program

The County encourages the creation of supported employment programs for developmentally and/or severely disabled individuals. The County itself has such a program and is actively seeking to do business with those Contractors and Consultants that share this employment approach. If your firm has such a program, or intends to develop such a program during the life of this Contract, please submit Documentation supporting this claim with your bid. If you have questions, or need additional information, please contact the Community and Human Services Division, Developmental Disabilities Division, 206-263-9061.

### 3.20 Nondiscrimination and Equal Employment Opportunity

A. Nondiscrimination in Employment - During performance of this Contract, the Contractor agrees that it will not discriminate against any employee or applicant for employment

because of the employee or applicant's sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age except by minimum age and retirement provisions, unless based upon a bona fide occupational qualification.

B. Equal Employment Opportunity Efforts - The Contractor will undertake equal employment opportunity efforts to ensure that applicants and employees are treated, without regard to their sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age. The Contractor's equal employment opportunity efforts shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeships. The Contractor agrees to post in conspicuous places available to employees and applicants for employment notices setting forth this nondiscrimination clause. In accordance with KCC 12.16.010.J, "equal employment opportunity efforts" shall mean active efforts to ensure equal opportunity in employment that is free from all forms of discrimination.

C. Nondiscrimination in Subcontracting Practices - During the term of this Contract, the Contractor shall not create barriers to open and fair opportunities to participate in County contracts or to obtain or compete for contracts and subcontracts as sources of supplies, equipment, construction and services. In considering offers from and doing business with subcontractor and suppliers, the Contractor shall not discriminate against any person because of their sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age except by minimum age and retirement provisions, unless based upon a bona fide occupational qualification.

D. Compliance with Laws and Regulations - The Contractor shall comply fully with all applicable federal, state and local laws, ordinances, executive orders and regulations that prohibit discrimination. These laws include, but are not limited to, RCW Chapter 49.60, Titles VI and VII of the Civil Rights Act of 1964, the American with Disabilities Act, and the Restoration Act of 1987. In addition, King County Code chapters 12.16, 12.17 and 12.18 are incorporated herein by reference and the requirements in these code sections shall specifically apply to this contract. The Contractor shall further comply fully with any equal opportunity requirements set forth in any federal regulations, statutes or rules included or referenced in the contract documents.

E. Sanctions for Violations - Any violation of the mandatory requirements of the provisions of this Section shall be a material breach of contract, for which the Consultant may be subject to damages, withholding payment and any other sanctions provided for by contract and by applicable law.

### 3.21 Non-Waiver of Breach

No action or failure to act by the County shall constitute a waiver of any right or duty afforded to the County under the Contract; nor shall any such action or failure to act by the County constitute an approval of, or acquiescence in, any breach hereunder, except as may be specifically stated by the County in writing.

### 3.22 Severability

Whenever possible, each provision of this Contract shall be interpreted to be effective and valid under applicable law. If any provision is found to be invalid, illegal, or unenforceable, then such provision or portion thereof shall be modified to the extent necessary to render it legal, valid, and enforceable and have the intent and economic effect as close as possible to the invalid, illegal, and unenforceable provision. If it is not possible to modify the provision to render it legal, valid and enforceable, then the provision shall be severed from the rest of this Contract. The invalidity, illegality or unenforceability of any provision shall not affect the validity, legality or enforceability of any other provision of this Contract, which shall remain valid and binding.

### 3.23 Certification Regarding Debarment, Suspension and Other Responsibility Matters

This Contract is a covered transaction for purposes of 49 CFR Part 29. As such, the Contractor is required to verify that none of the Contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945. The Contractor is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier covered transaction it enters into. By signing and submitting this Contract, the Contractor certifies as follows:

The certification in this clause is a material representation of fact relied upon by King County. If it is later determined that the Contractor knowingly rendered an erroneous certification, in addition to remedies available to King County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The Contractor agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any Contract that may arise from this Contract. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

### 3.24 Incorporation of Documents

The contract between the awarded bidder and King County shall include all documents mutually entered into at the time of contract award, specifically including the contract document, the solicitation, and the response to the solicitation. The contract must include, and be consistent with, the specifications and provisions stated in this solicitation. King County shall not be bound nor obligated to enter into or sign additional agreements and or documents other than those required by law.

## SECTION 4 Specific Contractual Terms & Conditions

### 4.1 Contract Value

The estimated annual value of this contract is approximately $150,000. King County will not be limited, restricted or bound by this dollar value, nor shall the County be obligated to purchase any items contained in this ITB.

### 4.2 Contract Term

The term of this Contract will be five (5) years, subject to the termination clauses contained herein. King County reserves the right to extend the term if determined to be in the best interest of the County.

Contracts or purchase orders will be issued by the County. Contract amendments or change orders issued by the County may reflect modification(s) of contract terms, funding or other matters.

King County reserves the right to purchase the goods or services described herein from other sources. The Contractor does not have the exclusive right to fill all of the County's requirements for the goods or services awarded nor will the County be obligated to purchase the estimated annual quantity, or any quantity contained in this Contract.

### 4.3 Contract Administrative Fee

This contract is subject to an Administrative Fee (Fee), of 1% (.01), when used by political subdivisions outside of King County's Departments, Divisions, or Agencies. The Fee shall be based on total sales made to each governmental entity, less sales/use tax, freight and any credit(s), (if applicable), in accordance contract terms and conditions. The Fee shall be paid by the contractor, payable and remitted to King County Procurement and Contract Services Section on July 31st and January 31st of each year and cover sales for the first and second half of the calendar year respectively. Fees submitted shall reference its respective contract number and include a sales report for the payment period showing the total sales to each governmental entity, excluding King County. The contractor shall not invoice the Fee to any contract user as an item on a sales invoice or by any other means.

### 4.4 Price Revisions

Prices shall remain firm for the duration of the Contract period. The Contractor may request price changes, and shall supply documentation satisfactory to King County such as changes to the Producers Price Index for the commodity, the Consumer Price Index for the Seattle-Tacoma-Bremerton area, or a manufacturer's published notification of price change(s). Reasonable price changes based on market conditions and price/cost analysis may be approved by King County.

King County will evaluate this information to determine if revising the pricing is considered fair and reasonable to the satisfaction of King County. Requests for any such change are to be made in writing to the Buyer in the Procurement Services Division office. A written change order issued by the County will institute the price adjustment, provide the new prices and establish the effective date for the new prices.

The Contractor shall endeavor to give the King County Procurement Services Section thirty (30) days but not less than fourteen (14) days written notice prior to the effective date of the price increase. The County may cancel the contract if the price increase request is not approved.

All price reductions at the manufacturer's or distributor's level shall be reflected in a reduction of the contract price(s) to King County retroactive to the effective date of the price reductions.

### 4.5 Price Revisions

Pricing for items ordered under this Contract shall be based on the discount or multiplier identified in the bid and the item's price in the current accepted catalog or price list.

Pricing shall be based on the original catalog or price list until the County has accepted a subsequent catalog or price list. The County may accept a new catalog or price list by using it to determine pricing in future orders. If the County determines the prices contained in new catalogs or price lists are not fair and reasonable, the County may re-bid or purchase the items through any other means available.

### 4.6 Shipping Charges

All prices shall include freight FOB to the designated delivery point. The County will reject requests for additional compensation for freight charges.

### 4.7 Packing Slips

Each delivery to the County shall have a packing slip enclosed that identifies the requester, purchase order number, part number, unit price and quantity of each part shipped. If the delivery is a partial shipment, indicate on the packing slip that it is not a complete shipment of that requisition and identify the items not shipped and provide a projected completion date of the order.

If the delivery combines items from more than one purchase order, separate packing slips shall be included in the shipment for each.

### 4.8 Use Report

The Contractor shall, if requested, submit to the Buyer a report of sales made to King County under this Contract. The report, in a format acceptable to King County, shall identify the detail required by the Buyer, which may include but is not limited to, delivery location, the item description, whether it's a Contract or non-Contract item, quantity, price and discount.

### 4.9 Warranty

The Contractor warrants that the work performed under this Contract shall be free from defects in material and workmanship, and shall conform to all requirements of this Contract, for a period of at least twelve (12) months from date of acceptance of such work by the County. Any work corrected shall be subject to this subsection to the same extent as the work initially provided.

The bidder shall provide, upon request by the County, their standard warranty. The warranty shall be specific for all components of the equipment regardless of whether these components

subcontract provide to persons with disabilities access to programs, activities and services provided under the Contract or agreement, as required by the disability access laws as defined by KCC 12.16, that the subcontractor shall not discriminate against persons with disabilities in providing the work under the Contract and that the subcontractor shall provide that the County is a third party beneficiary to that required **provision.**

### 4.15 Independent Status of Contractor

In the performance of this Contract, the parties shall be acting in their individual, corporate or governmental capacities and not as agents, employees, partners, joint ventures, or associates of one another. The parties intend that an independent contractor relationship shall be created by this Contract. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever. Contractor shall not make any claim of right, privilege or benefit, which would accrue, to an employee under chapter 41.06 RCW or Title 51 RCW.

### 4.16 Non-Disclosure Obligation

Data provided by the County either before or after Contract award shall only be used for its intended purpose. Contractors and Subcontractors shall not utilize nor distribute the County data in any form without the express written approval of the County.

While performing the work under this Contract, the Contractor may encounter personal information, licensed technology, Software, Documentation, drawings, schematics, manuals, data and other materials described as "Confidential", "Proprietary" or "Business Secret". The Contractor shall not disclose or publish the information and material received or used in performance of this Contract. This obligation is perpetual. The Contract imposes no obligation upon the Contractor with respect to confidential information which the Contractor can establish that: a) was in the possession of, or was rightfully known by the Contractor without an obligation to maintain its confidentiality prior to receipt from the County or a third (3rd) party; b) is or becomes generally known to the public without violation of this Contract; c) is obtained by the Contractor in good faith from a third (3rd) party having the right to disclose it without an obligation of confidentiality; or, d) is independently developed by the Contractor without the participation of individuals who have had access to the County's or the third (3rd) party's confidential information. If the Contractor is required by law to disclose confidential information the Contractor shall notify the County of such requirement prior to disclosure.

### 4.17 Prohibition on Asbestos-Containing Products

Asbestos-containing products shall not be provided to the County under this Contract, unless no practicable alternative for the asbestos-containing product exists and the Contractor obtains the written consent of the County. The Contractor shall notify the County in writing at least sixty (60) Days before it plans to supply the County with an asbestos-containing product. The County will respond to such notification within thirty (30) Days of receipt. The Contractor shall comply with applicable state, federal and local labeling and other laws, regulations and ordinances pertaining to asbestos-containing products, including, but not limited to, the State of Washington Industrial Safety and Health Act and the federal Occupational Safety and Health Act.

