



STATE OF WASHINGTON  
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501  
PO Box 41050, Olympia, WA 98504-1050

November 29, 2012

TO: Current Washington State Purchasing Co-op (Co-op) Members

FROM: Chris Cantrell, Co-op Program Coordinator

SUBJECT: 2013 Membership

Thank you for being a member of the Washington State Purchasing Cooperative (Co-op) Program. January 1, 2013 marks the beginning of a new membership period. Any membership agreements you may have had will expire on or before December 31 2012 and it is time to renew your membership.

The Department of Enterprise Services is currently in the process of reviewing all agency rates and simplifying contracting fees is a priority. Changes will be made to the Washington State Purchasing Cooperative (Co-op) program on July 1, 2013 that will affect membership rates and procedures. The specific details of implementation are being worked out and will be shared with State Purchasing Cooperative members in advance of July 1<sup>st</sup>.

In anticipation of these changes, **membership as of January 1, 2013 will be for six months ending June 30, 2013**. Renewal of membership will be by amendment to your current agreement which has been attached to this letter. Membership costs will be at the same annual rates you have been paying halved for the six month period. Information about membership after July 1<sup>st</sup> will be posted once it becomes available sometime in late spring of 2013.

To continue your membership in the Co-op, please complete the signature section of the attached amendment, and return two original signature copies by December 31, 2012 to the address below.

Department of Enterprise Services  
Attn: Co-op program, Chris Cantrell  
PO Box 41017  
Olympia, WA 98504-1017

The benefits of being a purchasing cooperative member have not changed.

Political sub divisions have access to more than 300 state contracts; non-profit members, more than 190.

**For more information about the Co-op program or its membership, go to:**  
<http://www.ga.wa.gov/Purchase/index.html>

For questions about the program send email to [Coop@des.wa.gov](mailto:Coop@des.wa.gov) or call the Co-op program at 360.407.9396.

**Contact Information**

We consider regular contact with you to be very important, especially in this time of change. In order to keep you up to date with the latest changes we need to verify that your contact information. Below is the contact information we have on file for your organization. Please indicate any changes that need to be made to this information in the spaces provided at the bottom of the page.

Organization Name: King County  
Contact Name: Karen Fitzthum  
Mailing Address: 401 Fifth Ave  
Seattle, WA 98104  
Contact Phone Number: 206-263-9400

**Please indicate changes below**

Organization Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Contact Phone Number: \_\_\_\_\_  
Contact E-mail: \_\_\_\_\_

**Please return with your signed amendment to DES, Attn: Coop Program, PO Box 41017, Olympia, WA 98504-1017. If you have any questions, please contact us at [coop@des.wa.gov](mailto:coop@des.wa.gov) or 360-407-9396.**

**ASSIGNMENT OF INTERGOVERNMENTAL AGREEMENT  
Amendment Number 2  
to  
State of Washington Department of Enterprise Services  
Intergovernmental Agreement Number 2010-WPC-176  
for  
Master Contracts, Consulting and Oversight  
State Purchasing Cooperative**

**This Amendment Number 2 to Department of Enterprise Services Intergovernmental Agreement Number 2010-WPC-176** is made and entered by and between the State of Washington Department of Enterprise Services, hereinafter referred to as "DES", and King County, hereinafter referred to as "COOPERATIVE MEMBER". The purpose of this Amendment is to extend the Intergovernmental Agreement between DES and COOPERATIVE MEMBER.

The Intergovernmental Agreement is hereby modified:

- 3) Term of this Agreement and Cooperative membership is extended six (6) months through **June 30, 2013**.

17) PAYMENT and NOTICES:

COOPERATIVE MEMBER six month fee is **\$2,500.00**.

**ALL OTHER TERMS AND CONDITIONS OF THE CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.**

**IN WITNESS WHEREOF**, the parties have read this Amendment Number 2 to Intergovernmental Agreement 2010-WPC-176 in its entirety, agree to it and hereby assert that they have the authority to bind their respective parties to it.

Approved  
Department of Enterprise Services

\_\_\_\_\_  
SIGNATURE

Chris Cantrell  
PRINT OR TYPE NAME

\_\_\_\_\_  
DATE

Coop Program Coordinator  
TITLE

Approved  
King County

  
\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINT OR TYPE NAME

12/5/12  
DATE

\_\_\_\_\_  
TITLE