

The following purchase order is agency specific. For piggy-backing opportunities you must contact the buyer.



KingCounty

**Finance and Business Operations Division  
Procurement and Contracts Services Section  
Department of Executive Services**

CNK-ES-0340                      206-263-9400 Ph  
3<sup>rd</sup> Floor                            206-296-7676 Fax  
401 5<sup>th</sup> Avenue                TTY Relay: 771  
SEATTLE, WA 98104        [www.kingcounty.gov](http://www.kingcounty.gov)

**CONTRACTOR:**  
DENNIS YOUNG SERVICES INC  
2040 43RD AVE E STE 412  
  
SEATTLE, WA 98112 United States  
Fax: (206) 2633287

**BILL TO:**  
KC DES FBOD ACCOUNTS PAYABLE  
401 5TH AVE, CNK-ES-0320  
SEATTLE, WA 98104

**SHIP TO:**  
KC DES FBOD PCSS GOODS AND SERVICES  
401 5TH AVE, CNK-ES-0340  
SEATTLE, WA 98104

CONTRACT		
CONTRACT NO. 506621	REVISION 10	PAGE 1 of 1
CREATION DATE 01-JAN-2012	BUYER PATRICIA REID	
DATE OF REVISION 04-MAR-2016	BUYER PATRICIA REID	

CONTRACTOR NO	PAYMENT TERMS	FREIGHT TERMS	FOB	SHIP VIA	CONFIRM TO
1279	10%20DAYS/NET30DA YS	PAID	DESTINATION	UPS	Telephone: (206) 323-5450

DESCRIPTION
<p>Change Order #6      03/06/16</p> <p>This change order is issued to extend the contract through June 30, 2016.</p> <p>All other terms and conditions shall remain the same</p>
 _____ Authorized Signature







KingCounty

Finance and Business Operations Division  
Procurement and Contracts Services Section  
Department of Executive Services

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401 5TH AVE, CNK-ES-0340  
SEATTLE, WA 98104

CONTRACTOR:  
DENNIS YOUNG SERVICES INC  
2040 43RD AVE E STE 412  
  
SEATTLE, WA 98112 United States  
Fax: (206) 2633287

BILL TO:  
KC DES FBOD ACCOUNTS PAYABLES  
401 5TH AVE, CNK-ES-0320  
SEATTLE, WA 98104

CONTRACT		
CONTRACT NO. 506621	REVISION 5	PAGE 1 of 1
CREATION DATE 01-JAN-2012	BUYER PATRICIA REID	
DATE OF REVISION 26-FEB-2013	BUYER PATRICIA REID	

CONTRACTOR NO	PAYMENT TERMS	FREIGHT TERMS	FOB	SHIP VIA	CONFIRM TO
1279	10%20DAYS/NET30DAYS	Paid	DESTINATION	UPS	Telephone: (206) 323-5450

**DESCRIPTION**

Change Order #3                      2/26/13

This change order is issued to extend the contract through March 31, 2014.

All other terms and conditions shall remain the same.

Authorized Signature



KingCounty

Finance and Business Operations Division  
Procurement and Contracts Services Section  
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SEATTLE, WA 98104                [www.kingcounty.gov](http://www.kingcounty.gov)

SHIP TO:  
KC DES FBOD PCSS GOODS AND SERVICES  
401 5TH AVE, CNK-ES-0340  
SEATTLE, WA 98104

CONTRACTOR:  
DENNIS YOUNG SERVICES INC  
2040 43RD AVE E STE 412

SEATTLE, WA 98112 United States  
Fax: (206) 2633287

BILL TO:  
KC DES FBOD ACCOUNTS PAYABLES  
401 5TH AVE, CNK-ES-0320  
SEATTLE, WA 98104

**CONTRACT**

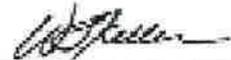
CONTRACT NO. 506621	REVISION 4	PAGE 1 of 1
CREATION DATE 01-JAN-2012	BUYER PATRICIA REID	
DATE OF REVISION 16-MAY-2012	BUYER PATRICIA REID	

CONTRACTOR NO	PAYMENT TERMS	FREIGHT TERMS	FOB	SHIP VIA	CONFIRM TO
1279	10%20DAYS/NET30DA YS	Paid	DESTINATION	UPS	Telephone: (206) 323-5450

**DESCRIPTION**

Change Order #2

To correct the Prompt Payment Terms to read 10%20, net 30, as it reads on the contract.