## 4.18 Insurance Requirements

Prior to the award of a contract, the Contractor shall obtain and maintain the minimum insurance set forth herein for the duration of this contract for itself and any subcontractor performing work. By requiring such minimum insurance, the County shall not be deemed or construed to have assessed the risks that may be applicable to the Contractor under this Contract. The Contractor shall assess its own risks and, if it deems appropriate and/or prudent, maintain greater limits and/or broader coverage. The Contractor shall maintain limits and scope of insurance no less than:

General Liability $1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage, and for those policies with aggregate limits, a $2,000,000 aggregate limit;

Automobile Liability: $1,000,000 combined single limit per accident for bodily injury and property damage;

Workers' Compensation: Statutory requirements of the state of residency;

Employers Liability Stop Gap: $1,000,000

Except for Workers Compensation, the county, its officers, officials, employees and agents are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the Contractor in connection with this Contract. Use the above exact language on the Endorsement Form. **The County requires this Endorsement to complete the Contract.**

## 4.19 Prevailing Wages

King County is required by RCW 39.12.030 to include a provision stating the required prevailing rate(s) in the solicitation and contract documents. To comply with this requirement, the County is providing the following applicable prevailing wage rate information:

1. State of Washington prevailing wage rates published by the Washington State Department of L&I (L&I) are obtainable form the L&I website address:
   - https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx
2. This project is located in King and/or Snohomish County; therefore, the King and/or Snohomish County wage rates must be used.
3. The effective prevailing wage date is the same date as the bid due date as referenced in the original bid or RFP document or as revised per addenda.

A copy of the applicable prevailing wage rates are also available for viewing at the County's Procurement offices located at 401 Fifth Avenue, Third Floor, Seattle, WA 98104-1818. Upon request, the County will mail a hard copy of the applicable prevailing wage rates for this project.

## 4.20 Federal Wage Rates – Davis Bacon

The Federal wage rates incorporated in this contract have been established by the Secretary of Labor under United States Department of Labor General Decision No. WA100001.

The State rates incorporated in this contract are applicable to all construction activities associated with this contract.

If Federal wage rates include one or more rates specified as applicable to this work, then Federal wage rates for all occupation descriptions, specific or general, must be considered and compared with corresponding State wage rates. The higher wage rate, either State or Federal, becomes the minimum wage rate for the work performed in that occupation.

Contractors are responsible for determining the appropriate crafts necessary to perform the contract work. If a classification considered necessary for performance of the work is missing from the Federal Wage Determination applicable to the contract, the Contractor shall initiate a request for approval of proposed wage and benefit rate. The Contractor shall prepare and submit Standard Form 1444, Request for Authorization of Additional Classification and Wage Rate available at www.wdol.gov/docs/sf1444.pdf, and submit the completed form to the Project Engineer's office. The presence of a classification wage on the Washington State Prevailing Wage Rates For Public Works Contracts does not exempt the use of form 1444 for the purpose of determining a federal classification wage rate.

## SECTION 5 FEDERAL TRANSIT ADMINISTRATION (FTA) REQUIREMENTS

This Contract shall be partially funded by the Federal Transit Administration (FTA). The following provisions include, in part, certain standard terms and conditions required by the U.S. Department of Transportation. All Contractual provisions required by the U.S. Department of Transportation, as set forth in FTA Circular 4220.1F, dated November 1, 2008, as are the requirements of the Master Agreement between King County and the U.S. Department of Transportation, including all "flow down" provisions to third party Contractors, Subcontractors and or suppliers are hereby incorporated by reference. Unless stated otherwise, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Contract. The Contractor agrees not to perform any act, fail to perform any act, or refuse to comply with any County requests that would cause the County to be in violation of the FTA terms and conditions.

### 5.1 Changes in Federal laws, Regulations, Policies and Administrative Practices

New federal laws, regulations, and directives may be established after the date this Contract is established and may apply to this Contract. To achieve compliance with changing federal requirements, the Contractor agrees to accept all changed requirements that apply to this Contract and require Subcontractors comply with revised requirements as well.

Ref: FTA Master Agreement MA (16), 10-1-2009, Section 2(c).

### 5.2 Federal Changes

The Contractor agrees to comply with all applicable FTA laws, regulations and directives, including without limitation, those listed directly or by reference in the Master Agreement between the County and FTA, as they may be amended or promulgated from time to time during the term of this Contract. Contractor's failure to comply shall constitute a material breach of this Contract.

Ref: 49 CFR Part 18 and FTA Master Agreement MA (16), 10-1-2009, Section 2(c).

### 5.3 No Federal Government Obligations to Third Parties

The Contractor agrees that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of this Contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this Contract and shall not be subject to any obligations or liabilities to the Contractor or any other party (whether or not a party to this Contract) pertaining to any matter resulting from this Contract.

The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clause shall not be modified, except to identify the Subcontractor who shall be subject to its provisions.

Ref: FTA Master Agreement MA (16), 10-1-2009, Section 2(f).

### 5.4 Equal Employment Opportunity

The Contractor shall not discriminate against any employee or applicant for employment because of race, color, creed, sex, disability, age, or national origin. The Contractor shall take affirmative action to ensure that the hiring of applicants and treatment of employees during employment is conducted without regard to their race, color, creed, sex, disability, age, or national origin. Such action shall include, but not be limited to, the following: employment,

upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Contractor further agrees to insert a similar provision in all Subcontracts, except Subcontracts for standard commercial supplies or raw materials.

The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this non-discrimination clause.

Ref: Executive Order 11246, as amended by Executive Order 11375; Title VII of the Civil Rights Act, as amended, 42 USC § 2000e; Federal transit laws at 49 USC § 5332; section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 USC §§ 621-634; section 102 of the Americans with Disabilities Act, as amended, 42 USC §§ 12101 et seq.; 29 CFR Parts 1625 and 1630; 41 CFR § 60-1.4, Title IX of the Education Amendments of 1972, as amended, 20 USC §§ 1681 et seq., and with implementing U.S. DOT regulations, "Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, " 49 CFR Part 25. .

## 5.5 Title VI Compliance

The Contractor shall comply with and shall ensure the compliance by all Subcontractors under this Contract with all the requirements imposed by Title VI of the Civil Rights Act of 1964 (42 USC 2000d) and the regulations of the federal Department of Transportation, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation -- Effectuation of Title VI of the Civil Rights Act," 49 CFR Part 21, (hereinafter "Regulations") as they may be amended from time to time. The Federal Government and or the County has a right to seek judicial enforcement with regard to any matter arising under Title IV of the Civil Rights Act and implementing regulations.

Ref: 49 CFR Part 21.19.

During the performance of this Contract, the Contractor, for itself, its assignees and successors-in-interest agrees as follows:

A. Nondiscrimination—49 CFR Part 26. The Contractor or Subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this Contract. The Contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of United States Department of Transportation ("USDOT") — assisted contracts. Failure by the Contractor to carry out these requirements is a material breach of this Contract, which may result in the termination of this Contract or such other remedy, as the County deems appropriate.

B. Prompt Payment. The Contractor agrees to pay each Subcontractor under this Contract for satisfactory performance of its Contact no later than thirty (30) Days from the receipt of each payment the Contractor receives from the County. The Contractor agrees further to return retainage payments to each Subcontractor within thirty (30) Days after the Subcontractor's Work is satisfactorily completed. Any delay or postponement of payment from the above referenced period may occur only for good cause following written approval of the County. This clause applies to both DBE and non-DBE Subcontractors.

C. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Contractor for Work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential Subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this Contract and the Regulations relative to nondiscrimination on the grounds of race, color or national origin.

D. Sanctions for Noncompliance. In the event of the Contractor's noncompliance with the nondiscrimination provisions of this Contract, King County shall impose such contract sanctions as it or the FTA may determine to be appropriate, including, but not limited to:

1. Withholding of payments to the Contractor under the contract until the Contractor complies, and/or

2. Cancellation, termination, or suspension of the contract, in whole or in part.

E. Incorporation of Provisions. The Contractor shall include the provisions of paragraphs A through D in every Subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the County or the FTA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a Subcontractor or supplier as a result of such direction, the Contractor may request the County to enter into such litigation to protect the interests of the County and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

F. Contractor's List. Contractor is requested to submit the name, address, DBE/Non-DBE status, annual gross receipts, and age of all Subcontractors and suppliers bidding or quoting on DOT-assisted projects. **Compliance with the requirement to report the Contractor's List information is a matter of responsibility**. Contractor is requested to submit the Contractor's List prior to Contract Work.

**5.6 Disadvantaged Business Enterprise Requirements.**

A. DBE Participation. The County has not established a DBE goal for this Contract. In accordance with this section, the County has an overall annual DBE goal of thirteen percent (13%) for FTA assisted projects. However, the County requires that the Contractor report any actual DBE participation on this Contract to enable the County to monitor accurately DBE program compliance.

B. Reporting Requirement. The USDOT requires that the Contractor report any actual DBE participation on this Contract to enable the County to monitor DBE participation accurately and for reporting purposes.

C. DBE Eligibility. A DBE means a business certified as a DBE by the Washington State Office of Minority and Women's Business Enterprise (OMWBE).

D. DBE Listing. A Directory of DBE firms certified by the Washington State Office of Minority and Women's Business Enterprises (OMWBE) is available online at the following website address: www.omwbe.wa.gov/directory/directory Telephone the OMWBE at 360-753-9693. **All DBE firms must be certified by OMWBE.**

E. Counting DBE Participation. The County will count DBE participation toward its annual overall DBE goal as provided for in 49 CFR 26.55.

1. DBE Contractor. The County will only count the Work a DBE Contractor performs with its own forces as well as the Work performed by DBE Subcontractors with their own work forces.

2. Joint Venture. When a DBE performs as a participant in a joint venture, King County will only count that portion of the total dollar value of the contract equal to the distinct, clearly defined portion of the Work that the DBE performs with its own forces.

3. Commercially Useful Function. The County will count expenditures to a DBE contractor only for DBEs who perform a commercially useful function on that contract.

   a. DBE performs a commercially useful function when it is responsible for execution of the Work of the Contract and is carrying out its responsibilities by actually performing, managing, and supervising the Work involved. To perform a commercially useful function, the DBE must also be responsible, with respect to materials and supplies used on the contract, for negotiating price, determining quality and quantity, ordering the material, installing (where applicable) and paying for the material itself.

   b. DBE does not perform a commercially useful function if its role is limited to that of an extra participant in a transaction, contract or project through which funds is passed in order to obtain the appearance of DBE participation.

      (1) A DBE does not perform a commercially useful function if it fails to exercise responsibility with its own work force for at least 30 percent of the total cost of its contract, or the DBE subcontracts a greater portion of the Work of a Contract than would be expected on the basis of normal industry practice for the type of Work involved.

