KingCounty

**Finance and Business Operations Division**
**Procurement and Contracts Services Section**
**Department of Executive Services**

CNK-ES-0340
3rd Floor
401 5th Avenue
SEATTLE, WA 98104

206-263-9400 Ph
206-296-7676 Fax
TTY Relay: 771
www.kingcounty.gov

CONTRACTOR:
HERTZ CORPORATION
18625 DES MOINES MEMORIAL DR

SEATTLE, WA 98148 United States
Fax: (206) 8354755

# CONTRACT

| CONTRACT NO. | REVISION | PAGE |
|---|---|---|
| 5461155 | 0 | 1 of 1 |

| CREATION DATE | BUYER |
|---|---|
| 22-JUN-2012 | RENA JACKSON |
| DATE OF REVISION | BUYER |
| | |

SHIP TO:
KC DES FBOD PCSS GOODS AND SERVICES
401 5TH AVE, CNK-ES-0340
SEATTLE, WA 98104

BILL TO:
KC DES FBOD ACCOUNTS PAYABLES
401 5TH AVE, CNK-ES-0320
SEATTLE, WA 98104

| CONTRACTOR NO | PAYMENT TERMS | FREIGHT TERMS | FOB | SHIP VIA | CONFIRM TO |
|---|---|---|---|---|---|
| 178033 | NET30DAYS | Paid | DESTINATION, FREIGHT PAID | Best Way | RICHARD MCINTOSH Telephone: (206) 835-4752 |

## DESCRIPTION

Furnish Automobile Rentals, to King County personnel as requested, during the period August 15, 2012 through August 14, 2017, in accordance with ITB #1180-12-RLJ and responding offer of The Hertz Corporation, both incorporated by reference as if fully set forth herein.

Individual standard Purchase Orders with unique Purchase Order numbers referencing this Contract Purchase Agreement will be issued by King County to authorize the purchase and payment of Goods and Services.

All invoices must reference the individual Standard Purchase Order number to avoid delay in payments.

ORIGINAL

# Invitation to Bid

King County

Department of Executive Services
Finance and Business Operations Division
**Procurement and Contract Services Section**
206-263-9400 TTY Relay: 711

**ADVERTISED DATE: MAY 17, 2012**

| | |
|---|---|
| Invitation to Bid (ITB) Title: | Automobile - Rentals |
| ITB Number: | 1180-12-RLJ |
| Due Date: | June 7, 2012 - 2:00 p.m. |
| Buyer: | Rena Jackson, rena.jackson@kingcounty.gov, 206-263-9385 |
| Alternate Buyer: | Rick Davison, rick.davison2@kingcounty.gov, 206-263-9307 |

Furnish Automobile Rentals as requested by King County personnel in accordance with the attached instructions, requirements and specifications.

**PRE-BID CONFERENCE**

Date: May 24, 2012
Time: 10:00 am
Location:
Chinook Bldg, 3rd Floor, Dahlia Rm
401 Fifth Avenue
Seattle, WA 98104

Sealed Bids are hereby solicited and will only be received by:
King County Procurement Services Section
Chinook Building, 3rd Floor
401 Fifth Avenue
Seattle, WA 98104
Office Hours: 8:00 a.m. – 5:00 p.m.
Monday - Friday

**BIDDERS SHALL COMPLETE AND SIGN THE FORM BELOW.**

We acknowledge that all Addenda have been examined as part of the Contract documents. The submittal is signed by an authorized representative of the Bidder accepting all terms and conditions contained in the bid and any addenda. We acknowledge that attaching our terms and conditions or modifying the ITB terms and conditions may result in our bid being rejected.

| Company Name | | |
|---|---|---|
| The Hertz Corporation | | |
| Address | | City/State /Postal Code |
| 18625 Des Moines Memorial Drive | | Seattle, WA 98148 |
| Signature | Print name and title | |
| Richard B. McIntosh | Richard McIntosh - Sr. Account Representative | |
| Email | Phone | Fax |
| rmcintosh@hertz.com | 206-835-4752 | 206-835-4755 |
| SCS/DBE Certification Number | | |

Upon request, this Invitation to Bid will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities.

## SECTION 1 Instruction to Bidders

### 1.1 Introduction

The purpose of this Invitation to Bid is to establish a contract to provide goods or services on an as-needed basis. Any quantities listed herein are for bidding purposes only and represent King County's estimated annual requirements. The County will be neither obligated nor restricted to the quantities or locations indicated.

### 1.2 Bid Submittal Procedure

The **original and two (2) copies** of this solicitation document shall be completed, signed and submitted. Failure to return the solicitation document may result in disqualification of the Bidder. The original shall be noted or stamped "original." Bids and modifications thereof shall be enclosed in a sealed envelope, with the "Bid Opening Label" completed and affixed.

Bidders are encouraged to use recycled paper in the preparation of additional documents submitted with this solicitation, and shall use both sides of paper sheets where practicable.

Sealed bids shall contain all required attachments and information and be submitted to King County (hereinafter "County") no later than the date, time and place stated on the front of this ITB or as amended. The bidder shall show the title and number, the due date specified, and the name and address of the bidder on the face of the envelope. Bidders are cautioned that failure to comply may result in non-acceptance of the bid. The Bidder accepts all risks of late delivery of mailed bids or of mis-delivery regardless of fault. Bids properly and timely submitted will be publicly opened.

Bids will only be accepted from Contractors able to complete the delivery of goods or services described in the specifications. Joint ventures shall submit one bid for the team, with accompanying proof of the joint venture agreement.

If a company chooses not to submit a bid, the County requests the company advise the Buyer by email if they desire to remain listed for the subject of this ITB and state reason they did not submit a bid.

### 1.3 Electronic Commerce and Correspondence

King County is committed to reducing costs and facilitating quicker communication to the community by using electronic means to convey information. As such, most Invitations to Bid, Requests for Proposal, and Requests for Qualifications as well as related exhibits, appendices, and issued addenda can be found on the King County Internet Web Site, located at http://www.kingcounty.gov/procurement. Current bidding opportunities and information are available by accessing the "Solicitations" tab in the left hand column.

King County Procurement Services features an Online Vendor Registration (OVR) program that permits vendors, consultants and contractors to register their business with the County. This OVR system allows interested parties to either directly register their firm by creating a unique User ID, or to visit the website as a guest. Information regarding bid documents will be available to all users; however, site visitors accessing the site as a guest will not be able to document their interest in a project or add their name to the document holder's list. They will receive no automatic notification of issued addenda. As such, the County encourages full registration in order to directly communicate with document holders regarding any issued addenda or other important information concerning the solicitation.

After submittals have been opened in public, the County will post a listing of the businesses submitting proposals, and later, any final award determination.

Full information on vendor registration is available at the website.

### 1.4 Alterations to Document

Any addition, limitation or provision made or attached to the bid may render it non-responsive and/or irregular and be cause for its rejection.

Bidders may be required to submit additional documents as part of the bid package. Any alteration of such documents by erasure or interlineations shall be explained or noted and initialed by the Bidder.

### 1.5 Late Bids

Bids, modifications of bids, and withdrawal of bids received at the office designated in the solicitation after the exact hour and date specified for receipt will not be considered.

### 1.6 Cancellation of ITB or Postponement of Bid Opening

The County reserves the right to cancel the ITB at any time.

The County may change the date and time for submitting bids prior to the date and time established for submittal.

### 1.7 Addenda

If at any time, the County changes, revises, deletes, clarifies, increases, or otherwise modifies the ITB, the County will issue a written Addendum to the ITB.

### 1.8 Questions and Interpretation of the ITB

No oral interpretations of the ITB will be made to any Bidder. All questions and any explanations must be requested in writing and directed to the Buyer no later than seven (7) days prior to the due date specified in the solicitation. Oral explanations or instructions are not binding. Any information modifying a solicitation will be furnished to all bidders by an addendum.

Days, as referenced in this document, are calendar days unless otherwise specified.

Communications concerning this bid, with other than the listed Buyer may cause the Bidder to be disqualified.

### 1.9 Examination of Bid Documents

The submission of a bid shall constitute an acknowledgement upon which the County may rely that the Bidder has thoroughly examined and is familiar with the ITB, including any work site identified in the ITB, and has reviewed and inspected all applicable statutes, regulations, ordinances and resolutions addressing or relating to the goods or services to be provided hereunder.

The failure of a Bidder to comply with above requirement shall in no way relieve the Bidder from any obligations with respect to its bid or to any Contract awarded pursuant to this ITB. No claim for additional compensation shall be allowed which is based upon a lack of knowledge or misunderstanding of this ITB.

### 1.10 Modifications of Bid or Withdrawal of Bid Prior to Bid Due Date

At any time before the time and date set for submittal of bids, a Bidder may submit a modification of a bid previously submitted to the County. All bid modifications shall be made in writing, executed and submitted in the same form and manner as the original bid.

Bids may be withdrawn by written notice received prior to the exact hour and date specified for receipt of bids. A bid also may be withdrawn in person by a Bidder or authorized representative provided their identity is made known and they sign a receipt for the bid, but only if the withdrawal is made prior to the exact hour and date set for receipt of bids. All requests for modification or withdrawal of bids, whether in person or written, shall not reveal the amount of the original bid.

### 1.11 Bid Withdrawal After Public Opening

Except for claims of error granted by the County, no Bidder may withdraw a bid after the date and time established for submitting bids, or before the award and execution of a Contract pursuant to this ITB, unless the award is delayed for a period exceeding the period for bid effectiveness.