  
\_\_\_\_\_  
Authorized Signature



KingCounty

Finance and Business Operations Division  
Procurement and Contracts Services Section  
Department of Executive Services

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3<sup>rd</sup> Floor      206-296-7676 Fax  
401 5<sup>th</sup> Avenue      TTY Relay: 771  
SEATTLE, WA 98104      [www.kingcounty.gov](http://www.kingcounty.gov)

**CONTRACTOR:**  
DENNIS YOUNG SERVICES INC  
2040 43RD AVE E STE 412

SEATTLE, WA 98112 United States  
Fax: (206) 2633287

**SHIP TO:**  
KC DES FBOD PCSS-GOODS AND SERVICES  
401 5TH AVE, CNK-ES-0340  
SEATTLE, WA 98104

**BILL TO:**  
KC DES FBOD ACCOUNTS PAYABLES  
401 5TH AVE, CNK-ES-0320  
SEATTLE, WA 98104

### CONTRACT

CONTRACT NO. 506621	REVISION 2	PAGE 1 of 1
CREATION DATE 01-JAN-2012	BUYER PATRICIA REID	
DATE OF REVISION 15-MAY-2012	BUYER PATRICIA REID	

CONTRACTOR NO	PAYMENT TERMS	FREIGHT TERMS	FOB	SHIP VIA	CONFIRM TO
1279	2%20DAYS/NET30DA YS	Paid	DESTINATION	UPS	Telephone: (206) 323-5450

#### DESCRIPTION

Contract Purchase Agreement

Change Order #1

This change order is issued to correct the Vendor Site to read the proper prompt payment terms, 2%20DAYSNET30.

All other terms and conditions shall remain the same.

Authorized Signature



KingCounty

Finance and Business Operations Division  
Procurement and Contracts Services Section  
Department of Executive Services

CNK-ES-0340      206-263-9400 Ph  
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401 5th Avenue      TTY Relay: 771  
SEATTLE, WA 98104      www.kingcounty.gov

SHIP TO:

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SEATTLE, WA 98104

CONTRACTOR:

DENNIS YOUNG SERVICES INC  
2040 43RD AVE E STE 412

SEATTLE, WA 98112 United States  
Fax: (206) 2633287

BILL TO:

KC DES FBOD ACCOUNTS PAYABLES  
401 5TH AVE, CNK-ES-0320  
SEATTLE, WA 98104

CONTRACT		
CONTRACT NO. 506621	REVISION 2	PAGE 1 of 1
CREATION DATE 01-JAN-2012	BUYER PATRICIA REID	
DATE OF REVISION 15-MAY-2012	BUYER PATRICIA REID	

CONTRACTOR NO	PAYMENT TERMS	FREIGHT TERMS	FOB	SHIP VIA	CONFIRM TO
1279	2%20DAYS/NET30DA YS	Paid	DESTINATION	UPS	Telephone: (206) 323-5450

**DESCRIPTION**

Contract Purchase Agreement

Change Order #1

This change order is issued to correct the Vendor Site to read the proper prompt payment terms, ~~2%20DAYSNET30~~.

All other terms and conditions shall remain the same.

*10% 70 Net 30*

*?*

Authorized Signature



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SEATTLE, WA 98104

**SHIP TO:**  
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401 5TH AVE, CNK-ES-0340  
SEATTLE, WA 98104

CONTRACT		
CONTRACT NO. 506621	REVISION 1	PAGE 1 of 1
CREATION DATE 01-JAN-2012	BUYER PATRICIA REID	
DATE OF REVISION 15-MAY-2012	BUYER PATRICIA REID	

CONTRACTOR NO	PAYMENT TERMS	FREIGHT TERMS	FOB	SHIP VIA	CONFIRM TO
1279	2%20DAYS/NET30DA YS	Paid	DESTINATION	UPS	Telephone: (206) 323-5450