4. Expenditures with DBEs. Expenditures with DBEs for materials or supplies shall be counted as provided in the following:

   a. **Manufacturer.** If the materials or supplies are obtained from a DBE manufacturer, count 100 percent of the cost of the materials or supplies towards the DBE goal. A manufacturer is a firm that operates or maintains a factory or establishment that produces, on the premises, the materials, supplies, articles, or equipment required under the contract and of the general character described by the specifications.

   b. **Regular Dealer.** If the materials or supplies are purchased from a DBE regular dealer, count 60 percent of the cost of the materials or supplies. A regular dealer is a firm that owns, operates, or maintains a store, warehouse, or other establishment in which the materials, supplies, articles or equipment of the general character described by the specifications and required under the contract are bought, kept in stock, and regularly sold or leased to the public in the usual course of business.

(1) To be a regular dealer a firm must be an established, regular business that engages, as its principal business and under its own name, in the purchase and sale or lease of the products in question.

c. A Person may be a regular dealer in such bulk items as petroleum products, steel, cement, gravel, stone, or asphalt without owning, operating, or maintaining a place of business, as provided in this Section (4)(b), if the Person both owns and operates distribution equipment for the products. Any supplementing of regular dealers' own distribution equipment shall be by a long-term lease agreement and not on an ad hoc or contract-by-contract basis. The cost of the materials and supplies themselves shall be counted.

5. Purchases from a DBE. With respect to materials or supplies purchased from a DBE who is neither a manufacturer nor a regular dealer, count the entire amount of fees or commissions charged for assistance in the procurement of the materials and supplies, or fees or transportation charges for the delivery of materials or supplies required on a job site, provided the fees are reasonable and typical for the services rendered. No part of the cost of the materials and supplies themselves shall be counted.

## 5.7 Disadvantaged Business Enterprise and Other Small Business Participation

The County encourages Contractors to carry out the following steps to facilitate DBE and other small business participation, which may be either on a direct basis in response to this solicitation or as a Subcontractor to a bidder.

A. Solicit through all reasonable and available means (e.g., attendance at pre-bid meetings, advertising and/or written notices) DBE and other small businesses that have the capability to perform the Work of the Contract.

B. Select portions of the Work to be performed by Subcontractors to increase the likelihood that DBE and other small businesses' goals will be achieved

C. Provide interested Subcontractors with adequate information about the plans, specifications, and requirements of the contract in a timely manner to assist them in responding to a solicitation.

D. Negotiate in good faith with interested DBEs and other small businesses.

E. Avoid rejecting DBEs and other small businesses as being unqualified without sound reasons based on a thorough investigation of their capabilities. The Contractor's standing within its industry, membership in specific groups, organizations, or associations and political or social affiliations (for example union vs. non-union employee status) are not legitimate causes for the rejection or non-solicitation of bids in the Contractor's efforts to obtain DBE and other small business participation.

F. Make efforts to assist interested DBEs and other small businesses in obtaining bonding, lines of credit, or insurance as required by the recipient or Contractor.

G. Make efforts to assist interested DBEs and other small businesses in obtaining necessary equipment, supplies, materials, or related assistance or services.

H. Effectively use the services of available minority/women community organizations, Contractors' groups, local, state, and Federal minority/women business assistance offices; Disadvantaged Business Enterprise and other organizations as allowed on a case-by-case basis to provide assistance in the recruitment and placement of DBEs and other small businesses.

### 5.8 Audit and Inspection of Records

In the case of all negotiated Contracts and Contracts for construction, reconstruction or improvement of facilities and equipment, which were entered into under other than competitive proposal procedures, Contractor agrees that the County, the Comptroller General of the United States or any of their duly authorized representatives, shall, for the purpose of audit and examination be permitted to inspect and reproduce as needed all work, materials, payrolls, and other data and records with regard to the project, and to audit the books, records and accounts with regard to the project. Further, Contractor agrees to maintain all required records for at least three (3) years after the County makes final payment and all other pending matters are closed.

Ref: 49 USC § 5325(g); 18 CFR Part 18.36 (i); 49 CFR Part 633.17; and FTA Master Agreement MA (16), 10-1-2009, Section 8 (c) and (d).

### 5.9 Buy America

The Contractor agrees to comply with 49 USC § 5323(j), 49 CFR Part 661, which provides that Federal funds may not be obligated unless steel, iron, and manufactured products used in FTA-funded projects are produced in the United States, unless a waiver has been granted by FTA or the product is subject to a general waiver.

General waivers are listed in 49 CFR 661.7 and include but are not limited to microcomputer equipment and Software for purposes of storing and processing data, and small purchases (currently less than $100,000) made with capital, operating, or planning funds. Separate requirements for rolling stock are set out at 5323(j)(2)(C), 5325(e)(f) and 49 CFR 661.11. Subcomponents, such as bus parts, may be foreign sourced. Such products are considered Buy America compliant.

Contracts in excess of $100,000 require a Buy America Certificate, to be completed and submitted to the County with the bid, except those subject to a general waiver. A Contract that is not accompanied by a completed Buy America certification shall be rejected and subject to termination. This requirement does not apply to lower tier Subcontractors.

### 5.10 Privacy

Should the Contractor, or any of its Subcontractors, or their employees administer any system of records on behalf of the Federal Government, the Privacy Act of 1974, 5 USC § 552a, imposes information restrictions on the party administering the system of records.

For purposes of the Privacy Act, when the Agreement involves the operation of a system of records on individuals to accomplish a government function, the recipient and any Contractors, third party Contractors, Subcontractors and their employees involved therein are considered to be government employees with respect to the government function. The requirements of the Act, including the civil and criminal penalties for violations of the Act, apply to those individuals

involved. Failure to comply with the terms of the Act or this provision of this Contract shall make this Contract subject to termination.

The Contractor agrees to include this clause in all subcontracts awarded under this Contract that involve the design, development, operation, or maintenance of any system of records on individuals subject to the Act.

### 5.11 Access Requirements for Individuals with Disabilities

The County and the Contractor are required to comply with all applicable requirements of the Americans with Disabilities Act of 1990 (ADA), 42 USC §§ 12101, et seq.; Section 504 of the Rehabilitation Act of 1973, as amended, 29 USC § 794; and 49 USC § 5301(d), and the following regulations and any amendments thereto:

A. U.S. Department of Transportation regulations, "Transportation Services for Individuals with Disabilities (ADA)," 49 CFR Part 37;

B. U.S. Department of Transportation regulations, "Nondiscrimination on the Basis of Disability in Programs and Activities receiving from Federal Financial Assistance," 49 CFR Part 27;

C. U.S. Department of Transportation regulations, "Americans With Disabilities (ADA) Accessibility Specifications for Transportation Vehicles," 49 CFR Part 38;

D. U.S. Department of Justice (DOJ) regulations, "Nondiscrimination on the Basis of Disability in State and Local Government Services," 28 CFR Part 35;

E. U.S. Department of Justice regulations, "Nondiscrimination on the Basis of Disability by Public Accommodations and in Commercial Facilities," 28 CFR Part 36;

F. U.S. General Services Administration regulations, "Construction and Alteration of Public Buildings," 41 CFR Subpart 101-19;

G. U.S. Equal Employment Opportunity Commission (EEOC) "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 CFR Part 1630;

H. U.S. Federal Communications Commission regulations, "Telecommunications Relay Services and Related Customer Premises Equipment for the Hearing and Speech Disabled," 47 CFR Part 64, Subpart F; and

I. FTA regulations, "Transportation for Elderly and Handicapped Persons," 49 CFR Part 609.

### 5.12 Interest of Members of or Delegates of Congress

Pursuant to 41 USC § 22, no member of or delegate to the Congress of the United States shall be admitted to any share or part of this Contract or to any benefit arising there from.

### 5.13 Certification Regarding Debarment, Suspension and Other Responsibility Matters

This Contract is a covered transaction for purposes of 2 CFR part 1200. As such, the Contractor is required to verify that none of the Contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945.

The Contractor is required to comply with 2 CFR 1200, Subpart C and must include the requirement to comply with 2 CFR 1200, Subpart C in any lower tier covered transaction it enters into.

By signing and submitting this Contract, the Contractor certifies as follows:

The certification in this clause is a material representation of fact relied upon by King County. If it is later determined that the Contractor knowingly rendered an erroneous certification, in addition to remedies available to King County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The Contractor agrees to comply with the requirements of 2 CFR 1200, Subpart C while this offer is valid and throughout the period of any Contract that may arise from this Contract. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

### 5.14 Disclosure of Lobbying Activities

Contracts in excess of $100,000 require a Certificate of Lobbying Activities, to be completed and submitted to the County with the proposal, as required by 49 CFR Part 20, "New Restrictions on Lobbying."

The Contractor certifies that it shall not and has not used Federal appropriated funds to pay any Person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal Contract, grant or any other award covered by the Byrd Anti-Lobbying Amendment, 31 USC § 1352. The Contractor shall disclose the name of any registrant under the Lobbying Disclosure Act of 1995, codified at 2 USC § 1601 et seq., who has made lobbying contacts on its behalf with non-Federal funds with respect to that Federal Contract, grant or award covered by 31 USC § 1352. Such disclosures are to be forwarded to the County.

The Contractor shall include the language of this certification in all subcontract awards at any tier and require that all recipients of subcontract awards in excess of $100,000 shall certify and disclose accordingly.

Ref: 49 CFR Part 20, modified as necessary by 31 USC § 1352.

### 5.15 False or Fraudulent Statements or Claims

The Contractor acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the County in connection with this project, the County reserves the right to pursue the procedures and impose on the recipient the penalties of 18 USC § 1001, 31 USC §§ 3729 and 3801 et seq., and/or 49 USC § 5307(k)(1), as may be appropriate. The terms of Department of Transportation regulations, "Program Fraud Civil Remedies," 49 CFR Part 31, are applicable to this project.

The Contractor agrees to include this clause in all subcontracts awarded under this Contract.

## 5.16 Energy Conservation

The Contractor agrees to comply with mandatory standards and policies relating to energy efficiency that are contained in the State Energy Conservation plan issued in compliance with the Energy Policy and Conservation Act, 42 USC §§ 6321 et seq., and 49 CFR Part 18.

The Contractor agrees to include this clause in all subcontracts awarded under this Contract.

## 5.17 Air Pollution

The Contractor and suppliers may be required to submit evidence to the Project Manager that the governing air pollution criteria shall be met. This evidence and related documents shall be retained by the manager for on-site examination by FTA.

