

# Cooperative Purchasing Agreement



Department of Executive Services  
Finance and Business Operations Division  
**Procurement and Contract Services Section**  
Exchange Building, EXC-ES-0862  
821 Second Avenue, 8<sup>th</sup> Floor  
206-684-1681 TTY Relay: 711

In accordance with Chapter 39.34 RCW, King County and the City of Shoreline agree to a cooperative governmental purchasing agreement for various equipment and supplies using King County's competitively awarded contracts.

King County therefore extends the use of its contracts to the City of Shoreline to the extent provided by law and upon the following terms:

- (1) The vendor(s) agree to extend to the City of Shoreline the terms and conditions of King County's contract(s).
- (2) City of Shoreline accepts responsibility for compliance with any additional or varying laws and regulations governing its purchases. Any purchases by the City of Shoreline shall be effected by a purchase order from the City of Shoreline and directed to the vendor.
- (3) King County accepts no responsibility for the performance of any of the purchasing contracts by the vendor.
- (4) King County accepts no responsibility for payment of the purchase price by the City of Shoreline.

This agreement may be revoked at any time in writing by either party.

Accepted for King County

Accepted for: City of Shoreline

David Leach

Handwritten signature of David Leach in black ink.

Procurement Manager

Date:

12-02-04

Name

Handwritten signature in black ink, appearing to be "S. J. ...".

Title

Director, PMA3

Date:

11-17-04

September 10, 2004

To: Jeff Ding  
CTR Jurisdictional Representative  
City of Shoreline

From: Jane Finch  
Employer Transportation Representative  
King County Metro

Subject: CTR Performance Grant Project  
City of Shoreline Responsibilities

Listed below are additional scope of work responsibilities that shall be performed by the City during the project:

**1. Incentive Management**

- A. The City shall complete the Cooperative Purchasing Agreement to set up your account with JNR to purchase the MasterCard Gift Cards. The Gift Cards will be used as the incentive for the above project. Return the signed Purchasing Agreement to Cathy Blumenthal at King County Metro, Rideshare Operations, MS: YES-TR-0700, 400 Yesler Way, Seattle, WA 98104-2683. King County Metro Procurement will process the request with JNR.
- B. Each month the ETR will forward to the City a copy of the individual Participation forms and the Incentive forms from each worksite.
- C. The City will provide JNR, the MasterCard Gift Card vendor, the names, mail addresses, and incentive amounts to be paid and mailed to each participant. Participants will be paid the first and third months.
- D. The forms will be retained by the City for incentive distribution, project tracking and evaluation, and for reporting to the State.

**2. Project Meetings and Reports**

- A. The City shall meet with King County Metro staff in January 2005 to evaluate the project.
- B. The City with information provided by King County Metro staff shall complete project reports as required by the State of Washington Department of Transportation for the grant project.

Please contact me with any questions you may have about the scope of work or the project at 206.263.3456 or by email at [jane.finch@metrokc.gov](mailto:jane.finch@metrokc.gov).

Thank you for your work on the project!