DESCRIPTION
<p>Contract Purchase Agreement</p> <p>Furnish COMMUTER POOL SHUTTLE SERVICES as requested by King County DOT-Van Pool personnel during the period April 1, 2011 through March 31, 2013, in accordance with King County Bid #1076-11-PLR and the responding bid of Dennis Young Services, both incorporated by reference as if fully set forth herein.</p> <p>Estimated contract value \$150,000.00.</p>
 _____ Authorized Signature

# INVITATION TO BID

## Addendum 1



Department Of Executive Services  
Finance and Business Operations Division  
**Procurement and Contract Services Section**  
206-263-9400 TTY Relay: 711

ADDENDUM DATE: March 11, 2011

ITB Title: Commuter Pool Shuttle Services

ITB Number: 1076-11-PLR

Due Date/Time: March 22, 2011 - 2:00 P.M.

Buyer: Patty Reid, patty.reid@kingcounty.gov, 206-263-9304

This addendum is issued to revise the Original Invitation to Bid posted to King County website on Tuesday March 1, 2011 as follows:

The due date shall remain unchanged, **March 22, 2011** at 2:00 P.M.

This addendum changes the referenced ITB with the following changes shown in **Bold**:

### Questions and Answers

#### Question # 1

- Q: Is this simply a low bid award or is there a scoring "matrix" used to award the contract? If there is a scoring matrix used, is this something we can take a look at?
- A. Please refer to 2.10 Contract Award  
This section clarifies the way the bid is going to be awarded.

#### Question # 2

- Q: Can you give us some further information on the Prompt Pay Discount? If we opt for a "Prompt Pay Discount" does it automatically come into place or does it only happen when invoices are paid within the time frame, are they always paid within the time frame? I appreciate any clarification you can provide on this program.
- A. Please refer to Section 6 Bid Response - Subsection 6.2, Prompt Payment Discount  
All of your questions are addressed in this section.

Received by Dennis Young

**ORIGINAL**

ORIGINAL



King County

Department of Executive Services  
Finance and Business Operations Division  
Procurement and Contract Services Section  
206-263-9400 TTY Relay: 711

Invitation to Bid

ADVERTISED DATE: MARCH 1, 2011

Invitation to Bid (ITB) Title: Commuter Pool Shuttle Services

ITB Number: 1076-11-PLR

Due Date: March 22, 2011 - 2:00 p.m.

Buyer: Patty Reid, patty.reid@kingcounty.gov, 206-263-9304  
Michael McKinley, michael.mckinley@kingcounty.gov, 206-263-9315

Term Service Requirement

Furnish Commuter Pool Shuttle Services as requested by King County DOT Metro/Vanpool Services personnel in accordance with the attached instructions, requirements and specifications.

TOTAL BID PRICE: \$ 32,350.00

<b>PRE-BID CONFERENCE</b> <b>Date:</b> Tuesday, March 7, 2011 <b>Time:</b> 10:00 a.m. <b>Location:</b> King County Procurement & Contract Services 401 5 <sup>th</sup> Ave, Ste 340, Dahlia Room Seattle, WA	Sealed Bids are hereby solicited and will <b>only</b> be received by: King County Procurement Services Section Chinook Building, 3rd Floor 401 Fifth Avenue Seattle, WA 98104 Office Hours: 8:00 a.m. – 5:00 p.m. Monday - Friday
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BIDDERS SHALL COMPLETE AND SIGN THE FORM BELOW.

We acknowledge that Addenda numbered 1 to 1076-11-PLR have been examined as part of the Contract documents. The submittal is signed by an authorized representative of the Bidder accepting all terms and conditions contained in the bid and any addenda. We acknowledge that attaching our terms and conditions or modifying the ITB terms and conditions may result in our bid being rejected.

Company Name

Dennis Young Services Inc.

Address

2040-43 Ave E

City/State /Postal Code

Seattle WA 98112

Signature

Dennis Young

Print name and title

DENNIS YOUNG OWNER

Email

MAN MAN @ AOL.COM

Phone

206-323-5450

Fax

None

SCS/DBE Certification Number

# 176

Upon request, this Invitation to Bid will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities.

## SECTION 5 Technical Specifications

### 5.1 Introduction of Specifications

King County Rideshare Operations, Commuter Van Program is seeking to establish a contract for vehicle shuttle and related services. The successful vendor shall shuttle vans to and from the Redmond Van Distribution Center for emissions testing, fuel and repair services as needed within King County.