## 5.18 Environmental Requirements

The Contractor agrees to comply with all applicable standards, orders or requirements as follows:

A. Environmental Protection

The Contractor agrees to comply with the applicable requirements and implementing regulations of the National Environmental Policy Act of 1969, as amended, 42 USC §§ 4321, *et seq.*, consistent with Executive Order No. 11514, as amended, "Protection and Enhancement of Environmental Quality," 42 USC § 4321 note. FTA statutory requirements on environmental matters at 49 USC § 5324(b); Council on Environmental Quality regulations on compliance with the National Environmental Policy Act of 1969, as amended, 42 USC § 4321 *et seq.* and 40 CFR Part 1500, *et seq.*; and joint FHWA/FTA regulations, "Environmental Impact and Related Procedures," 23 CFR Part 771 and 49 CFR Part 622.

B. Air Quality

The Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to 42 USC § 7606. The Contractor agrees to report each violation to the County and understands and agrees that the County shall, in turn, report each violation as required to assure notification to FTA and the appropriate Environmental Protection Agency (EPA) Regional Office.

The Contractor agrees to include this clause in each subcontract exceeding $100,000 financed in whole or in part with Federal assistance provided by FTA.

Ref: 42 USC § 7606; 40 CFR Part 51, Subpart T; 40 CFR Part 85; 40 CFR Part 86; and 40 CFR Part 600.

C. Clean Water

The Contractor agrees to comply with all applicable laws, regulations, and directives issued pursuant to the Federal Water Pollution Control Act, as amended, 33 USC §§ 1251-1377. The Contractor agrees to report each violation to the County and understands and agrees that the County shall, in turn, report each violation as required to assure notification to FTA and the appropriate Environmental Protection Agency (EPA) Regional Office.

The Contractor agrees to protect underground sources of drinking water consistent with the provisions of the Safe Drinking Water Act of 1974, as amended, 42 USC §§ 300f through 300j-6.

The Contractor agrees to include these requirements in each subcontract exceeding $100,000 financed in whole or in part with Federal assistance provided by FTA.

Ref: 33 USC § 1251

F. Use of Public Lands

The Contractor agrees that no publicly owned land from a park, recreation area, or wildlife or waterfowl refuge of national, state, or local significance as determined by the federal, state or local officials having jurisdiction thereof, or any land from a historic site of national, state, or local significance may be used unless the FTA makes the specific findings required by 49 USC § 303.

H. Mitigation of Adverse Environmental Effects

The Contractor agrees that if the Work should cause adverse environmental effects, the Contractor shall take all reasonable steps to minimize those effects in accordance with 49 USC § 5324(b), and all other applicable federal laws and regulations, specifically, the procedures of 23 CFR Part 771 and 49 CFR Part 622, 23 CFR 774.

I. Wild and Scenic Rivers

The Contractor agrees to comply with applicable provisions of the Wild and Scenic Rivers Act of 1968, as amended, 16 USC §§ 1271 -1287, relating to protecting components of the national wild and scenic river system, with applicable implementing U.S. Forest Service regulations, "Wild and Scenic Rivers," 36 CFR Part 297, and with applicable implementing U.S. Bureau of Land Management regulations, "Management Areas," 43 CFR 8350.

## 5.19 Preference for Recycled Products

To the extent practicable and economically feasible, the Contractor agrees to provide a competitive preference for products and services that conserve natural resources and protect the environment and are energy efficient. Examples of such products may include, but are not limited to, products described in the United States EPA Guidelines at 40 CFR Part 247, implementing section 6002 of the Resource Conservation and Recovery Act, as amended, 42 USC § 6962.

## 5.20 Patent Rights

If any invention, improvement, or discovery of the Contractor or any of its Subcontractors is conceived or first actually reduced to practice in the course of or under this Contract, and that invention, improvement, or discovery is patentable under the laws of the United States or any foreign country, the Contractor agrees to notify the County immediately and Provide a detailed report in a format satisfactory to the FTA. The rights and responsibilities of the Contractor and the County with respect to such invention, improvement or discovery shall be determined in accordance with applicable federal laws, regulations, policies, and any waiver thereof.

Unless the Federal Government later makes a contrary determination in writing, irrespective of the Contractor's status (i.e., a large business, small business, state government or state instrumentality, local government, nonprofit organization, academic institution, individual), the County and the Contractor agree to take the necessary actions to Provide, through FTA, those rights in that invention due the Federal Government as described in U.S. Department of Commerce regulations, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," 37 CFR Part 401.

The Contractor also agrees to include the requirements of this section in each subcontract for experimental, developmental, or research Work financed in whole or in part with Federal assistance Provided by FTA.

FTA considers income earned from license fees and royalties for patents, patent applications, and inventions produced under the Contract to be program income. Except to the extent FTA determines otherwise in writing, as provided in 49 CFR Parts 18 and 19, Contractor has no obligation to the Federal Government with respect to that program income, apart from compliance with 35 USC §§ 200 *et seq.*, which applies to patent rights developed under a research project.

Ref: 49 CFR Parts 18 and 19, 37 CFR Part 401,USC §§ 200 *et seq*

**5.21 Termination Provisions Required**

All Contracts and subcontracts in excess of $10,000 shall contain contractual provisions or conditions that allow for termination for cause and convenience by the County including the manner by which it shall be effected and the basis for settlement.

Ref: FTA Circular 4220.1F § IV.2.b.

**5.22 Breach Provisions Required**

All Contracts in excess of $100,000 shall contain contractual provisions or conditions that shall allow for administrative, contractual, or legal remedies in instances where the Contractor violates or breaches the terms of this Contract, including sanctions and penalties as may be appropriate. The Contractor agrees to include this provisional requirement in all subcontracts in excess of $100,000 awarded under this Contract.

Ref: FTA Circular 4220.1F, § IV.2.B

**4.27 Substance Abuse**

Contractor and its subcontractors agrees to comply with U.S. OMB Guidance, "Governmentwide Requirements for Drug-Free Workplace (Financial Assistance)," 2 CFR Part 182, and U.S. DOT regulations, "Governmentwide Requirements for Drug-Free Workplace (Financial Assistance)," 49 CFR Part 32, that implement the Drug-Free Workplace Act of 1988, 41 USC §§ 701 *et seq.*, including any amendments to these U.S. DOT regulations when they are promulgated, and "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations," 49 CFR Part 655, that implement 49 USC § 5331.

## 5.23 FEDERAL& STATE CONTRACTING PROVISIONS (FEMA)

It is the contractor's responsibility to comply with all state and federal law in performing the tasks undertaken with respect to this contract. As applicable and required by Federal and State Law, the following provisions and references are included in this contract:

A. Equal Employment Opportunity

All contracts shall contain a provision requiring compliance with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

B. Copeland "Anti-Kickback" Act (18 U.S.C. 874 and 40 U.S.C. 276c)

All contracts and subcontracts in excess of $2,000 for construction or repair awarded by recipients and subrecipients shall include a provision for compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874), as supplemented by Department of Labor regulations (29 CFR part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The recipient shall report all suspected or reported violations to the Federal awarding agency.

C. Contract Work Hours and Safety Standards Act (40 U.S.C 327-333)

Where applicable, all contracts awarded by recipients in excess of $2,000 for construction contracts and in excess of $2,500 for other contracts that involve the employment of mechanics or laborers shall include a provision for compliance with Sections 102 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), as supplemented by Department of Labor regulations (29 CFR part 5). Under Section 102 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

D. Rights to Inventions Made Under a Contract or Agreement

Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants,

Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

E. Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended

Contractors and subcontracts of amounts in excess of $100,000 shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.) Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

F. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

Contractors who are awarded contracts of $100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose any lobbying in non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

G. Public Law 88-352, Title VI of the Civil Rights Act Of 1964(42 U.S.C. 2000d et seq.) (24 CFR Part 1)

The Contractor must comply with the provisions of "Public Law 88-352," which refers to Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.). The law provides that no person in the United States shall, on the grounds of race, color or national origin, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity receiving federal financial assistance.

H. Section 504 of The Rehabilitation Act, 1973, As Amended (29 U.S.C. 794)

The Contractor must comply with Section 504 of the Rehabilitation Act of 1973, as amended, which provides that no otherwise qualified individual shall, solely by reason of his or her disability, be excluded from participation (including employment), denied program benefits or be subjected to discrimination under any program or activity receiving federal assistance funds.

I. Americans With Disabilities Act (42 U.S.C. 12101, et seq.)

The Contractor shall comply with the provisions of the Americans with Disabilities Act, 42 U.S.C. 12101, et. seq. That Act provides a comprehensive national mandate to eliminate discrimination against individuals with disabilities. The Act may impose requirements on the Contractor in four principle ways: 1) with respect to employment; 2) with respect to the provision of public services; 3) with respect to transportation; 4) with respect to existing facilities and new construction.

J. The National Environmental Policy Act of 1969 (NEPA) (42 U.S.C Section 4321 et seq., and 24 CFR Part 58)

The Contractor shall comply with the provisions of the National Environmental Policy Act of 1969. The purpose of this Act is to attain the widest use of the environment without degradation, risk to health or safety, or other undesirable and unintended consequences. Environmental review procedures, including determining and publishing a Finding of Significance or of No Significance for a proposal, are a necessary part of this process. Pursuant to these provisions, the Contractor must also submit environmental certifications to King County when requesting that funds be released for the project. The Contractor must certify that the proposed project will not significantly impact the environment and that the Contractor has complied with environmental regulations and fulfilled its obligations to give public notice of the funding request, environmental findings and compliance performance.

K. Executive Order 11990, May 24, 1977: Protection Of Wetlands (42 F.R. 26961 et seq.)

The Contractor shall comply with Executive Order 11990. The intent of this Executive Order is (1) to avoid, to the extent possible, adverse impacts associated with the destruction or modification of wetland, and (2) to avoid direct or indirect support of new construction in wetlands wherever there is a practical alternative.

The Contractor, to the extent permitted by law, must avoid undertaking or providing assistance for new construction located in wetlands unless (1) there is no practical alternative to such construction, and (2) the proposed action includes all practical measures to minimize harm to wetlands which may result from such use. In making this determination, the Contractor may take into account economic, environmental and other pertinent factors.

L. Executive Order 11988, May 24, 1977: Floodplain Management (42 F.R. 26951 et seq)

The Contractor shall comply with the provisions of Executive Order 11988. The intent of this Executive Order is to (1) avoid, to the extent possible, adverse impacts associated with the occupancy and modification of floodplains, and (2) avoid direct or indirect support of floodplain development wherever there is a practical alternative. If the Contractor proposes to conduct, support or allow an action to be located in a floodplain, the Contractor must consider alternatives to avoid adverse effects and incompatible involvement in the floodplain. If siting in a floodplain is the only practical alternative, the Contractor must, prior to taking any action (1) design or modify its actions in order to minimize any potential harm to the floodplain, and (2) prepare and circulate a notice containing an explanation of why the action is proposed to be located in a floodplain.