Requests to withdraw a bid due to error must be submitted in writing along with supporting evidence for such claim for review by the county. Evidence must be delivered to the county within two (2) business days after request to withdraw. The County reserves the right to require additional records or information to evaluate the request. Any review by the County of a bid and/or any review of such a claim of error, including supporting evidence, creates no duty or liability on the County to discover any other bid error or mistake, and the sole liability for any bid error or mistake rests with the Bidder.

### 1.12 Cost of Bid and Samples

The County is not liable for any costs incurred by Bidder in the preparation and evaluation of bids submitted. Samples of items required must be submitted to the location and by the time specified. Unless otherwise specified, samples shall be submitted with no expense to the County. If not destroyed by testing, samples may be returned at the bidder's request and expense.

### 1.13 Collusion

By signing this bid, the Bidder certifies that they have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding. If the County determines that collusion has occurred among Bidders, none of the bids from the participants of such collusion will be considered. The County's determination will be final.

### 1.14 Bid Effective Date

All bids submitted shall be a firm bid for a minimum period of ninety (90) days after the bid opening date, unless otherwise stated in writing in the bid. The County may request a Bidder grant an extension of the bid effective period.

### 1.15 Bid Price and Tax

The bid price shall include everything necessary for the prosecution and completion of the Contract, except as may be provided otherwise in this ITB.

Bid Prices shall include all freight charges, FOB to the designated delivery point(s).

Taxes: Sales/use taxes and Federal excise taxes shall not be included in the bid price. The County shall pay any Washington State sales/use taxes applicable to the Contract price or tender an appropriate amount to the Contractor for payment to Washington State. The Bidder is cautioned that taxes may be a factor in evaluating the total cost of bid.

The County is exempt from Federal excise and Transportation taxes. All other government taxes, duties, fees, licenses, permits, royalties, assessments and charges shall be included in the bid price. Said exemption is made pursuant to Chapter 32 of the Internal Revenue Code and Registry No. A-1 02374. When requested, an exemption certificate will be furnished.

### 1.16 Protest Procedures

King County has a process in place for receiving protests based upon invitation to bid or contract awards. The protest procedures are available at http://www.kingcounty.gov/procurement/faq, Suppliers web page.

## SECTION 2 Bid Evaluation and Contract Award

### 2.1 Evaluation of Bids

Bids will be evaluated by the County to determine which bid, if any, may be deemed to be the low responsive bid from a responsible bidder, and should be accepted in the best interest of the County.

The King County Contracting Opportunities Program is incorporated in this ITB. The determination of lowest responsive, responsible bidder will include the application of the five (5) percent incentive factor for Small Contractors and Suppliers (SCS).

King County may use prompt payment discount terms in evaluation of this ITB; however, discounts terms of less the twenty (20) days will not be considered. Minimum acceptable payment terms by the County without benefit of twenty (20) day discount will be net 30 days.

In the event of a discrepancy between the unit price and the extended amount for a bid item, the unit price will govern.

### 2.2 Responsive and Responsible

Responsive

The County will consider all the material submitted by the Bidder, and other evidence it may obtain otherwise, to determine whether the Bidder is in compliance with the terms and conditions set forth in this ITB.

Responsible

In determining the responsibility of the bidder, the County may consider the ability, capacity and skill to perform the Contract or provide the service required (inspection of the bidder's facility may be required prior to award); the character, integrity, reputation, judgment and efficiency; financial resources to perform the Contract properly and within the times specified; the quality and timeliness of performance on previous contracts with the County and other agencies, including, but not limited to, the effort necessarily expended by the County and other agencies in securing satisfactory performance and resolving claims; compliance with federal, state and local laws and ordinances relating to public contracts; other information having a bearing on the decision to award the Contract.

Failure of a bidder to be deemed responsible or responsive may result in the rejection of a bid.

### 2.3 Financial Resources and Auditing

If requested by the County, prior to the award of a contract, the bidder shall submit proof of adequate financial resources available to carry out the execution and completion of work required by this contract.

King County reserves the right to audit the Contractor throughout the term of this contract to assure the Contractor's financial fitness to perform and comply with all terms and conditions contained within this contract. King County will be the sole judge in determining the Contractor's financial fitness in carrying out the terms of this contract.

### 2.4 King County Contracting Opportunities Program

The purpose of the King County Contracting Opportunities Program is to maximize the participation of Small Contractors and Suppliers (SCS) through the use of a five percent (5%) incentive factor in the award of King County contracts for the purchase of goods or services. The Program is open to all SCS firms certified by King County's Business Development and

Contract Compliance Office. To learn more about this program, or becoming a Certified Firm, as well as a list of Certified Firms, may be obtained by visiting the King County Contracting Opportunities Program Web-site at http://www.kingcounty.gov/BDCC or contacting the Program office at 206-263-9734.

## 2.5 Substitutions

When specific brands, materials, design, style or size are named, such specifications may be construed to be shown solely for the purpose of indicating the standard of quality, performance or intended use.

Where indicated, brands of equal quality, performance and use may be considered by the county, provided the bidder submits with their bid the brand, model, product number and other data necessary for comparison. The county retains the sole right to accept or reject substitutions.

## 2.6 Forms Required Before Contract Award

The Bidder shall submit, within five (5) Days of notification from the County, the applicable documents, insurance, bonds, sworn statements, and other requirements prior to award. Failure by the Bidder to submit required documents may result in rejection of the bid.

- Equal Benefit Worksheet and Declaration Form
- Internal Revenue Service Form W-9 *
- **Certificate of Insurance and Endorsement** * – Have Insurance Agent e-mail or Fax to Buyer evidence of insurance from insurer(s) satisfactory to the county certifying to the coverage of insurance set forth in this ITB.

*If not on file with the County

## 2.7 Rejection of Bids

The County reserves the right to reject any bid for any reason or to waive informalities and irregularities in bids.

In consideration for the County's review and evaluation of its bid, the Bidder waives and releases any claims against the County arising from any rejection of any or all bids, including any claim for costs incurred by Bidders in the preparation and presentation of bids submitted in response to this ITB. In addition, Bidders waive the costs of providing additional information requested.

## 2.8 Single Bid Receipt

If the County receives a single responsive, responsible bid, the County may request an extension of the bid acceptance period and/or conduct a price or cost analysis on such bid. The Bidder shall promptly provide all cost or pricing data, documentation and explanation requested by the County to assist in such analysis. By conducting such analysis, the County shall not be obligated to accept the single bid; the County reserves the right to reject such bid or any portion thereof.

## 2.9 Public Disclosure of Bids

This Contract shall be considered a public document and will be available for inspection and copying by the public in accordance with the Public Records Act, Chapter 42.56 RCW (the "Act").

If the Contractor considers any portion of any record provided to King County under this Contract, whether in electronic or hard copy form, to be protected under law, the Contractor shall clearly identify each such portion with words such as "CONFIDENTIAL," "PROPRIETARY" or "BUSINESS SECRET." If a request is made for disclosure of such portion, the County will determine whether the material should be made available under the Act. If the County determines that the material is subject to disclosure, the County will notify the Contractor of the request and allow the Contractor ten (10) business days to take whatever action it deems necessary to protect its interests. If the Contractor fails or neglects to take such action within said period, the County will release the portions of record(s) deemed by the County to be subject to disclosure. King County shall not be liable to the Contractor for inadvertently releasing records pursuant to a disclosure request not clearly identified by the Contractor as "CONFIDENTIAL," "PROPRIETARY" or "BUSINESS SECRET."

## 2.10 Contract Award

Contract award, if any, will be made by the County to the low, responsive, responsible Bidder. The County will have no obligations until an award is made and an order placed with the Contractor. The County reserves the right to award one or more contracts as determined to be in the County's best interest. The County may accept any individual item, or group of items, or schedules of any bid, unless otherwise stated herein.

A written award mailed or otherwise furnished to a Contractor within the time for acceptance shall be a binding contract.

## SECTION 3 Standard Contractual Terms and Conditions

### 3.1 Administration

This Contract is between the County and the Contractor who shall be responsible for providing the goods or services described herein. The County is not party to defining the division of work between the Contractor and its Subcontractors. The Contractor represents that it has or shall obtain all duly licensed or qualified personnel, materials and equipment required to perform work hereunder.

The Contractor's performance under this Contract may be monitored and reviewed by a Project Manager appointed by the County. Reports and data required to be provided by the Contractor shall be delivered to the Project Manager or Buyer. Questions by the Contractor regarding interpretation of the terms, provisions and requirements of this Contract shall be addressed to the Buyer or Project Manager for response.

### 3.2 Contract Amendments

No oral order or conduct by the County shall constitute a Contract Amendment. Contract Amendments shall only be effective upon written notification by the County. The County reserves the right to amend the contract to add or delete goods or services within the intended scope of this contract. This may include, but is not limited to approval of replacements for discontinued items, add items of like function, or similar in nature or purpose to the originally listed products; the provision of ancillary services in response to minor changes in County needs; extend the contract to include optional terms.

Cost or Price Analysis may be required by the County for the evaluation of contract modifications, terminations, revision to contract requirements or other circumstances as determined by the County.

### 3.3 Invoices and Payment

The Contractor shall submit properly certified invoices to King County. The invoice(s) shall contain the following information: The purchase order/contract number, item numbers, description of supplies or services, quantities, unit prices, extended totals, and discounts, if applicable. For services, identify specific deliverables, and/or hourly rates, hours worked, total hours or related fees.