The Commuter Pool Program provides vans, staff support, maintenance, fuel and insurance to groups of 5-15 people who commute together. One volunteer from the group, the primary driver, drives the van and rides for free. All other members pay a monthly fee that is based on the round-trip mileage of the commute and the number of people in the vanpool. The van is parked overnight at the primary driver's home.

The Program is self-sustaining and is mandated to recover 100 percent of its capital, 100 percent of its operating and a minimum of 25 percent of its administrative costs.

### 5.2 Scope of Work

The contractor shall drive vans to pick up, distribute, fuel and test as directed by staff. The vans range in size from seven (7) to fifteen (15) passengers vans including; Chevy Astro, Uplander, Express, Ford E-350, and Dodge Ram. Most shuttle trips will begin at the Van Distribution Center (VDC)

King County Metro Transit Distribution Center  
18655 NE Union Road  
Redmond, WA 98052

The contractor shall be available by phone Monday through Friday from 7:00 AM - 5:00 PM to schedule shuttle or lot work as needed. All work shall be scheduled with expectations of work to be completed within **one business day or as scheduled**. In the event of an emergency the contractor may need to provide after hours and Saturday support service.

Dennis Young  
Contractor Contact

206-323-5450  
Phone number

### 5.3 Invoicing Requirements

Invoices shall be submitted to the Commuter Van Program electronically by the 25th of each month and include the following information.

- Identify each van by its unique Commuter Pool identification number
- Clearly identify the Program: VanPool, VanShare, Retired, For Sale, Loan, Proviso
- Include Payment Information, Invoice Number & Date
- Only one Program per invoice.
- Note the Task Code & Job Task per list noted below.(i.e. 67-Fuel )  
Include the Tax Rate with the charge, if applicable (i.e. Tax (9.8%)

**SECTION 6 Bid Response**

**6.1 Bid Evaluation**

Bids meeting all requirements of this ITB will be evaluated on price. Bids stating price in effect at the time of shipment will not be accepted.

**6.2 Prompt Pay Discount**

Prompt payment discounts offered by Contractors shall be used to calculate the low bid provided the discount offered allows a minimum of 20 days for payment. The number of days is calculated from the date of acceptance of goods or services or from the date a complete invoice is date stamped as received by King County, whichever event occurs last, and the check/warrant date. The County will take advantage of any prompt payment discount terms bid. Discount periods shall be extended if:

- A. The date printed on the invoice is more than three days earlier than the invoice receipt date;
- B. The delay is caused awaiting a credit memo, invoice correction, adjustment or reissue;
- C. An invoice is received prior to receiving goods ordered.

Prompt pay discount offered 10 % - 30 Days, Net Net.

**6.3 References**

List the names and addresses of at least four (4) customers, for whom the bidder has performed or provided similar goods and/or services, preferably in Washington State, for a period not less than one (1) year. Include dates, contact persons and telephone numbers. Should any reference submitted by a bidder be found unsatisfactory, King County, at its sole option, may reject that bidder's bid. King County shall be the sole judge in determining a satisfactory/unsatisfactory reference response. Reference shall be submitted with bid.

Company Name: <u>King County Dept. of Transp</u>	Company Name: <u>X-CAR Inc.</u>
Company Address: <u>Metco 400 Viesler Way. Seattle</u>	Company Address: <u>16300 - International Blvd Tukwila WA 98148</u>
Company Phone: <u>206-684-1103</u>	Company Phone: <u>206-241-6303</u>
Contact Person: <u>DIANE DAVIS</u>	Contact Person: <u>Y 306 GARCIA</u>
Dates: <u>Sept 11 1985</u>	Dates: <u>Michael Fragillo 98156</u> <u>Center</u>
Company Name: <u>King County Metco</u>	Company Name: _____
Company Address: <u>400 Viesler Way</u>	Company Address: _____
Company Phone: <u>4-1535</u>	Company Phone: _____
Contact Person: <u>Sgt Pawlowski</u>	Contact Person: _____
Dates: <u>Sept 11 1985</u>	Dates: _____

### 6.4 Pricing

In the event of a discrepancy between the unit price and the extended price, the unit price will prevail.