M. The Wild And Scenic Rivers Act Of 1968, As Amended (16 U.S.C. 1271 et seq.)

The Contractor shall comply with the Wild and Scenic Rivers Act. The purpose of this Act is to preserve selected rivers or sections of rivers in their free-flowing condition, to protect the water quality of such rivers and to fulfill other vital national conservation goals. Federal assistance by loan, grant, license, or other mechanism cannot be provided to water resources construction projects that would have a direct and adverse effect on any

river included or designated for study or inclusion in the National Wild and Scenic River System.

N. Coastal Zone Management Act Of 1972, As Amended (16 U.S.C. 1451 et seq.)

The Contractor shall comply with the Coastal Zone Management Act of 1972, as amended. The intent of this Act is to preserve, protect, develop, and where possible, restore or enhance the resources of the nation's coastal zone. Federal agencies cannot approve assistance for proposed projects that are inconsistent with the state's Coastal Zone Management program except upon a finding by the U.S. Secretary of Commerce that such a project is consistent with the purpose of this chapter or necessary in the interests of national security.

O. The Endangered Species Act Of 1973, As Amended (16 U.S.C. 1531 et seq.)

The Contractor shall comply with the Endangered Species Act of 1973, as amended. The intent of this Act is to ensure that all federally assisted projects seek to preserve endangered or threatened species. Federally authorized and funded projects must not jeopardize the continued existence of endangered and threatened species or result in the destruction of or modification of habitat of such species which is determined by the U.S. Department of the Interior, after consultation with the state, to be critical.

P. The Reservoir Salvage Act Of 1960, As Amended By The Archaeological And Historic Preservation Act Of 1974 (16 U.S.C. 469 et seq.)

Under the Reservoir Salvage Act, the Contractor must comply with provisions for the preservation of historical and archaeological data (including relics and specimens) that might otherwise be irreparably lost or destroyed as a result of any alteration of the terrain caused as a result of any federal construction project or federally licensed activity or program. Whenever the Contractor finds, or is notified in writing by an appropriate historical or archaeological authority, that its activities in connection with any federal funded construction project or federally licensed project, activity or program may cause irreparable loss or destruction of significant scientific, prehistoric, historical or archaeological data, the Contractor must stop work immediately and must notify the U.S. Secretary of Interior and the Department in writing and provide appropriate information concerning the project or program activity.

Q. The Archaeological And Historical Data Preservation Act Of 1974 (16 U.S.C. 469 a-1 et seq.)

The Contractor shall comply with the Archaeological and Historical Data Preservation Act, which provides for the preservation of historic and archaeological information that would be lost due to development and construction activities as a result of federally funded activities.

R. The Safe Drinking Water Act Of 1974, As Amended (42 U.S.C. Section 201, 300(f) et seq., and U.S.C. Section 349)

The Contractor must comply with the Safe Drinking Water Act, as amended, which is intended to protect underground sources of water. No commitment for federal financial assistance, according to this Act, shall be entered into for any project, which the U.S.

Environmental Protection Agency determines, may contaminate an aquifer that is the sole or principal drinking water source for an area.

S. The Federal Water Pollution Control Act Of 1972, As Amended, Including The Clear Water Act Of 1977, Public Law 92-212 (33 U.S.C. Section 1251 et seq.)

The Contractor must assure compliance with the Water Pollution Control Act, as amended, which provides for the restoration of chemical, physical and biological integrity of the nation's water.

T. The Solid Waste Disposal Act, As Amended By The Resource Conservation And Recovery Act Of 1976 (42 U.S.C. Section 6901 et seq.)

The Contractor must assure compliance with the Solid Waste Disposal Act, as amended. The purpose of this Act is to promote the protection of health and the environment and to conserve valuable material and energy resources.

U. The Fish And Wildlife Coordination Act Of 1958, As Amended (16 U.S.C. Section 661 et seq.)

The Contractor must assure compliance with the Fish and Wildlife Coordination Act, as amended. The Act assures that wildlife conservation receives equal consideration and is coordinated with other features of water resources development programs.

V. Relocation Assistance And Real Property Acquisition Policy, Chapter 8.26 RCW

The Contractor shall comply with the provisions of Chapter 8.26 RCW and Chapter 365-24 WAC when its activities involve any acquisition of real property assisted under this Agreement or the displacement of any family, individual, business, nonprofit organization or farm that results from such acquisition.

W. State Environmental Policy Act (SEPA), Chapter 43.21 (C) RCW

The Contractor shall comply with the provisions of Chapter 43.21(C) RCW and Chapter 197-11 WAC, the guidelines by which local agencies will (1) require environmental checklists from private and public entities considering an action potentially subject to the Environmental Impact Statement (EIS) requirement of SEPA, (2) make "threshold determinations" that such an action will not have a significant environmental impact, (3) provide for the preparation of a draft and final EIS if the action has significant impact, and (4) circulate the EIS to other agencies and interested parties.

X. Noise Control, Chapter 70.107 RCW

The Contractor shall assure compliance with the state Noise Control Act. Objectives of the Act are to assist local governments in implementing local noise ordinances and to control and reduce excessive noise in Washington.

Y. Shoreline Management Act Of 1971, Chapter 90.58 RCW

The Contractor shall comply with the provisions of Chapter 90.58 RCW. This Act defines a planning program and a permit system, which are initiated at the local government level under state guidance. Its purpose is to protect and enhance the state's shoreline and it includes a comprehensive shoreline inventory process and a master program for regulation of shoreline uses. A permit application at the local level must be in compliance

with those plans and consistent with the state Coastal Zone Management program if substantial developments and shoreline modifications occur, and a record of the application and decision must be submitted to the state.

Z. State Building Code, Chapter 19.27 RCW; Energy Related Building Standards, Chapter 19.27A RCW; And Provisions In Buildings For Aged And Handicapped Persons, Chapter 70.92 RCW

The Contractor shall comply with the provisions of Chapter 19.27 RCW, Chapter 19.27A RCW, Chapter 70.92 RCW and the regulations for building construction and for barrier free facilities adopted by the Washington State Building Code Council pursuant to these statutes.

The State Building Code Act provides for a uniform state building code and mandates counties, cities and towns to administer and enforce its provisions. Local governments are authorized to modify the state building code to fit local conditions as long as such modifications do not result in a code that is less than the minimum performance standards and objectives contained in the state code.

AA. Open Public Meetings Act, Chapter 42.30 RCW

The Contractor shall comply with provisions of Chapter 42.30 RCW which require that all meetings of the governing body which pertain to this Agreement shall be open to the public except those where specific provision is made for executive sessions pursuant to RCW 42.30.110.

BB. Law Against Discrimination, Chapter 49.60 RCW

The Contractor shall comply with the provisions of Chapter 49.60 RCW in all activities relating to this Agreement.

CC. Governor's Executive Order 89-10, December 11, 1989: Protection Of Wetlands, And Governor's Executive Order 90-04, April 21, 1990: Protection Of Wetlands

The Contractor shall ensure that it avoids any activities that would adversely affect wetlands and adequately mitigates unavoidable impacts. For the purposes of this requirement, except where a contrary definition is provided by statute, mitigation means: (1) avoiding the impact altogether by not taking certain action or part of an action; (2) minimizing impacts by limiting the degree or magnitude of the action and its implementation, by using appropriate technology, or by taking affirmative steps to avoid or reduce impacts; (3) rectifying the impact by repairing, rehabilitating, or restoring the affected environment; (4) reducing or eliminating the impact over time by preservation and maintenance operations during the life of the action; (5) compensating for the impact by replacing, enhancing, or providing substitute resources or environments; and (6) monitoring the impact and taking appropriate corrective measures.

Mitigation for individual actions may include a combination of the above measures. Mitigation may not include any of the above measures to the extent that they may be contrary to statute as applied under the particular circumstances. Emergency work that is essential to save lives and protect property and public health is exempt from these provisions.

DD. Certification Regarding Debarment, Suspension and Other Responsibility Matters

This Contract is a covered transaction for purposes of 49 CFR Part 29. As such, the Contractor is required to verify that none of the Contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945.

The Contractor is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier covered transaction it enters into.

By accepting this Contract, the Contractor certifies as follows:

The certification in this clause is a material representation of fact relied upon by King County. If it is later determined that the Contractor knowingly rendered an erroneous certification, in addition to remedies available to King County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The Contractor agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any Contract that may arise from this Contract. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

## SECTION 6 Technical Specifications

### 6.1 Introduction to Specifications

The intent of this invitation to bid is to establish a Contract for the as-needed purchase and support/maintenance/repair/certification of portable fire extinguishers and Amerex vehicle fire suppression systems.

The Bid is broken down into two (2) schedules to include:

I. Dry Chemical ABC Portable Fire Extinguisher recharge/testing/parts & Extinguisher Inspection & Certification services.

II. Amerex Vehicle Fire Suppression System service and parts.

The purchase of services and parts is primarily used by King County Metro Transit. However, the contract could be used by any Department, Division, or Agency within King County on an as needed basis.

Metro transit is a 24/7/365 operation and services could be required any time. Fire/Life/Safety equipment must be fully functional at all times.

### 6.2 Specifics for Schedule I

King County has thousands of portable fire extinguishers deployed throughout all County locations. Metro Transit has approximately 2,000 extinguishers alone deployed at the bus tunnel, transit buildings, parking garages, trolley substations, and in the bus fleet. All extinguishers must be able to operate properly if needed.

A. All fire extinguishers shall be maintained and recharged in accordance with the current National Fire Protection Association, Standard Ten (10), for Portable Fire Extinguishers. Portable fire extinguishers shall be thoroughly examined and the required maintenance service performed.

B. Hydrostatic testing shall be conducted in accordance with the National Fire Protection Association, Standard Ten (10) and when applicable, the U.S. Department of Transportation (USDOT) low pressure fire extinguisher hydrostatic testing requirements.

C. Damaged and Non-Repairable Fire Extinguishers

The Contractor shall notify the County project manager of any damaged and non-repairable fire extinguishers. The project manager shall determine if the fire extinguisher is to be replaced. The Contractor shall provide a replacement at the contract price.

D. Tagging, Inspection and Reports

The Contractor is responsible for tagging the portable fire extinguishers and reporting status and documentation to the County project manager. All portable fire extinguishers in the bus tunnel, transit bases, transit buildings, and parking garages shall be inspected each month and certified each year. All portable fire extinguishers in the trolley substations shall be inspected and certified each year.

## 6.3 Specifics for Schedule II – Amerex

King County has Amerex Vehicle mounted systems in approximately 1,100 buses which require on-going certification, servicing and parts.