The Contractor shall bill to the address on the purchase order. The County will take advantage of any prompt payment discount terms bid. Discount periods shall be extended if the invoice is returned for credit or correction.

When a purchase order is issued against this Contract that has the potential for multiple or partial deliveries, a separate invoice shall be generated for each completed delivery accepted by the County.

Failure to comply with these requirements or to provide an invoice in conformance with the contract may delay payment.

Upon acceptance of payment, the Contractor waives any claims for the goods or services covered by the Invoice. No advance payment shall be made for the goods or services furnished by Contractor pursuant to this Contract.

King County will not be bound by prices contained in an invoice that are higher than those in the currently approved price list. If a price increase has not been accepted in writing by King County, the invoice may be rejected and returned to the Contractor for a correction.

### 3.4 Rejection of Goods Or Services

After award, the Buyer or authorized County representative shall have the option of rejecting or refusing delivery of any and all goods or services which are not in strict conformity with the requirements of the specification and the bid. All rejected goods or services shall be promptly replaced or re-performed and be subject to approval by the County. All replacement goods and services shall be provided at the Contractor's own expense.

### 3.5 Re-procurement Costs

When a Contractor fails to furnish goods or services in accordance with the terms of this Contract, and the County must purchase at a price greater than the contract price, the difference may be charged to the Contractor. The County may exercise this charge as a credit against invoices due the Contractor.

### 3.6 Termination For Convenience/Default/Non-appropriation

A. Termination for Convenience

The County for its convenience may terminate this Contract, in whole or in part, at any time by written notice sent certified mail, return receipt requested, to the Contractor. After receipt of a Notice of Termination ("Notice"), and except as directed by the County, the Contractor shall immediately stop work as directed in the Notice, and comply with all other requirements in the Notice. The Contractor will be paid its costs, including necessary and reasonable Contract close-out costs and profit on that portion of the work satisfactorily performed up to the date of termination as specified in the notice. The Contractor shall promptly submit its request for the termination payment, together with detailed supporting documentation. If the Contractor has any property in its possession belonging to the County, the Contractor shall account for the same and dispose of it in the manner the County directs. All termination payment requests may be subject to Cost or Price Analysis to determine reasonableness and compliance with the Contract and applicable laws and regulations.

B. Termination for Default

If the Contractor does not deliver work in accordance with the Contract, or the Contractor fails to perform in the manner called for in the Contract, or the Contractor fails to comply with any material provisions of the Contract, the County may terminate this Contract, in whole or in part, for default as follows:

A Notice to Cure will be served on the Contractor by certified mail (return receipt requested) or a delivery service capable of providing a receipt. The Contractor shall have ten (10) Days from the date the Notice to Cure was served to cure the default or provide the County with a detailed written plan, which indicates the time and methods needed to bring the work into compliance and cure the default.

If the Contractor has not cured the default or the plan to cure the default is not acceptable to the County, the County may terminate the Contract. Termination shall occur by serving a Notice of Termination by certified mail (return receipt requested) or delivery service capable of providing a receipt on the Contractor setting forth the manner in which the Contractor is in default and the effective date of termination.

The Contractor will only be paid for work delivered and Accepted, or work performed in accordance with the manner of performance set forth in the Contract less any damages to the County caused by or arising from such default. All termination payment requests are

subject to Cost or Price Analysis to verify compliance with the Contract and applicable laws and regulations.

The termination of this Contract shall in no way relieve the Contractor from any of its obligations under this Contract nor limit the rights and remedies of the County hereunder in any manner.

C. Termination for Non-Appropriation

If expected or actual funding is withdrawn, reduced, or limited in any way prior to the termination date set forth in this Contract or in any amendment hereto, the County may, upon written notice to the Contractor, terminate this Contract in whole or in part.

In accordance with King County Code 4.04.040B.6, payment shall not exceed the appropriation for the year in which termination is effected. If this Contract is terminated for non-appropriation, the County shall be liable only for payment in accordance with the terms of this Contract for performance rendered prior to the effective date of termination; and, the Contractor shall be released from any obligation under this contract or a related Purchase Order to provide further work pursuant to the Contract as are affected by the termination.

Funding under this Contract beyond the current appropriation year is conditional upon the appropriation by the County Council of sufficient funds to support the activities described in this Contract. Should such an appropriation not be approved, the Contract shall terminate at the close of the current appropriation year. The appropriation year ends on December 31 of each year.

### 3.7 Force Majeure

The term force majeure shall include, without limitation by the following enumeration: acts of nature, acts of civil or military authorities, fire, accidents shutdowns for purpose of emergency repairs, industrial, civil or public disturbances, causing the inability to perform the requirements of this Contract. If any party is rendered unable, wholly or in part, by a force majeure event or any event cause not within such party's control, to perform or comply with any obligation or condition of this Contract, upon giving notice and reasonably full particulars to the other party, such obligation or condition shall be suspended only for the time and to the extent commercially practicable to restore normal operations. In the event the Contractor ceases to be excused pursuant to this provision, then the County shall be entitled to exercise any remedies otherwise provided for in this Contract, including Termination for Default.

Whenever a force majeure event causes the Contractor to allocate limited resources between or among the Contractor's customers, the County shall receive no less priority in respect to such allocation than any of the Contractor's other customers.

### 3.8 Taxes, Licenses, and Certificate Requirements

This Contract and any of the work provided hereunder is contingent and expressly conditioned upon the ability of the Contractor to provide the specified goods or services consistent with applicable federal, state or local laws and regulations. If, for any reason, the Contractor's required compliances are terminated, suspended, revoked or in any manner modified from their status at the time this Contract becomes effective, the Contractor shall notify the County immediately of such condition in writing.

The Contractor and subcontractor(s) shall maintain and be liable for all taxes (except sales/use taxes), fees, licenses, permits and costs as may be required by applicable federal, state or local laws and regulations as applicable to the work under this Contract.

### 3.9 Assignment

Neither party shall assign any interest, obligation or benefit under or in this Contract or transfer any interest in the same, whether by assignment or novation, without prior written consent of the other party. If assignment is approved, this Contract shall be binding upon and inure to the benefit of the successors of the assigning party. This provision shall not prevent the Contractor from pledging any proceeds from this Contract as security to a lender so long as King County Policy Fin10-1 (AP), paragraph 6.1.3 is followed. If assignment is approved, it shall be accepted by either party upon the posting of all required bonds, securities and the like by the assignee, and the written agreement by assignee to assume and be responsible for the obligations and liabilities of the Contract, known and unknown, and applicable law.

### 3.10 Indemnification and Hold Harmless

To the maximum extent permitted by law and except to the extent caused by the sole negligence of the County, the Contractor shall indemnify and hold harmless the County, its officers, officials, agents and employees, from and against any and all suits, claims, actions, losses, costs, penalties and damages of whatsoever kind or nature arising out of, in connection with, or incident to the goods and/or services Provided by or on behalf of the Contractor. In addition, the Contractor shall assume the defense of the County and its officers and employees in all legal or claim proceedings arising out of, in connection with, or incidental to such goods and/or services: shall pay all defense expenses, including reasonable attorney's fees, expert fees and costs incurred by the County on account of such litigation or claims. This indemnification obligation shall include, but is not limited to, all claims against the County by an employee or former employee of the Contractor or its Subcontractors, and the Contractor, by mutual negotiation, expressly waives all immunity and limitation on liability, as respects the County only, under any industrial insurance act, including Title 51 RCW, other Worker's Compensation act, disability benefit act, or other employee benefit act of any jurisdiction which would otherwise be applicable in the case of such claim. In the event that the County incurs any judgment, award and/or cost including attorney's fees arising from the provisions of this subsection, or to enforce the provisions of this subsection, any such judgment, award, fees, expenses and costs shall be recoverable from the Contractor. In the event of litigation between the parties to enforce the rights under this subsection, reasonable attorney fees shall be allowed to the substantially prevailing party.

In the event the County incurs attorney fees and/or costs in the defense of claims under this provision such attorney fees and costs shall be recoverable from the Contractor. In addition King County shall be entitled to recover from the Contractor its attorney fees, and costs incurred to enforce the provisions of this section.

The indemnification, protection, defense and save harmless obligations contained herein shall survive the expiration, abandonment or termination of this Contract.

Nothing contained within this provision shall affect and/or alter the application of any other provision contained within this Contract.

### 3.11 Applicable Law and Forum

Except as hereinafter specifically provided, this Contract shall be governed by and construed according to the laws of the State of Washington, including, but not limited to, the Uniform

Commercial Code, Title 62A RCW. Any claim or suit concerning this Contract shall only be filed in either the King County Superior Court or U.S. District for the Western District of Washington, in Seattle.

### 3.12 Conflicts of Interest and Non-Competitive Practices

By entering into this Contract to perform work, the Contractor represents that it has no direct or indirect pecuniary or proprietary interest, and that it shall not require any interest that conflicts in any manner or degree with the work required to be performed under this Contract. The Contractor shall not employ any Person or agent having any conflict of interest. In the event that the Contractor or its agents, employees or representatives hereafter acquires such a conflict of interest, it shall immediately disclose such conflict to the County. The County shall require that the Contractor take immediate action to eliminate the conflict up to and including termination for default.