A. Flat Fee Services	Distance	*Est. Annual Qty.	Unit Price		Extended Price (QTY x's Unit Price)
Fuel	Not to Exceed (NTE) est. 6 miles round trip from VDC	450	900		4,050
Shuttle for Service/Repair	NTE est. 15 miles round trip from VDC	450	1500		6,750
**Labor Rate per hour	NA	550	21 /HR		11,550
Sub-Total Flat Rate Services A					22,350 <sup>00</sup>
B. Per Mile Services	Distance	Est. Annual Qty.		Rate per mile	QTY X's Fee + Miles
Shuttle for Exchange	Average 40 miles round trip from VDC	100	10000	pick up (1/2) one way = 25 + 125 per mile	for 2000 RT = 50 <sup>00</sup>
Sub-Total Mileage Service B					100 X \$ 100.00 = \$10,000
<b>Grand Total Cost A + B</b>					<b>\$ 32,350<sup>00</sup></b>

\* Quantities are estimates only and the County is neither obligated nor restricted to the indicated.

**\*\*Labor Rate:**

Work tasks billed at straight labor rate include but are not limited to: van wash using on site drive through car wash at VDC, physical inspection of van, fluid check, fill tires with air, start/move vans on lot, jump start and charge batteries, prep vans for revenue service, and test drive vans.



King County

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Procurement and Contract Services Section  
Department of Executive Services

CNK-ES-0340  
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Seattle, WA 98104

206-263-9400  
206-296-7676 Fax  
TTY Relay: 771  
[www.kingcounty.gov](http://www.kingcounty.gov)

VENDOR:

DENNIS YOUNG SERVICES INC  
2040 43RD AVE E STE 412  
SEATTLE, WA 98112

SHIP TO

KC DEPARTMENT OF EXEC SERVICES  
PROCUREMENT-GOODS & SERVICES  
401 5TH AVE, CNK-ES0340  
SEATTLE, WA 98104  
United States

BILL TO

KC DEPT OF EXECUTIVE SERVICES  
ACCOUNTS PAYABLE, 3RD FLOOR  
401 5TH AVE, CNK-ES0320  
SEATTLE, WA 98104  
United States

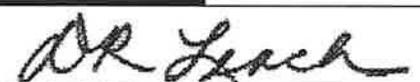
Purchase Order

PURCHASE ORDER NO.	REVISION	PAGE
506621	1	1
THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CARTONS AND CORRESPONDENCES RELATED TO THIS ORDER.		
CREATION DATE	BUYER	
01-APR-11	R, DAIVSON	
DATE OF REVISION	BUYER	
01-APR-11	R DAIVSON	

CUSTOMER ACCT#	VENDOR NO	PAYMENT TERMS	FREIGHT TERMS	F.O.B	SHIP VIA
	D01467	10%20DAYS/NET30DAYS	Paid	Destination	UPS

CONFIRM TO / TELEPHONE	REQUESTOR / DELIVER TO
(206) 323-5450	

LINE	PART NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	T
	<p>APRIL 01, 2011</p> <p>FURNISH COMMUNTER POOL SHUTTLE SERVICES AS REQUESTED BY AUTHORIZED KING COUNTY PERSONNEL DURING THE PERIOD APRIL 1, 2011 THROUGH MARCH 31, 2013 IN ACCORDANCE WITH KING COUNTY BID# 1076-11-PLR AND THE RESPONDING BID OF DENNIS YOUNG SERVICES, BOTH INCORPORATED BY REFERENCE AS IF FULLY SET FORTH HEREIN.</p> <p>Purchase Agreement Effective From: 01-APR-11 To: 31-MAR-13</p> <p style="text-align: right;">3/31/14</p>						
		Amount Agreed:			150,000.00		

SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS. THIS ORDER IS SUBJECT TO ALL THE TERMS AND CONDITIONS ON THE FRONT AND BACK HEREOF.	Required invoice information: Ship to Address, Mailstop, Requestor's Name, Purchase Order Number, Contract Number (if applicable), Line Item Number, description and Unit Price as stated on the purchase order. Missing information may result in payment delays.	<b>ACCEPTANCE:</b> This purchase order expressly limits acceptance to the terms and conditions stated herein.	<b>TOTAL</b>	150,000.00
			 Authorized signature	

King County 4/1/2011 1:52 PAGE 002/003 Fax Server