A. Replacement parts for the Amerex vehicle fire suppression system shall be Amerex OEM parts or approved equal.

B. All Amerex system components shall be maintained and recharged in accordance with the current National Fire Protection Association, Standard Seventeen (17), Standard for Dry Chemical Extinguishing systems and Amerex Fire Corporation requirements.

## 6.4 County Project Manager(s) – Point of Contact

Upon award on contract, the Contractor will be given the names and phones numbers of the appropriate County contact person(s) for each location.

## 6.5 On Site Check-in/Check-out Process

When arriving on site to perform work, no work shall be started until notifying the appropriate Project Manger or Point of Contact for that location. The Contractor shall state the purpose of the work. Upon completion of the work and prior to leaving, the Contractor shall call again to confirm the work is completed or to inform of any status otherwise. Contractor is prohibited from boarding King County Metro Transit buses or entering any buildings without the required authorization.

## 6.6 Work Hours for Routine Work

Metro Transit buildings are open and staffed 24/7 with routine work scheduled in advance and performed during normal business hours which are Monday through Friday 0800 to 1630.

## 6.7 Emergency Work

It is anticipated that the County will have a need for one (1) or two (2) requests per year for emergency repairs. Emergency service requests require the Contractor to respond with-in two (2) hour to make repairs. The Contractors location submitted in Section 7.2 must be within a two (2) hour response time.

## 6.8 Special Work Hours and Requirements for Downtown Seattle Transit Tunnel (DSTT)

The Downtown Seattle Transit Tunnel (DSTT) is an access controlled facility with unique requirements as detailed here: All Contractors working in DSTT shall be in a company vehicle with the company logo displayed. No private vehicles are allowed. All routine work is done during non-operational hours which are from 0100 hours through 0559 hours. Only Emergency work is done from 0600 hours through 1259 hours.

## 6.9 Quotes

A. The County Project Manger may request a written quote from the Contractor.

B. Quotes can be requested for parts/equipment only, service only jobs, or jobs that require parts/equipment and services to install or repair. This could require a site visit by the Contractor.

C. The County will let the Contractor know if the project is grant related. The Contractor shall determine the higher wage to use, either Federal Wage or State Prevailing Wage for the specific job quoted.

D. Quotes shall be provided at no charge to the County and be detailed to include line items for each part/equipment and the estimated number of hours to complete the job.

**6.10 Ordering**

A. Authorized County staff may place orders via email, fax, or online,

B. Upon receiving an order from the County, the Contractor shall within twenty four (24) hours excluding weekends and County observed holidays, confirm receipt of order to the County. Order confirmation will be done in writing via fax or email, whichever County staff request at time of order placement.

C. The Contractor shall appoint at least one (1) dedicated account representative to service King County. This person will be familiar with the contract and be able to provide contract pricing. Prior to award of a contract, the County will ask for the account representative's name, phone number, fax number, email address, and location they work at.

**6.11 Delivery of Parts**

A. The County anticipates the need for ordering parts without service to maintain an inventory of some parts. This will require shipping/delivery to numerous County locations. Deliveries will be to the facilities loading dock or inside location specified at the time of order placement.

B. Delivery is required as soon as possible after receipt of order and no later than five (5) days excluding weekends and County observed Holidays.

C. Delivery is FOB destination to all County locations. Requests for delivery charges will be rejected unless agreed to in advance by the authorized County Project Manager.

D. Deliveries that include installation services shall be delivered the same day the installation starts unless otherwise agreed to in advance by the authorized County Project Manager.

**6.12 Billing**

Invoices shall include: the PO number, Contract number, be detailed and have separate lines items that can be matched to parts or hourly rates on the pricing sheet. Invoices showing lump sum amounts without detail will not be accepted. Invoices that cannot be matched to the purchase order will be returned.

**6.13 General Contractor Requirements**

A. The Contractor shall only bid on the schedules for which they meet requirements at the time of bid due date.

B. For each schedule bid on, The Contractor shall be a bona fide authorized supplier for the parts purchased under this contract and shall have experienced technicians for that schedule.

C. The Contractor shall be licensed, registered, bonded, and insured in the State of Washington.

D. The Contractor shall have a current USDOT Retesters Identification Number.

E. The Contractors employees shall wear a Contractor supplied uniform or jacket which visibly displays the company name.

F. Contractor shall maintain the necessary resources including but not limited to: facilities, sufficient skilled and trained personnel, supervision, tools, materials, equipment, consumables, service trucks, and supplies required to perform the work specified is this ITB.

G. The Contractor shall provide a contact name and a direct telephone number including an emergency phone number that is available 24/7.

H. The Contractor's personnel working on King County property shall follow all OSHA, WISHA and other regulatory safety and health standards and regulations the Occupational Safety and Health Act (OSHA) of 1970 and the latest revision(s) thereto.

I. The Contractor shall initiate and supervise all safety precautions and programs in connection with the work, and train all of their employees on all safety issues as required by law.

J. The Contractor shall be responsible for providing and placing all barricades, tarps, plastic, flag tape and any other safety/traffic control equipment required to protect the public, surrounding areas, equipment, and vehicles.

K. Unless otherwise indicated, no County tools or equipment will be available for the Contractor's use.

L. The Contractor shall be responsible for the security of its equipment and material on the site. The County will not take any responsibility for missing or damaged equipment, tools, or personal belongings.

M. The Contractor shall adhere to all applicable federal, state, and local laws.

N. The Contractor shall keep the work site clean and free from rubbish and debris. Materials and equipment shall be removed from the site when they are no longer necessary. Upon completion of the work, the work site shall be cleared of equipment, unused materials, and debris to present a clean and neat appearance.

O. The Contractor shall immediately report to the County Project Manger any accidents to persons or property occurring upon County property. As soon after the accident as practicable, the Contractor shall submit to the County a detailed written report describing the accident, the damage caused and the probable cause(s) of the accident. The written report shall include diagrams and photographs, as applicable.

P. The Contractor is responsible for any damage to existing structures, work, materials or equipment because of its operations, and shall repair or replace any damaged properties, structures, finishes, materials or equipment to the satisfaction of and at no additional cost to the County.

## 6.14 King County Escort

Some locations may require and will provide an escort for the Contractor's personnel at that facility.

## 6.15 Security

King County may at any time enact an enhanced security program put in place by the County and/or US Dept. of Homeland Security. The Contractor shall comply with all enhanced security measures and the County will notify the Contractor whenever such programs are enacted.

## 6.16 Parts/Equipment

A. The items on the attached pricing sheets are a sample listing of high usage items. The percent discount offered for these items shall be consistent for all other related items purchased under this contract. Within Fourteen (14) days of award of contract, the Contractor shall provide the County a complete parts list with the pricing for all items sold.

B. Replacement parts for the portable fire extinguishers shall be OEM new parts approved by the manufacturer or approved equal.

C. Replacement parts for the Amerex vehicle fire suppression system shall be new Amerex OEM parts or approved equal.

D. Damaged and Non-Repairable Fire Extinguishers

The Contractor shall notify the County project manager of any damaged and non-repairable fire extinguishers. The project manager shall determine if the fire extinguisher is to be replaced. The Contractor shall provide a replacement at the contract price.

E. Parts purchased under this contract are considered sub-components and thus are Buy America compliant.

## 6.17 Maintenance & Repair Services

A. Multiple locations with different requirements

The work performed under this contract can be requested by any King County Department/Agency anywhere within King County. The County Project Manger will notify the Contractor of the specific job requirements at the time of order or request for a quote.

B. Repair crews shall be right sized for the job.

C. The Contractor shall only bill for time spent on-site actively working. Travel time and travel expenses shall not be billed to the County.

D. The Contractor shall respond to repair requests within four (4) days unless otherwise mutually agreed to by the Contractor and County Project Manager.

E. If the Contractor discovers an item that requires immediate repair or is a safety hazard, Contractor shall contact the designated on-site County representative for approval. No repairs shall be made without prior written approval.

## 6.18 The Brand Name or Equal

When products of a specific brand(s), material(s), construction, design, style, or size are named, they indicate the quality level or performance required for the product(s) in the invitation to bid.

Following are the salient characteristics of the products in the invitation to bid:

1. Proposed equal products shall meet or exceed all required features and functionalities of Amerex OEM products and requirements listed in Section 6.
2. Proposed equal products shall have the same service lifetime as the specified models.
3. The manufacturer specified is Amerex and proposed equals shall interface and be interchangeable with the current Amerex System(s) without modification.

   These characteristics are provided for informational purposes only. Alternate products must be submitted and approved prior to bid opening.

Equal Products may be considered provided they meet the same form, fit, function and quality of the original product(s) specified. The bidder shall submit, at least 10 days prior to bid due date, the brand, model, part number, MSDS, test results and any other documentation that can substantiate that the "Equal Products" are acceptable. An initial determination if the product is acceptable will be complete at least 5 days prior to bid opening. Any samples shall be provided to King County at no charge. These products shall not void any warranty. The products shall be approved by the original manufacturer for use in their equipment. The bidder shall be responsible for any direct and consequential damage to equipment caused by their products.

King County retains the sole right to accept or reject "Equal Products" that are bid.

Equal brands/products shall be submitted directly to the Buyer via email, fax, mail or hand delivery prior to the due date detailed in Section 7.4.

If Bidder is proposing equal brands, they must provide technical documentation showing how the proposed item conforms to the fit requirement.

Bids submitted offering equal products that were not approved as described in Section 6.18 above will be rejected by the County.

## SECTION 7 Bid Response

### 7.1 Rules of Price Evaluation

Bids meeting all requirements of this ITB will be evaluated on price. Bids stating price in effect at the time of shipment will not be accepted.

The County intends to award by schedule, to the lowest, responsible, responsive bidder for that schedule. The County also reserves the right to award to a Secondary Contractor.

### 7.2 Bidder's Contact Information

A. Primary Location Technician works at or will respond from for service calls. If Contractor has more than one location/Technician, copy this page and submit for each.

Physical Address: 240 So. Holden St., Seattle, WA 98108

Name of Contact Person: Jim Moore

Email: jim@firekingofseattle.com

Telephone No. (Local/Toll Free): 206-763-4177 UBI Number 601-395-228

Name of Emergency Contact Person: Jim Moore

Include an "emergency" phone number for service required outside of the hours of operation stated below.

Emergency Telephone No. 206-660-1018

Email: jim@firekingofseattle.com

State hours and days of operation:

**Hours:** 8:00 **a.m. to** 4:30 **p.m.** **Days:** Monday **to** Friday

### 7.3 Bid Submittals

A. Bidders shall submit the following forms with their Bid Submittal:

1. Completed Section 7.2
2. Lobbying Certificate
3. Buy America Certificate
   Certificate shall be completed as compliant. Fire Extinguisher products are considered sub-components and thus are compliant.