By entering into this Contract to perform work, the Contractor represents that no Persons except as designated by Contractor shall be employed or retained to solicit or secure this Contract with an agreement or understanding that a commission, percentage, brokerage, or contingent fee would be paid; and no gratuities, in the form of entertainment, gifts or otherwise, were bided or given by the Contractor or any of its agents; employees or representatives, to any official, member or employee of the County or other governmental agency with a view toward securing this Contract or securing favorable treatment with respect to the awarding or amending, or the making of any determination with respect to the performance of this Contract.

### 3.13 Disputes, Claims and Appeals

The Contractor shall address questions or claims regarding the Contract in writing to the Buyer and Project Manager, within ten (10) Days of the date on which the Contractor knows or should know of the question or claim. No claim by the Contractor shall be allowed if asserted after final payment under this Contract. No claim shall be allowed for any costs incurred more than ten (10) Days before the Contractor gives written notice, as required in this section. The Buyer and Project Manager shall ordinarily respond to the Contractor in writing with a decision, but absent such written response, the question or claim shall be deemed denied upon the tenth (10th) Day following receipt by the Buyer and Project Manager.

In the event the Contractor disagrees with the determination of the Buyer and Project Manager, the Contractor shall within five (5) Days of the date of such determination, appeal the determination in writing to the Procurement and Contract Services Section Manager. Such written notice of appeal shall include all information necessary to substantiate the appeal. The Procurement and Contract Services Section Manager shall review the appeal and make a determination in writing, which shall be final. Appeal to the Procurement and Contract Services Section Manager shall be a condition precedent to alternative dispute resolution or litigation.

Pending final decision of a dispute hereunder, the Contractor shall proceed diligently with the performance of the Contract and in accordance with the direction of the Buyer or Project Manger. Failure to comply precisely with the time deadlines under this subsection as to any claim shall operate as a waiver and release of that claim and an acknowledgement of prejudice to the County.

### 3.14 Maintenance of Records/Audits

The Contractor shall maintain, and shall require any sub-contractor to maintain, accounts and records, including personnel, property, financial, and programmatic records and such other records as may be deemed necessary by the County to ensure proper accounting for all

contract funds and compliance with this Contract. All such records shall sufficiently and properly reflect all direct and indirect costs of any nature expended and services provided in the performance of this Contract. The Contractor shall make such documents available to the County for inspection, copying, and auditing upon request.

All records referenced in subsection (A) shall be maintained for a period of six (6) years after completion of work or termination hereof unless permission to destroy them is granted by the Office of the Archivist in accordance with RCW Chapter 40.14, or unless a longer retention period is required by law.

The Contractor shall provide access to its facilities, including those of any sub-contractor, to the County, the State and/or federal agencies or officials at all reasonable times in order to monitor and evaluate the services provided under this Contract.

The Contractor agrees to cooperate with County or its designee in the evaluation of the services provided under this Contract and to make available all information reasonably required by any such evaluation process. The results and records of said evaluation shall be maintained and disclosed in accordance with RCW Chapter 42.56.

If the Contractor expended a total of $500,000.00 or more in federal awards during its fiscal year, and is a non-profit organization, and is, under this Contract, carrying out or administering a program or portion of a program, it shall have an independent audit conducted in accordance with OMB Circular A-133, which shall comply with the requirements of GAAS (generally accepted auditing standards), GAO's Government Audit Standards and OMB Circular A-133, as amended and as applicable. Contractors expending federal awards from more than one source shall be responsible for determining if the combined financial awards are equal to or greater than $500,000.00. The Contractor shall provide one copy of the audit report to each County division providing federal awards to the Contractor no later than nine (9) months subsequent to the end of the Contractor's fiscal year.

### 3.15 Other Public Agency Orders

The Washington State Interlocal Cooperative Act RCW 39.34 provides that other governmental agencies may purchase goods or services on this solicitation or contract in accordance with the terms and prices indicated therein if all parties agree. The County does not accept any responsibility or involvement in the purchase orders or contracts issued by other public agencies.

### 3.16 Environmental Purchasing Policy

Bidders able to supply products containing recycled and environmentally preferable materials that meet performance requirements are encouraged to offer them in bids and proposals.

The Bidder and Contractor shall use recycled paper for all printed and photocopied documents related to the submission of this solicitation and fulfillment of the contract and shall, whenever practicable, use both sides of the paper. (Reference: KCC 10.16 & King County Executive Policy CON 7-1-2).

### 3.17 Industrial and Hazardous Waste

The Contractor shall comply with all applicable local ordinances, state and federal statutes, and supporting rules and regulations governing the discharge of industrial waste to public sewer, private sewer, or side sewer tributary to the metropolitan sewer system.

Contractor shall handle and dispose of all hazardous wastes in compliance with all applicable local, state and federal laws and regulations, including the Resource Conservation and

Recovery Act, the Washington Hazardous Waste Management Act, and applicable rules and regulations of the Environmental Protection Agency and the Department of Ecology governing the generation, storage, treatment, transportation or disposal of hazardous wastes.

### 3.18 Patents and Royalties

The Contractor is responsible for paying all license fees, royalties or the costs of defending claims for the infringement of any intellectual property that may be used in performing this Contract.

### 3.19 Supported Employment Program

The County encourages the creation of supported employment programs for developmentally and/or severely disabled individuals. The County itself has such a program and is actively seeking to do business with those Contractors and Consultants that share this employment approach. If your firm has such a program, or intends to develop such a program during the life of this Contract, please submit Documentation supporting this claim with your bid. If you have questions, or need additional information, please contact the Community and Human Services Division, Developmental Disabilities Division, 206-263-9061.

### 3.20 Nondiscrimination and Equal Employment

A. Nondiscrimination in Employment - During performance of this Contract, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of the employee or applicant's sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age except by minimum age and retirement provisions, unless based upon a bona fide occupational qualification.

B. Equal Employment Opportunity Efforts - The Contractor will undertake equal employment opportunity efforts to ensure that applicants and employees are treated, without regard to their sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age. The Contractor's equal employment opportunity efforts shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeships. The Contractor agrees to post in conspicuous places available to employees and applicants for employment notices setting forth this nondiscrimination clause. In accordance with KCC 12.16.010.J, "equal employment opportunity efforts" shall mean active efforts to ensure equal opportunity in employment that is free from all forms of discrimination.

C. Equal Benefits To Employees With Domestic Partners - Pursuant to Ordinance 14823, King County's "Equal Benefits" (EB) ordinance, and related administrative rules adopted by the County Executive, as a condition of award of a contract is valued at $25,000 or more, the Contractor agrees that it shall not discriminate in the provision of employee benefits between employees with spouses, and employees with domestic partners during the performance of this Contract. Failure to comply with this provision shall be considered a material breach of this Contract, and may subject the Contractor to administrative sanctions and remedies for breach.

When the contract is valued at $25,000 or more, the Contractor shall complete a Worksheet and Declaration form for County review and acceptance prior to Contract execution. The EB Compliance forms, Ordinance 14823 (which is codified at KCC

Chapter 12.19) and related administrative rules are incorporated herein by reference. They are also available online at http://www.kingcounty.gov/procurement/forms, Equal Benefits web page.

D. Nondiscrimination in Subcontracting Practices - During the term of this Contract, the Contractor shall not create barriers to open and fair opportunities to participate in County contracts or to obtain or compete for contracts and subcontracts as sources of supplies, equipment, construction and services. In considering offers from and doing business with subcontractor and suppliers, the Contractor shall not discriminate against any person because of their sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age except by minimum age and retirement provisions, unless based upon a bona fide occupational qualification.

E. Compliance with Laws and Regulations - The Contractor shall comply fully with all applicable federal, state and local laws, ordinances, executive orders and regulations that prohibit discrimination. These laws include, but are not limited to, RCW Chapter 49.60, Titles VI and VII of the Civil Rights Act of 1964, the American with Disabilities Act, and the Restoration Act of 1987. In addition, King County Code chapters 12.16, 12.17 and 12.18 are incorporated herein by reference and the requirements in these code sections shall specifically apply to this contract. The Contractor shall further comply fully with any equal opportunity requirements set forth in any federal regulations, statutes or rules included or referenced in the contract documents.

F. Small Contractors and Suppliers and Minority and Women Business Enterprises Opportunities. King County encourages the Contractor to utilize small businesses, including Small Contractors and Suppliers (SCS) and minority-owned and women-owned business enterprises certified by the Washington state Office of Minority and Women's Business Enterprises (OMWBE) in County contracts. The County encourages the Contractor to promote open competitive opportunities for small businesses, including SCS firms and minority-owned and women-owned business enterprises. Program information is available at http://www.kingcounty.gov/bdcc.

G. Sanctions for Violations - Any violation of the mandatory requirements of the provisions of this Section shall be a material breach of contract, for which the Consultant may be subject to damages, withholding payment and any other sanctions provided for by contract and by applicable law.

### 3.21 Non-Waiver of Breach

No action or failure to act by the County shall constitute a waiver of any right or duty afforded to the County under the Contract; nor shall any such action or failure to act by the County constitute an approval of, or acquiescence in, any breach hereunder, except as may be specifically stated by the County in writing.

### 3.22 Severability

Whenever possible, each provision of this Contract shall be interpreted to be effective and valid under applicable law. If any provision is found to be invalid, illegal, or unenforceable, then such provision or portion thereof shall be modified to the extent necessary to render it legal, valid, and enforceable and have the intent and economic effect as close as possible to the invalid, illegal, and unenforceable provision. If it is not possible to modify the provision to render it legal, valid and enforceable, then the provision shall be severed from the rest of this Contract. The invalidity, illegality or unenforceability of any provision shall not affect the

validity, legality or enforceability of any other provision of this Contract, which shall remain valid and binding.