B. Bidder/Contractor shall provide the following within five (5) working days of the County's written request:

1. Documentation showing the Bidder is authorized to sell the Fire Extinguishers and Amerex products on this Bid.

2. Documentation showing the Bidders Technician(s) providing service for King County are authorized or trained to provide services on the Fire Extinguishers and Amerex products on this Bid.

## 7.4 Important dates

ITB is advertised: ..... November 8, 2012

Submission of Equal Brands Due:..... November 19, 2012 at 2:00 PM

Questions due: ..... November 21, 2012 at 2:00 PM

ITB due date:..... November 29, 2012 at 2:00 PM

## 7.5 Prompt Pay Discount

Prompt payment discounts offered by Contractors shall be used to calculate the low bid provided the discount offered allows a minimum of 20 days for payment. The number of days is calculated from the date of acceptance of goods or services or from the date a complete invoice is date stamped as received by King County, whichever event occurs last, and the check/warrant date. The County will take advantage of any prompt payment discount terms bid. Discount periods shall be extended if:

- The date printed on the invoice is more than three days earlier than the invoice receipt date;
- The delay is caused awaiting a credit memo, invoice correction, adjustment or reissue;
- An invoice is received prior to receiving goods ordered.

**Prompt pay discount offered** __5__ **% -** __20__ **Days, Net** __30__

## 7.6 Pricing

A. The Pricing Sheets on attachments one (1) and two (2), shall be completed and submitted with bid. Bidders may bid on one (1) schedule or both and submit the correct pricing sheet attached for the schedules they wish to bid on.

B. Pricing shall not include tax.

C. The quantities listed on the Pricing Sheet are estimated annual requirements. King County will neither be obligated to nor restricted by these quantities. Unforeseen situations could arise and usage could be substantially lower or higher.

D. Contractors shall not alter the specification, pricing information section, and the terms and conditions of this Invitation to Bid Number 1184-12-PAP. Any alteration may render a bid non-responsive.

E. Hourly rates shall only be billed for time when the contractor is on-site. Requests or invoices for time not on-site will not be allowed. The Hourly rate is a cost per hour, per person to provide all services. All services includes: profit, labor, transportation, fuel, tools, permits, licenses, prevailing wage (if applicable), travel, equipment, and all other direct and indirect overhead costs.

F. Hourly rates shall be billed in 15 minute increments and rounded up to the next 15 minute time. Small repair jobs can be billed at a two (2) hour minimum.

G. List of King County Holidays can be found online here: www.kingcounty.gov/employees/HumanResources

H. In the event of a discrepancy between the unit price and the extended price, the unit price will prevail.

I. The items on the price sheet list are known parts needed. The percent discount offered for these items shall be consistent for other related items purchased under this contract.

J. This is firm fixed pricing contract and the Contractor shall request increases for parts and hourly rates in accordance with Section 4.4

## 7.7 References

List the names and addresses of four (4) customers, for whom the bidder has performed or provided similar goods and/or services, preferably in Washington State, for a period not less than one (1) year. Include dates, contact persons and telephone numbers. Should any reference submitted by a bidder be found unsatisfactory, King County, at its sole option, may reject that bidder's bid. King County shall be the sole judge in determining a satisfactory/unsatisfactory reference response. **Reference must be submitted with bid.**

Company Name: Simpson Tacoma Kraft Co., LLC
Company Address: 917 East 11th Street, Tacoma, WA 98421
Company Phone: 253-572-2150 ext 236
Contact Person: Lori Smith
Dates: 2011-Present

Company Name: Mount Rainier WA Facility Mgmt Group
Company Address: 11212 17th Ave. E., Tacoma, WA 98445
Company Phone: 253-539-2753
Contact Person: Phil
Dates: 2011-Present

Company Name: JBLM
Company Address: Building 9669, JBLM, WA 98433
Company Phone: 253-966-0462
Contact Person: Dan Cline
Dates: 2006-Present

Company Name: Auburn School District
Company Address: 915 4th St. NE, Auburn, WA 98002
Company Phone: 253-931-4955
Contact Person: Tim Campbell
Dates: 7/2012-9/2012

# BUY AMERICA CERTIFICATE
## Certificate of Compliance with Section 165(A)

**Par. 661.5 GENERAL REQUIREMENTS FOR STEEL AND MANUFACTURED PRODUCTS.**

1. Except as provided in Part 661 no funds may be obligated by FTA for a grantee project unless all steel and manufactured products used in the project are produced in the United States.
2. All steel manufacturing processes must take place in United States, except metallurgical processes involving refine of steel additives.
3. The steel requirements apply to all steel items including, but not limited to, structural steel, running rail and contact rail.
4. For a manufactured product to be considered produced in the United States:
   (a) All of the manufacturing processes for the product must take place in the United States; and
   (b) All items or material used in the product must be of United States origin.
5. Subcomponents, such as bus parts, may be foreign sourced. Such products are considered Buy America compliant.

The vendor hereby certifies that it **Will** comply with the requirements of Section 165(a) of the Surface Transportation Assistance Act of 1982, as amended, and the regulations in 49 CFR Part 661.

Signature: Jim Moore Date: 11-28-12

Title: President

Company Name: Fire King of Seattle, Inc.

OR

Certificate Of Noncompliance With Section 165(a)

The vendor hereby certifies that it cannot comply with the requirements of Section 165(a) of the Surface Transportation Assistance Act of 1982, as amended, but it may qualify for an exception to the requirement pursuant to Section 165(b)(2) or (b)(4) of the Surface Transportation Assistance Act of 1982 and regulations in 49 CFR Part 661.7.

Signature: _____ Date: _____

Title: _____

Company Name: _____

It is important to remember that this Bid is funded in part by the FEDERAL TRANSIT ADMINISTRATION (FTA). In accordance with FTA requirements, each vendor Shall complete this Attachment H and submit it to the County with and as a part of their Bid.

King County

# CERTIFICATE OF LOBBYING ACTIVITIES
# CONTRACT NO. TBD

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or Will be paid, by or on behalf of the undersigned, to any Person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, or officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal Contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal Contract, grant, loan or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or Will be paid to any Person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee or a Member of Congress in connection with this federal Contract, grant, loan or cooperative agreement, the undersigned Shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," to the Contract administrator.
3. The undersigned Shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-Contracts, sub-grants and Contracts under grants, loans and cooperative agreements) and that all recipients of Subcontract awards in excess of $100,000 Shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by § 1352, Title 31, U.S. Code. Any Person who fails to file the required certification Shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Date: 11-28-12

Company Name: Fire King of Seattle, Inc.

Authorized Signature: Jim Moore

Printed Name/Title: Jim Moore/President

## ATTACHMENT 1, SCHEDULE I PRICING SHEET

Estimated quantities and usage are for bid evaluation purposes only and reflects the annual estimated usage.

Contract pricing is based on a Discount off the published Catalog price or Manufacturer's Suggested List price. To ensure equivalence, the base price shall be the current published Catalog Price or Manufacturer's Suggested List Price (MSLP), if applicable. Using that as a basis, fill in the Catalog Price or MSLP, the Discount Percentage (if any) offered and the Unit Price. The Unit Price is calculated by multiplying the Catalog Price or MSLP times the Discount Percentage (if any) and subtracting this amount from the MSLP. Extend the total by multiplying the Estimated Quantity times the Unit Price for each line item below.

The pricing sheet provides a representative list of the items to be purchased under the Contract.

Other related items may also be purchased under this Contract. The discount percentage offered for the listed items shall be consistent for all other related items purchased under this Contract. Bidders shall bid all line items on this schedule to be considered responsive. Bidders failing to complete all of the fields in all schedules may be deemed non-responsive. If no discount percentage is offered, enter 0% in the appropriate space.

See Section 6 Technical Specifications for details on items below.

| SCHEDULE 1 – Amerex Brand Dry Chemical ABC Portable Fire Extinguisher Recharge/Testing, Parts, and Inspection & Certification Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Item No.** | **Est. Annual Usage** | **Description of Part** | **UOM** | **MSLP** | **% Disc.** | **Unit Price** | **Total Price** |
| Items 1 – 6 are for the parts/materials required to complete the listed job. Hourly Labor rates below shall be billed for time spent onsite actively working when applicable. | | | | | | | |
| 1 | 5 | 2-1/2 lb. Recharge | EA | | | $ 5.50 | $ 27.50 |
| 2 | 350 | 5 lb. Recharge | EA | | | $ 12.50 | $ 4375.00 |
| 3 | 5 | 10 lb. Recharge | EA | | | $ 14.50 | $ 72.50 |
| 4 | 1 | 15 lb. Recharge | EA | | | $ 14.50 | $ 14.50 |
| 5 | 1 | 20 lb. Recharge | EA | | | $ 65.00 | $ 65.00 |
| 6 | 75 | 2-1/2 lb. through 20 lb. Hydrostatic Testing | EA | | | $ 15.00 | $ 1125.00 |
| 7 | 600 | Generic Fire Extinguisher Tags/Labels | EA | | | $ .50 | $ 300.00 |
| 8 | 100 | 5 lb. Neck O-Rings. Part# OR27 | EA | 1.34 | 80 % | $ .27 | $ 27.00 |
| Or Equal | | | | | | | |
| 9 | 100 | 5 lb. New Valve Stems. Part# 6092 | EA | 3.98 | 35 % | $ 2.59 | $ 259.00 |
| Or Equal | | | | | | | |
| New Purchase Amerex Dry Chemical Stored Pressure Multipurpose ABC Fire Extinguisher | | | | | | | |
| 10 | 50 | 5 lb. Fire Extinguisher Part # 402 | EA | 140.80 | 72 % | $ 39.42 | $ 1971.00 |
| Or Equal | | | | | | | |
| 11 | 30 | 10 lb. Fire Extinguisher Part # 456 | EA | 222.20 | 74 % | $ 57.77 | $ 1733.10 |
| Or Equal | | | | | | | |
| 12 | 5 | 20 lb. Fire Extinguisher Part # 411 | EA | 375.40 | 71 % | $ 108.87 | $ 544.35 |
| Or Equal | | | | | | | |
| 13 | 1 | Other Parts as needed | Lot | $20,000 | % | N/A | $ 20,000.00 |

| Hourly Labor Rates for Services to include Inspection & Certification | | | | | |
|---|---|---|---|---|---|
| Rate is the cost per person per hour to provide all services. All services includes: profit, labor (federal wage or prevailing wage if required), transportation/travel, equipment/tools, and all direct and indirect overhead costs. | | | | | |
| **Item No.** | **Est. Annual Usage** | **Description of Time** | **UOM** | **Unit Price** | **Extended Price** |
| 14 | 500 | Regular Business hours - 7 a.m. to 5 p.m. Monday to Friday | HR | $ 38.50 | $ 19,250.00 |
| 15 | 250 | **Federal Wage** - Regular Business hours - 7 a.m. to 5 p.m. Monday to Friday | HR | $ 38.50 | $ 9625.00 |
| 16 | 30 | After hours – 5 p.m. to 7 a.m. Monday to Friday | HR | $ 57.75 | $ 1732.50 |
| 17 | 30 | **Federal Wage** - After hours – 5 p.m. to 7 a.m. Monday to Friday | HR | $ 57.75 | $ 1732.50 |
| 18 | 10 | Rate for Saturday – Emergency Work | HR | $ 57.75 | $ 577.50 |
| 19 | 10 | **Federal Wage** - Rate for Saturday – Emergency Work | HR | $ 57.75 | $ 577.50 |
| 20 | 10 | Rate for Sunday – Emergency Work | HR | $ 77.00 | $ 770.00 |
| 21 | 10 | **Federal Wage** - Rate for Sunday – Emergency Work | HR | $ 77.00 | $ 770.00 |
| 22 | 10 | Rate for King County Holidays – Emergency Work | HR | $ 77.00 | $ 770.00 |
| 23 | 10 | **Federal Wage** - Rate for King County Holidays – Emergency Work | HR | $ 77.00 | $ 770.00 |
| **Add line items 1–23 and enter total here and onto Page one (1) of ITB under Schedule II.** | | | | | **$** 67,088.95 |

## ATTACHMENT 2, SCHEDULE II PRICING SHEET

Estimated quantities and usage are for bid evaluation purposes only and reflects the annual estimated usage.