### 3.23 Certification Regarding Debarment, Suspension and Other Responsibility Matters

If this Contract is a covered transaction for purposes of 49 CFR Part 29, the Contractor is required to verify that none of the Contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945. The Contractor is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier covered transaction it enters into. By signing and submitting this Contract, the Contractor certifies as follows:

The certification in this clause is a material representation of fact relied upon by King County. If it is later determined that the Contractor knowingly rendered an erroneous certification, in addition to remedies available to King County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The Contractor agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any Contract that may arise from this Contract. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

### 3.24 Incorporation of Documents

The contract between the awarded bidder and King County shall include all documents mutually entered into at the time of contract award, specifically including the contract document, the solicitation, and the response to the solicitation. The contract must include, and be consistent with, the specifications and provisions stated in this solicitation. King County shall not be bound nor obligated to enter into or sign additional agreements and or documents other than those required by law.

## SECTION 4 Specific Contractual Terms & Conditions

### 4.1 Contract Value

The estimated annual value of this contract is approximately **$500,000.00**. King County will not be limited, restricted or bound by this dollar value, nor shall the County be obligated to purchase any items contained in this ITB.

### 4.2 Contract Term

The term of this Contract will be **five (5) years**, subject to the termination clauses contained herein. King County reserves the right to extend the term if determined to be in the best interest of the County.

Contracts or purchase orders will be issued by the County. Contract amendments or change orders issued by the County may reflect modification(s) of contract terms, funding or other matters.

King County reserves the right to purchase the goods or services described herein from other sources. The Contractor does not have the exclusive right to fill all of the County's requirements for the goods or services awarded nor will the County be obligated to purchase the estimated annual quantity, or any quantity contained in this Contract.

### 4.3 Contract Administrative Fee

This contract is subject to an Administrative Fee (Fee), of 1% (.01), when used by political subdivisions outside of King County's Departments, Divisions, or Agencies. The Fee shall be based on total sales made to each governmental entity, less sales/use tax, freight and any credit(s), (if applicable), in accordance contract terms and conditions. The Fee shall be paid by the contractor, payable and remitted to King County Procurement and Contract Services Section on July 31st and January 31st of each year and cover sales for the first and second half of the calendar year respectively. Fees submitted shall reference its respective contract number and include a sales report for the payment period showing the total sales to each governmental entity, excluding King County. The contractor shall not invoice the Fee to any contract user as an item on a sales invoice or by any other means.

### 4.4 Price Revisions

Prices shall remain firm for the duration of the Contract period. The Contractor may request price changes, and shall supply documentation satisfactory to King County such as changes to the Producers Price Index for the commodity, the Consumer Price Index for the Seattle-Tacoma-Bremerton area, or a manufacturer's published notification of price change(s). Reasonable price changes based on market conditions and price/cost analysis may be approved by King County.

King County will evaluate this information to determine if revising the pricing is considered fair and reasonable to the satisfaction of King County. Requests for any such change are to be made in writing to the Buyer in the Procurement Services Division office. A written change order issued by the County will institute the price adjustment, provide the new prices and establish the effective date for the new prices.

The Contractor shall endeavor to give the King County Procurement Services Section thirty (30) days but not less than fourteen (14) days written notice prior to the effective date of the price increase. The County may cancel the contract if the price increase request is not approved.

All price reductions at the manufacturer's or distributor's level shall be reflected in a reduction of the contract price(s) to King County retroactive to the effective date of the price reductions.

## 4.5 Use Reports

Use Report Detail:

The Contractor shall, if requested, submit to the Buyer a report of sales made to King County under this Contract. The report, in a format acceptable to King County, shall identify the detail required by the Buyer, which may include but is not limited to, delivery location, the item description, whether it's a Contract or non-Contract item, quantity, price and discount.

Vehicle Rental Reports:

1. The Contractor shall be able to generate monthly reports to view sales and rental history. These reports shall be in Microsoft Excel format and include:
   a. Date and locations of rental
   b. Participant and Traveler
   c. Base and Total cost of rental
2. The Contractor shall generate monthly reports showing loss claims and damages on vehicles cased by the County.

## 4.6 Compliance with Section 504 of the Rehabilitation Act of 1973, as amended (Section 504) and the American with Disabilities Act of 1990 as amended (ADA)

Pursuant to Title II of the ADA, and Section 504, King County must not discriminate against people with disabilities in providing services, programs or activities even if those services, programs or activities are carried out by contractors. The Contractor agrees that it shall provide all programs, services, and activities to County employees or members of the public under this Contract in the same manner as King County is obligated to under Title II of the ADA, and Section 504 and shall not deny participation or the benefits of such services, programs, or activities to people with disabilities on the basis of such disability. Failure to comply with this section shall be a material breach of, and grounds for the immediate termination of, this Contract.

The Contractor agrees to provide to persons with disabilities access to programs, activities and services provided under the Contract or agreement, as required by the disability access laws as defined by KCC 12.16; and:

The Contractor shall not discriminate against persons with disabilities in providing the work under the Contract. In any subcontracts for the programs, activities and services under their Contract or agreement with the County, the Consultant shall include the requirement that the subcontract provide to persons with disabilities access to programs, activities and services provided under the Contract or agreement, as required by the disability access laws as defined by KCC 12.16, that the subcontractor shall not discriminate against persons with disabilities in providing the work under the Contract and that the subcontractor shall provide that the County is a third party beneficiary to that required provision.

## 4.7 Insurance Requirements

King County is self-insured and will provide proof of coverage to the Contractor upon request. To be covered by insurance, a description of the vehicle to include its year, make, model and license plate number shall be reported via e-mail, or fax to requesting department within King County upon rental.

The Contractor shall be responsible for comprehensive and collision insurance in excess of $1,000.00. King County is responsible for liability insurance for damage done by the car, by the driver to property. King County will reimburse the Contractor for vehicle damage up to $1,000.00 per incident.

## SECTION 5 Technical Specifications

### 5.1 General

The purpose of this Invitation to Bid is to establish a contract for either daily or month-to-month rental of various makes and models of vehicles for use by authorized personnel within King County.

The King County Sheriff's Department will be the primary user, however other King County agencies may utilize this contract.

King County shall not be restricted or bound by any quantities or dollar estimates contained within this ITB, nor shall the County be obligated or guarantees that any of the vehicles shall be rented.

### 5.2 Mandatory Requirements

To be considered responsive, a Bidder shall meet the following requirements prior to contract award. Failure to provide the requested information or to comply affirmatively with any of the requirements may result in disqualification of the bidder or cancellation of the contract after contract award.

All response times stated herein shall be measured from the County's initial call for service. Failure to comply with any of the time frames listed may result in liquidated damages to the Contractor (see Subsection 5.2. Q.).

A. Rental Company:

Shall be an established car rental company with branch locations for vehicle pickup and return within King County.

Shall have all required licenses, bonding, facilities, equipment vehicles and trained personnel necessary to perform the requirements specified in this bid.

B. Number of Vehicles:

King County has a base need of approximately 30 vehicles. This estimate can be increased to 70 or more, or reduced to 20 or less vehicles at the discretion of the County.

C. Age/Model/Year:

All vehicles as indicated in Subsection 6.5 shall be a maximum of two (2) years old or newer.

D. Mileage:

Rental rates shall allow for free unlimited mileage.

1. King County shall put approximately 2,500 miles per month on each vehicle.

E. Size/Style/Make of Automobiles:

The Contractor shall provide a wide selection of vehicles makes and models, i.e., high-end luxury, mini-vans, vans, small and large SUV's, pickups, mid-sized sedans, sub-compacts, and compacts, from a variety of manufacturers to include: Ford, Chevrolet, Dodge, Chrysler, Pontiac, Mercury, Buick, Toyota, Nissan, Suzuki, Saturn, Jeep, GMC, Honda, Subaru and Mitsubishi.

F. Appearance/Color/Accessories:

All vehicles shall be non-official in appearance and shall be unique within the rental fleet. The exterior vehicle color shall include blue, brown, beige, maroon, silver or white. Vehicles shall be equipped with all standard equipment provided by the manufacturer. Minimum mandatory accessories and options shall include automatic transmissions, radial all-weather tires, air conditioning, AM/FM radios, power windows, door locks, and rear window defrosters. Desirable accessories include window tinting on request, tilt-steering wheels, and other available options for increased comfort and convenience.

G. Contractor Markings:

All vehicles shall be free from decals, markings, license plate covers denoting Contractor's name on the vehicle.

H. Delivery:

The initial rental of vehicles shall commence within thirty (30) days of contract award. King County personnel shall pick up vehicles at the Contractor's local facility(s) within King County. Routine rentals shall be available for pickup within one (1) business day after notification by the County.

I. Specific Request:

On occasion, King County has need for a specific vehicle(s), which may not be listed in Subsection 6.5, for various assignments. The Contractor shall make every attempt to provide the specified make and model of the vehicle requested by the County and shall provide the vehicle by the mutually agreed upon delivery date. Rental rates shall not exceed the standard industry rates for the vehicle requested.

J. Switch-outs:

The County may require vehicles to be "switched out" on an as-needed basis. The Contractor shall allow up to two (2) switch-outs per contract driver per month. The Contractor shall perform routine switch-out transactions within one (1) business day or less after receiving a request from the County.

In the case of compromised/made vehicles, breakdowns, accidents and emergencies, the Contractor shall replace the vehicle upon notification by the County, within the following timeframes:

1. Within King, Pierce, and Snohomish Counties: 1-2 hours
2. All other areas within the State of Washington: 4 hours

   The vehicle shall be towed at the Contractor's expense to the nearest vendor location and the switch of vehicles shall take place at that time.

K. Inspection of Vehicles:

Rented vehicles shall be jointly inspected by the Contractor and renter upon delivery to the renter and return to the Contractor. All damage or necessary repairs shall be documented and signed by the representative of each party in order to record the exact condition of each vehicle at the time of delivery and return. King County shall not be responsible to damage and/or necessary repairs not recorded on the inspection report at the time of delivery of the vehicle. King County shall be responsible for the repair of damage considered above and beyond "normal wear and tear," which occurs while the

vehicle is in the custody of the renter up to $1,000 per occurrence (refer to subsection 4.6 Insurance Requirements).

L. Modification of Vehicles by Renter:

No equipment shall be mounted or installed by the County which requires drilling or other modifications of the vehicle, except what is agreed upon between the Contractor and the County.

M. Vehicle License and Registration:

The Contractor shall provide current Washington State vehicle license plates and registration upon delivery. The Contractor is prohibited from disclosing any identifying information concerning the specific vehicles provided to the renter to any source outside of either party without prior approval of the renter. The Contractor shall set up a fictitious account name for the County to minimize the chance of renter's identity being compromised.

N. Servicing and Maintenance of Vehicles:

Routine servicing and maintenance of vehicles shall be provided and paid for by the Contractor at the Contractor's facilities within King County. Renter shall notify the Contractor when non-scheduled maintenance or servicing is required. Renter may opt to switch out vehicle at the time maintenance is required. All fuel and occasional oil additions shall be provided by the County. Vehicles shall always be delivered and accepted by both the Contractor and the County with full gasoline tanks. The rental agreement at the time of pickup shall include the maintenance agreement as specified in the bid documents.

O. Disabled Vehicles:

The Contractor shall be notified when vehicles become disabled due to mechanical or equipment failure and have available a replacement vehicle in accordance with Subsection 5.2. J. Switch-outs.

P. Accident Repair:

Damage or accident repairs shall be provided at the County's option and expense by a commercial repair agency or the Contractor. The Contractor shall provide a replacement vehicle in accordance with Subsection 5.2. J. Switch-outs.

Q. Liquidated Damages:

Failure by the Contractor to provide vehicles in accordance with this agreement and by the date agreed upon with the County shall result in $100.00 per day per vehicle liquidated damage assessment until compliance is achieved.

R. Authorized Drivers:

Drivers renting and operating vehicles under the terms of the contract shall be 21 years or older without additional fees or surcharges.

S. On-line Booking:

The bidder shall have on-line booking capabilities. Proposer rates for this bid shall be accessible through all major Global Distribution Systems (GDS).

T. Invoices:

Invoices shall be submitted by the 10th of the following month of the rental on all vehicles.

Invoices shall include the following information:

1. Driver's first and last name
2. Car Number
3. Make and Model of vehicle being driven
4. Rental Month
5. Rental Amount

## SECTION 6 Bid Response

### 6.1 Required Documents:

The Contractor shall provide the following documents prior to the award of this bid.

A. The Contractor shall provide a list of branch locations for vehicle pickup and delivery within Western Washington as well as any other available locations, i.e. Eastern Washington, Idaho, Oregon and California., which shall include the following information:

1. Firm Name
2. Branch Location
3. Address
4. Toll-free Telephone Number

B. The Contractor shall provide a list of specific vehicles available at this time within each classification specified within Subsection 6.5 – Pricing.

### 6.2 Dedicated Account Representative:

The Contractor shall provide the County with a toll-free telephone number and shall appoint a single, dedicated account representative to provide a communication between the Contractor and the County.

Contact Name: Richard McIntosh

Toll-free Telephone Number: 1-800-654-3131 (Reservations) 206-835-4752 (Direct)

Email Address: rmcintosh@hertz.com

Address: The Hertz Corporation

18625 Des Moines Memorial Drive

Seattle, WA 98148

### 6.3 Customer Service Number:

The Contractor shall provide a 24-hour customer service number accessible by a toll-free telephone number.

Customer Service Telephone Number: 1-800-229-8749 (Firstchoice) or 1-800-654-3131

## 6.4 Prompt Pay Discount

Prompt payment discounts offered by Contractors shall be used to calculate the low bid provided the discount offered allows a minimum of twenty (20) days for payment. The number of days is calculated from the date of acceptance of goods or services or from the date a complete invoice is date stamped as received by King County, whichever event occurs last, and the check/warrant date. The County will take advantage of any prompt payment discount terms bid. Discount period shall be extended if:

A. The date printed on the invoice is more than three (3) days earlier than the invoice receipt date;

B. The delay is caused awaiting a credit memo, invoice correction, adjustment or reissue;

C. An invoice is received prior to receiving the goods ordered.

Prompt Pay Discount Offered: 0 % _____ Days, Net 30 days

## 6.5 Sales Tax

State applicable sales tax rate: 17.2 %

## 6.6 Qualifications and References

To be eligible for award, bidders shall have prior successful experience in the business of leasing/renting vehicles, shall possess all permits and licenses necessary to operate and conduct business in the State of Washington as well as King County, and shall have enough vehicles available to carry out the terms and conditions of this contract. Bidders shall also have a facility for vehicle pickup and maintenance within the boundaries of King County.

List the names and addresses of four (4) customers, for whom the bidder has performed or provided similar goods and/or services, preferably in Washington State, for a period not less than five (5) years. Include dates, contact persons and telephone numbers. Should any reference submitted by a bidder be found unsatisfactory, King County, at its sole option, may reject that bidder's bid. King County shall be the sole judge in determining a satisfactory/unsatisfactory reference response. **Reference must be submitted with bid.**

Company Name: Nordstrom Inc

Company Address: 1501 4th Ave, Suite 900 Seattle, WA 98101

Company Phone: 206-303-2595

Contact Person: Ava Ohashi

Dates: (At least) 1998-present

Company Name: Costco Wholesale
Company Address: 1605 N Sammamish Road, Suite 310
Company Phone: 425-657-1955
Contact Person: Denise Kowalski
Dates: (At least) 1998-present

Company Name: Starbucks Inc
Company Address: 2401 Utah Ave Seattle, WA
Company Phone: 206-318-6618
Contact Person: Raymond Williams
Dates: 1998-present

Company Name: Weyerhaeuser Inc
Company Address: 33663 Weyerhaeuser Way S, Federal Way, WA
Company Phone: 1-800-525-5440
Contact Person: Sue Seabaugh
Dates: (At least) 1998-present

## 6.7 Pricing

In the event of a discrepancy between the unit price and the extended price, the unit price will prevail.

Buyer must customize the sample pricing response provided below to include all items to be awarded.

| Item# | Estimated Qty | Description | Unit Price Per Day | Extended Price Per Day |
|---|---|---|---|---|

**Schedule 1 - Daily Rate:**

| | | | | |
|---|---|---|---|---|
| 1 | 1 | Luxury (i.e. Cadillac DTS, Lincoln Town car or similar) | $ 81.37 | $ 81.37 |
| 2 | 2 | Premium (i.e. Ford Crown Victoria, Toyota Avalon or similar) | $ 81.37 | $ 162.74 |
| 3 | 2 | Full Size (i.e. Chevrolet Impala, Nissan Altima, Dodge Charger or similar) | $ 33.99 | $ 67.98 |

| Item# | Estimated Qty | Description | Unit Price Per Day | Extended Price Per Day |
|---|---|---|---|---|
| 4 | 8 | Standard (i.e. Chevrolet Malibu, Ford Fusion or similar) | $ 31.93 | $ 255.44 |
| 5 | 8 | Standard Hybrid (i.e. Toyota Prius or similar)<br>List Make(s) offered: | $ 40.17 | $ 321.36 |
| 6 | 2 | Intermediate (i.e. Chevrolet Impala, Toyota Corolla or similar) | $ 31.93 | $ 63.86 |
| 7 | 2 | Compact (i.e. Ford Focus or similar) | $ 27.81 | $ 55.62 |
| 8 | 1 | Economy (i.e. Chevy Aveo or similar) | $ 26.81 | $ 26.81 |
| 9 | 3 | Minivan (i.e. Chrysler Town and County, Dodge Caravan or similar) | $ 55.62 | $ 166.86 |
| 10 | 2 | Small SUV (i.e. Ford Escape, Jeep Liberty or similar) | $ 60.77 | $ 121.54 |
| 11 | 2 | Small SUV Hybrid (i.e. Ford Escape or similar) | $ n/a | $ n/a |
| 12 | 2 | Sport Utility (i.e. Chevrolet Trailblazer, GMC Acadia, Dodge Journey or similar) | $ 65.77 | $ 131.54 |
| 13 | 2 | Large SUV (i.e. Chevrolet Tahoe, Ford Expedition, Dodge Durango or similar) | $ 81.37 | $ 162.74 |
| 14 | 2 | Pickup Truck (i.e. Chevrolet Dakota or similar) | $ 81.37 | $ 162.74 |
| 15 | 1 | Large Pickup Truck (i.e. Chevrolet Silverado, Ford F150 or similar) | $ 101.97 | $ 101.97 |
| | | | **Schedule 1 – Daily Rate Total:** | $ 1,882.57** |

| Item# | Estimated Qty | Description | Unit Price Per Month | Extended Price Per Month |
|---|---|---|---|---|
| **Schedule 2 – Monthly Rate:** | | | | |
| 1 | 1 | Luxury (i.e. Cadillac DTS, Lincoln Town car or similar) | $ 805.10 | $ 805.10 |
| 2 | 2 | Premium (i.e. Ford Crown Victoria, Toyota Avalon or similar) | $ 552.90 | $ 1,105.80 |
| 3 | 2 | Full Size (i.e. Chevrolet Impala, Nissan Altima, Dodge Charger or similar) | $ 533.50 | $ 1,067.00 |
| 4 | 8 | Standard (i.e. Chevrolet Malibu, Ford Fusion or similar) | $ 494.70 | $ 3,957.60 |
| 5 | 8 | Standard Hybrid (i.e. Toyota Prius or similar) | $ 568.40 | $ 4,547.20 |
| 6 | 2 | Intermediate (i.e. Chevrolet Impala, Toyota Corolla or similar) | $ 475.30 | $ 950.60 |
| 7 | 2 | Compact (i.e. Ford Focus or similar) | $ 455.90 | $ 911.80 |
| 8 | 1 | Economy (i.e. Chevy Aveo or similar) | $ 436.50 | $ 436.50 |
| 9 | 3 | Minivan (i.e. Chrysler Town and County, Dodge Caravan or similar) | $ 562.50 | $ 1,687.80 |
| 10 | 2 | Small SUV (i.e. Ford Escape, Jeep Liberty or similar) | $ 562.50 | $ 1,125.20 |
| 11 | 2 | Small SUV Hybrid (i.e. Ford Escape or similar) | $ n/a | $ n/a |
| 12 | 2 | Sport Utility (i.e. Chevrolet Trailblazer, GMC Acadia, Dodge Journey or similar) | $ 640.20 | $ 1,280.40 |
| 13 | 2 | Large SUV (i.e. Chevrolet Tahoe, Ford Expedition, Dodge Durango or similar) | $ 688.70 | $ 1,377.40 |
| 14 | 2 | Pickup Truck (i.e. Chevrolet Dakota or similar) | $ 601.40 | $ 1,202.80 |
| 15 | 1 | Large Pickup Truck (i.e. Chevrolet Silverado, Ford F150 or similar) | $ 640.20 | $ 640.20 |
| | | | **Schedule 2 – Monthly Rate Total:** | $ 21,095.40** |

| Item# | Estimated Qty | Description | Unit Price Per Day | Extended Price Per Day |
|---|---|---|---|---|

**Schedule 3: Daily Rental - Seasonal Safety Equipment**

| | | | | |
|---|---|---|---|---|
| 1 | 2 tires/set | Studded Tires | $ n/a | $ n/a |
| 2 | 4 tires/set | Studded Tires, Front Wheel Drive | $ n/a | $ n/a |
| 3 | 2 tires/set | Snow Tires | $ n/a | $ n/a |
| 4 | 1 set | Chains | $ n/a | $ n/a |
| | | **Schedule 3 – Daily Rental - Seasonal Safety Equipment Total:** | | $ n/a |

| Item# | Estimated Qty | Description | Unit Price Per Month | Extended Price Per Month |
|---|---|---|---|---|

**Schedule 4: Monthly Rental - Seasonal Safety Equipment**

| | | | | |
|---|---|---|---|---|
| 1 | 2 tires/set | Studded Tires | $ n/a | $ n/a |
| 2 | 4 tires/set | Studded Tires, Front Wheel Drive | $ n/a | $ n/a |
| 3 | 2 tires/set | Snow Tires | $ n/a | $ n/a |
| 4 | 1 set | Chains | $ n/a | $ n/a |
| | | **Schedule 4 – Monthly Rental -Seasonal Safety Equipment Total:** | | $ n/a |

The Hertz Corporation
Regional Sales Office
18625 Des Moines Memorial Drive, Seattle, WA 98148
Phone: (206)835-4751 Fax: (206)835-4755

**Sales, use, excise tax and vehicle license fee reimbursements, or other taxes, Loss/Damage Waiver (LDW) (except as noted per ITB 1180-12-RLJ RFP requirements), Personal Accident Insurance, Personal Effects Coverage (PAI & PEC), Liability Insurance Supplement (LIS), Refueling Service Charges, airport related fees, energy surcharge, drop off charges, mobile telephone charges, or any other extra services are not included in the rates. No discount shall apply to any such charges.

Above rates are only available at participating Hertz locations in Western Washington. Please see the attached location list.

**Additional Questions for Consideration:**

**Will there be a cost associated with exchanging/swapping vehicles at any participating location nationwide? If so, what will the cost be?**

Hertz does not charge an additional fee for this service provided the car class matches the vehicle originally rented.

**Will the established billing account be accepted at all locations nationwide?**

Yes, one billing account number can be used at all of our global locations.

**Is there a rental location in King County open 24 hours a day 7 days week for vehicle rentals and/or exchanges? If so, where is the location(s)?**

Our Sea-Tac airport location is open 24 hours a day 7 days a week.

**Will additional discounts off standard rates be offered on specialty vehicles not listed in the RFP (for instance, Cadillac Escalades, convertible Corvettes, Mercedes, etc.)? If so, what is the discount?**

Yes. For rentals of car classes other than those indicated above (i.e. luxury SUVs, convertibles, Prestige, Eco, and Adrenaline Collections, etc), a 10% discount on Standard Daily, Weekly, Monthly, or the equivalent rates, will apply.

# Vehicle Guide

## *Before you go, first things first*

**Hertz®**

**Vehicles shown are examples.**
Specific models within car class may vary in availability, capacity, and features. Some cars may not be available at some locations. Use of rental vehicles off paved roads is prohibited.

Passenger
Large Luggage
Small Luggage

| Chevrolet Aveo | Economy Car | A | 5 | 0 | 2 |
|---|---|---|---|---|---|
| Fiat 500 | Subcompact Car | A4 | 2/4 | 0 | 1 |
| Nissan Versa | Compact 2 or 4 Dr | B | 5 | 1 | 2 |
| Toyota Corolla | Intermediate 2 or 4 Dr | C | 5 | 2 | 1 |
| Chrysler 200 | Standard 2 or 4 Dr | D | 5 | 2 | 1 |
| Chevrolet Impala | Fullsize 4 Dr | F | 5 | 2 | 2 |
| Buick LaCrosse | Premium | G | 5 | 2 | 2 |
| Cadillac DTS | Special Luxury | I | 5 | 3 | 2 |
| Mitsubishi Endeavor | 5 Passenger Standard SUV | L | 5 | 3 | 2 |
| Chevrolet Traverse | 7 Passenger Standard SUV | L4 | 7 | 3 | 2 |
| Ford Clubwagon | 12 Passenger Fullsize Van | M | 12 | 3 | 2 |
| Ford E350 Cargo Van | Cargo Van | N4 | 2 | 6 | 3 |
| Toyota RAV4 | Midsize SUV | Q4 | 5 | 2 | 2 |
| Chrysler Town & Country | Minivan | R | 7 | 3 | 2 |
| Chevrolet Silverado | Pickup Truck | S | 2 | 0 | 0 |
| Chevrolet Tahoe | Large SUV | T | 8 | 3 | 2 |
| Chevrolet Yukon XL | Premium Extra Capacity SUV | T6 | 8 | 3 | 3 |
| Chrysler 200 Convertible | Convertible | U | 4 | 0 | 2 |
| Nissan Versa | Special Compact 4 DR | YB | 5 | 1 | 2 |
| Chevrolet HHR | Special Intermediate | YC | 5 | 2 | 1 |
| Nissan Altima | Special Fullsize 4 Dr | YF | 5 | 2 | 2 |
| Chevrolet Equinox | Premium Midsize SUV | YQ | 5 | 2 | 2 |
| Chevrolet Traverse | 7/8 Passenger Standard SUV with DVD | YL | 7/8 | 3 | 2 |
| Toyota Sienna | 8 Passenger Minivan | YR | 8 | 3 | 2 |
| Chevrolet Tahoe | Large SUV with DVD | YT | 8 | 3 | 2 |

*Brand and model reservability available at select locations. Restrictions apply and brands and models are subject to change.
Please Note: Only the renter and those legally or contractually permitted, that are at least 20 years old (Age Differential Charge applies age 20-24) and have a valid driver's license from a jurisdiction acceptable to Hertz, are authorized to operate the rental vehicle. Consult the Hertz Representative about adding other Additional Authorized Operators to your rental.

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# Vehicle Guide

## Before you go, first things first

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Specific models within car class may vary in availability, capacity, and features. Some cars may not be available at some locations. Use of rental vehicles off paved roads is prohibited.

Passenger
Large Luggage
Small Luggage

Infiniti G37 | G4
Prestige Collection 5 2 2

Mercedes GLK350 | H4
Prestige Collection 5 2 2

Volvo S80 | H6
Prestige Collection 5 2 2

Cadillac CTS | I4
Prestige Collection 5 3 2

Mercedes E-Class | K
Prestige Collection 5 2 2

Infiniti FX35 | K4
Prestige Collection 5 2 2

Infiniti M37 | K6
Prestige Collection 5 2 2

Cadillac SRX | P
Prestige Collection 5 2 2

Mercedes C-Class | P4
Prestige Collection 5 2 2

Cadillac Escalade | P6
Prestige Collection 7 3 3

Infiniti QX56 | S4
Prestige Collection 7 2 2

Mercedes GL450 | S6
Prestige Collection 7 2 2

Volvo C70 Convertible | X4
Prestige Collection 4 0 1

Standard 2 Dr | D4
Ford Mustang Coupe 4 1 1

Fullsize 4 Dr | F6
Toyota Camry 5 2 2

Midsize SUV 2 or 4 Dr | V
Jeep Wrangler 5 2 1

Premium Convertible | W
Ford Mustang Convertible 4 1 1

Toyota Prius | E6
Green Traveler Collection 5 2 1

Toyota Camry Hybrid | F4
Green Traveler Collection 5 2 2

Nissan Altima Hybrid | F4
Green Traveler Collection 5 2 2

Dodge Challenger R/T | V4
Adrenaline Collection 5 1 1

Chevrolet Camaro SS | V6
Adrenaline Collection 4 1 1

Ford Mustang GT Premium | W6
Adrenaline Collection 4 1 1

Chevrolet Corvette Convertible | U6
Adrenaline Collection 2 0 1

Chevrolet Camaro SS Convertible | U4
Adrenaline Collection 4 1 1

*Brand and model reservability available at select locations. Restrictions apply and brands and models are subject to change.
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# Washington Locations:

| CITY | ADDRESS | PHONE |
|---|---|---|
| Aberdeen (also services Hoquiam) | 711 E. Wishkah | 360-532-2854 |
| Auburn (Kent, Maple Valley) | 1911 Auburn Way N. Suite E | 253-333-8215 |
| Ballard (Fremont, Queen Anne) | 1553 NW Leary Way | 206-706-2543 |
| Bellevue (Downtown) | 11211 Main Street | 425-454-3773 |
| Bellevue (Surrounding area, Newcastle) | 1405 130th Ave NE | 425-614-1190 |
| Bellingham Airport | 4255 Mitchell Way, Suite 6 | 360-733-8336 |
| Bellingham (Downtown, Ferndale) | 1840 N. State Street | 360-527-1999 |
| Bremerton (Silverdale) | 2315 6th Street | 360-373-0405 |
| Burien | 14400 1st Avenue South | 206-241-4726 |
| Chehalis (Chehalis, Centralia) | 2100 N National Ave. | 360-748-1936 |
| Everett (Marysville, Mukilteo, Lake Stevens) | 2901 Rucker Ave. | 425-252-9625 |
| Federal Way (Fife) | 2700 Pacific Hwy. So. Suite 5 | 253-835-1970 |
| Issaquah (also services Sammamish) | 1601 18th Avenue NW | 425-392-5580 |
| Kent (Exhibition Automotive) | 606 Washington Ave. N | 253-852-4314 |
| Kirkland (Kenmore, Redmond) | 11709 124th Ave NE | 425-823-4420 |
| Lacey (Dupont, Yelm) | 1219 Carpenter Rd. | 360-456-4901 |
| Lakewood (also services JBLM) | 12120 Pacific Hwy | 253-584-6560 |
| Lynnwood (Bothell, Edmonds, Mount Lake Terr.) | 4220 Alderwood Blvd | 425-776-3106 |
| Moses Lake * | 7610 Andrews St NE | 509-762-2000 |
| Mt. Vernon (Burlington) | 300 Willow Lane | 360-848-8603 |
| Olympia (Shelton) | 2015 Cooper Point Rd. | 360-786-5665 |
| Pasco (Licensee) | 3601 N 20th Avenue | 509-547-0111 |
| Puyallup (Eatonville, Bonney Lake) | 10110 158th Street E. | 253-770-0201 |
| Renton (Renton, Renton Highlands) | 3205 NE 4th Street | 425-614-1190 |
| Sea-Tac (Burien, Renton, Des Moines) | 18625 Des Moines Memorial Drive | 206-824-3095 |
| Sea-Tac Airport | 3150 S 160th Street | 206-277-2300 |
| Seattle (Boeing Field) | 7001 Perimeter RD S Suite 101 | 206-223-7595 |
| Seattle Downtown (Cap. Hill) | 1501 8th Ave | 206-903-6260 |
| Seattle Waterfront | 2100 Alaskan Way | 206-213-8572 |
| Seattle/White Center (Huddlesons Auto ColorWorld) | 1500 SW 107th Street | 206-244-7342 |
| Seattle Stadium/Sodo (Pacific Auto Body HLE) | 1048 6th Ave. South | 206-683-2284 |
| N. Seattle (Westlake, Marriott Hotel Lake Union) | 925 Westlake Avenue North | 206-213-8572 |
| N. Seattle (Shoreline, Greenwood, Lake City) | 14333 Aurora Ave N. Suite 3 | 206-361-5767 |
| S. Seattle HLE (Boeing Field) | 7001 Perimeter Rd. S | 206-763-0995 |
| Spanaway/Parkland (High-Tech Collision) | 16822 Pacific Ave S. | 253-531-8478 |
| Spokane * | 9000 W Airport Drive | 509-747-3101 |
| Tacoma | 4802 S. Tacoma Way | 253-474-6150 |
| Tacoma (Lakewood Autobody) | 12126 Pacific Hwy SW | 253-584-6560 |
| Vancouver | 2700 NE Andresen Rd. Suite A1 | 360-993-2184 |
| Walla Walla * | 45 Terminal Loop, Suite 9 | 509-522-3321 |
| E. Wenatchee * | 1 Pangborn Rd., Suite G-8 | 509-884-6900 |
| Yakima * | 2300 W. Washington Ave. | 509-452-9965 |

*** This location is independently owned and operated. King County RFP rates and insurance benefits may not be honored for these locations.**

**Pick up and drop off services available upon request.**

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# Oregon Locations:

| CITY | ADDRESS | PHONE |
|---|---|---|
| Beaverton | 13985 SW Farmington Road | 503-626-4066 |
| Bend * | 2025 NE Hwy 20 | 541-388-1535 |
| Corvallis | 1746 NW 9th Street | 541-758-4102 |
| Eugene | 655 W. 7th Avenue | 541-686-3269 |
| Gresham | 750 NE Hogan Road | 503-669-1923 |
| Hillsboro Airport | 3355 NE Cornell Road | 503-846-1330 |
| Klamath Falls * | 3000 Airport Way, Suite 110 | 541-882-0220 |
| Lake Oswego | 600 N. State Street | 503-635-1666 |
| Medford * | 1000 Terminal Loop Pkwy 112 | 541-773-4293 |
| North Bend Airport | 1100 Airport Lane | 541-756-4416 |
| Pendleton * | 2016 Airport Road | 541-276-3183 |
| Phoenix | 4594 S. Pacific Highway | 541-535-5621 |
| Portland – Downtown | 330 SW Pine Street | 503-249-5727 |
| Portland – NE | 1441 NE 2nd Avenue | 503-282-2644 |
| Portland – SE | 1133 SE 82nd Avenue | 503-772-4750 |
| Redmond * | 2522 SE Jesse Butler Circle | 541-923-1411 |
| Salem | 724 High Street NE | 503-566-6644 |
| Salem * | 2790 25th Street SE | 541-923-1411 |
| Sandy | 38650 Pioneer Blvd | 503-668-4175 |
| Tigard | 13727 SW Pacific Hwy, Suite 400 | 503-968-7899 |
| Vancouver, WA | 2700 NE Andresen Rd. Suite A1 | 360-993-2184 |

# Idaho Locations:

| CITY | ADDRESS | PHONE |
|---|---|---|
| Boise * | 3201 Airport Way | 208-383-3100 |

# Alaska Locations:

| CITY | ADDRESS | PHONE |
|---|---|---|
| Anchorage | 414 K Street | 907-562-4595 |

* This location is independently owned and operated

**Pick up and drop off services available upon request.**

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# Utah Locations:

| CITY | ADDRESS | PHONE |
|---|---|---|
| Cedar City | 2560 Aviation Way | 435-586-9806 |
| Draper | 11483 South State Street | 801-495-1324 |
| Layton * | 1575 N. Main | 801-773-6060 |
| Lehi | 710 N. 400 E | 801-330-3483 |
| Midvale | 38 West 7200 South | 801-561-1330 |
| North Logan | 3110 North Main Street | 435-752-3219 |
| Orem | 656 S. State Street | 801-434-4520 |
| Provo | 101 West 100 North | 801-404-0931 |
| Riverdale * | 5352 South Freeway Park Dr. | 801-614-5005 |
| Salt Lake City | 1148 South Main Street | 801-596-2670 |
| South Salt Lake | 145 E. Baird Avenue | 801-261-7416 |
| St. George | 620 S. Airport Rd. | 435-652-9941 |
| West Bountiful | 730 West 500 South | 801-596-2670 |

# Montana Locations:

| CITY | ADDRESS | PHONE |
|---|---|---|
| Billings * | 1901 Terminal Circle | 406-248-9151 |
| Great Falls * | 2800 Terminal Drive, Suite 106C | 406-761-6641 |

* This location is independently owned and operated

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**BEST** VEHICLES

**BEST** IN RELIABILITY

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**BEST** FOR BUSINESS TRAVEL

**BEST** GREEN OPTIONS

**BEST** FOR LEISURE TRAVEL

**BEST** COUNTER STAFF

**BEST** SELF-SERVICE (KIOSK)

**BEST** SHUTTLE SERVICE

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