Contract pricing is based on a Discount off the published Catalog price or Manufacturer's Suggested List price. To ensure equivalence, the base price shall be the current published Catalog Price or Manufacturer's Suggested List Price (MSLP), if applicable. Using that as a basis, fill in the Catalog Price or MSLP, the Discount Percentage (if any) offered and the Unit Price. The Unit Price is calculated by multiplying the Catalog Price or MSLP times the Discount Percentage (if any) and subtracting this amount from the MSLP. Extend the total by multiplying the Estimated Quantity times the Unit Price for each line item below.

The pricing sheet provides a representative list of the items to be purchased under the Contract.

Other related items may also be purchased under this Contract. The discount percentage offered for the listed items shall be consistent for all other related items purchased under this Contract. Bidders shall bid all line items on this schedule to be considered responsive. Bidders failing to complete all of the fields in all schedules may be deemed non-responsive. If no discount percentage is offered, enter 0% in the appropriate space.

See Section 6 Technical Specifications for details on items below.

| SCHEDULE II – Amerex Vehicle mounted Fire Suppression System Service/Recharge, Parts, and Inspection Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Item No.** | **Est. Annual Usage** | **Description of Part** | **UOM** | **MSLP** | **% Disc.** | **Unit Price** | **Total Price** |
| Items 1 – 2 are for the parts/materials required to complete the listed job. Hourly Labor rates below shall be billed for time spent onsite actively working when applicable. | | | | | | | |
| 1 | 35 | Nitrogen needed for the Recharge of 1 Pound Nitrogen Cylinder | EA | | | $ 18.50 | $ 647.50 |
| 2 | 175 | Dry Chemical needed for the Recharge of 25 Pound Dry Chemical Cylinder | EA | | | $ 2.00 | $ 350.00 |
| 3 | 4 | 1 Pound Nitrogen Cylinder. Part# 09956 | EA | 164.00 | 35 % | $ 106.60 | $ 426.40 |
| | Or Equal: | | | | | | |
| 4 | 1 | 25 Pound Dry Chemical Cylinder. Part# 10103 | EA | 760.00 | 40 % | $ 456.00 | $ 456.00 |
| | Or Equal: | | | | | | |
| 5 | 1 | Nitrogen Cylinder. Part# 09984 | EA | 267.00 | 40 % | $ 160.20 | $ 160.20 |
| | Or Equal: | | | | | | |
| 6 | 3 | Head. Part# 10147 | EA | 132.00 | 35 % | $ 85.80 | $ 257.40 |
| | Or Equal: | | | | | | |
| 7 | 300 | Cone Nozzle Blow Off Cap. Part# 10167 | EA | 6.80 | 35 % | $ 4.42 | $ 1326.00 |
| | Or Equal: | | | | | | |
| 8 | 14 | Powder Cylinder Vent. Part# 10173 | EA | 51.00 | 35 % | $ 33.15 | $ 464.10 |
| | Or Equal: | | | | | | |
| 9 | 4 | Module. Part# 10781 | EA | 240.00 | 35 % | $ 156.00 | $ 624.00 |
| | Or Equal: | | | | | | |
| 10 | 171 | Actuator Squib. Part# 10883 | EA | 261.00 | 35 % | $ 169.65 | $ 29,010.15 |
| | Or Equal: | | | | | | |
| 11 | 14 | Harness. Part# 12149 | EA | 207.00 | 35 % | $ 134.55 | $ 1883.70 |
| | Or Equal: | | | | | | |

| SCHEDULE II – Amerex Vehicle mounted Fire Suppression System Service/Recharge, Parts, and Inspection Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| Item No. | Est. Annual Usage | Description of Part | UOM | MSLP | % Disc. | Unit Price | Total Price |
| 12 | 1 | Wire. Part #13981 | EA | 56.00 | 35 % | $ 36.40 | $ 36.40 |
| | Or Equal: | | | | | | |
| 13 | 3 | Cable, 10 Feet. Part# 13983 | EA | 76.00 | 40 % | $ 45.60 | $ 136.80 |
| | Or Equal: | | | | | | |
| 14 | 9 | Diode. Part# 14010 | EA | 41.00 | 30 % | $ 28.70 | $ 258.30 |
| | Or Equal: | | | | | | |
| 15 | 6 | Modular Control Panel. Part# 17311 | EA | 865.00 | 35 % | $ 562.25 | $ 3373.50 |
| | Or Equal: | | | | | | |
| 16 | 11 | Squib Simulator Module. Part# 21447 | EA | 252.00 | 35 % | $ 163.80 | $ 1801.80 |
| | Or Equal: | | | | | | |
| 17 | 4 | Head. Part# 14032 | EA | 97.00 | 35 % | $ 63.05 | $ 252.20 |
| | Or Equal: | | | | | | |
| 18 | 150 | Actuator. Part# 14036 | EA | 166.00 | 35 % | $ 107.90 | $ 16,185.00 |
| | Or Equal: | | | | | | |
| 19 | 20 | Manual Actuator Switch. Part# 14053 | EA | 200.00 | 30 % | $ 140.00 | $ 2800.00 |
| | Or Equal: | | | | | | |
| 20 | 10 | Decal. Part# 14067 | EA | 2.14 | 35 % | $ 1.39 | $ 13.90 |
| | Or Equal: | | | | | | |
| 21 | 39 | Heat Detector Part# 14085 | EA | 153.00 | 35 % | $ 99.45 | $ 3878.55 |
| | Or Equal: | | | | | | |
| 22 | 68 | Heat Detector. Part# 14086 | EA | 153.00 | 35 % | $ 99.45 | $ 6762.60 |
| | Or Equal: | | | | | | |
| 23 | 36 | 280 Degree Miniature Thermostat. Part# 14087 | EA | 194.00 | 35 % | $ 126.10 | $ 4539.60 |
| | Or Equal: | | | | | | |

| Hourly Labor Rates for Services to include Repair, Inspection & Certification | | | | | |
|---|---|---|---|---|---|
| Rate is the cost per person per hour to provide all services. All services includes: profit, labor (federal wage or prevailing wage if required), transportation/travel, equipment/tools, and all direct and indirect overhead costs. | | | | | |
| **Item No.** | **Est. Annual Usage** | **Description of Time** | **UOM** | **Unit Price** | **Extended Price** |
| 28 | 500 | Regular Business hours - 7 a.m. to 5 p.m. Monday to Friday | HR | $ 58.50 | $ 29,250.00 |
| 29 | 250 | **Federal Wage** - Regular Business hours - 7 a.m. to 5 p.m. Monday to Friday | HR | $ 58.50 | $ 14,625.00 |
| 30 | 30 | After hours – 5 p.m. to 7 a.m. Monday to Friday | HR | $ 87.75 | $ 2632.50 |
| 31 | 30 | **Federal Wage** - After hours – 5 p.m. to 7 a.m. Monday to Friday | HR | $ 87.75 | $ 2632.50 |
| 32 | 10 | Rate for Saturday – Emergency Work | HR | $ 87.75 | $ 877.50 |
| 33 | 10 | **Federal Wage** - Rate for Saturday – Emergency Work | HR | $ 87.75 | $ 877.50 |
| 34 | 10 | Rate for Sunday – Emergency Work | HR | $ 117.00 | $ 1170.00 |
| 35 | 10 | **Federal Wage** - Rate for Sunday – Emergency Work | HR | $ 117.00 | $ 1170.00 |
| 36 | 10 | Rate for King County Holidays – Emergency Work | HR | $ 117.00 | $ 1170.00 |
| 37 | 10 | **Federal Wage** - Rate for King County Holidays – Emergency Work | HR | $ 117.00 | $ 1170.00 |
| **Add line items 1–37 and enter total here and onto Page one (1) of ITB under Schedule II.** | | | | | $ 163997.50 |

# Invitation to Bid
## Addendum # 1

King County

Department of Executive Services
Finance and Business Operations Division
**Procurement and Contract Services Section**
206-263-9400 TTY Relay: 711

**ADDENDUM DATE: NOVEMBER 19, 2012**

| | |
|---|---|
| Invitation to Bid (ITB) Title: | Amerex Portable Fire Extinguisher & Amerex Vehicle Suppression System Inspection, Certification, Service, & Parts |
| ITB Number: | 1184-12-PAP |
| Due Date: | November 29, 2012 - 2:00 p.m. Pacific Time |
| Buyer: | Paul Price, paul.price@kingcounty.gov, 206-263-9309 |
| Alternate Buyer: | Mary Schumacher, mary.schumacher@kingcounty.gov, 206-263-9305 |

This addendum is issued to answer questions received for the Original Invitation to Bid posted to King County website on Thursday, November 8th, 2012 as follows:

1. Question: If a fire extinguisher needs to be pulled from service will you have inventory stock to replace it? Or will the contractor be required to supply it at time of service?

   Answer: The County expects Contractors to have spare extinguishers that can be supplied at the time of service if needed, see Section 6.2.C.

2. Question: Are sub-contractors allowed?

   Answer: No, the County is looking for a company that can do the work, see Section 6.13.B and Section 7.3.B.

**All other terms and conditions shall remain the same.**

Upon request, this Invitation to Bid Addendum will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities.